



STATE OF HAWAII  
DEPARTMENT OF THE ATTORNEY GENERAL

**STATE OF HAWAII FIREARM CERTIFICATION INSTRUCTIONS**

Prior to applying for a State of Hawaii Firearm Certification, you should read and understand the Qualified Retired Law Enforcement Officers Certification Policy. If you have any questions feel free to contact the Department of the Attorney General, Criminal Justice Division at (808) 586-1160 or e-mail [Criminal.Justice@hawaii.gov](mailto:Criminal.Justice@hawaii.gov).

In order to apply for State of Hawaii Firearm Certification to Carry a Concealed Firearm pursuant to 18 United States Code § 926C, you must submit the following items at the time of application with the Department of the Attorney General (Island of Oahu, Note: Honolulu Police Department will NOT accept applications), Kauai Police Department (Island of Kauai), Hawaii Police Department (Hilo Station or Kona Substation), Maui Police Department (Islands of Maui, Molokai, Lanai). **Applications will be accepted on Monday, Wednesday, and Friday between the hours of 8:00 a.m. and 2:00 p.m. (except on furlough Friday and State holidays).**

All costs related to firearm certification shall be paid by the applicant.

1.  Completed Application for State of Hawaii Firearm Certification to Carry a Concealed Firearm Pursuant to 18 United States Code § 926C (Form 1)
2.  LEOSA Questionnaire (Form 1A)
3.  Signed Consent to Release Confidential Information and Waiver Authorizing Access to Confidential Information and Records (Form 1B). \* This form must be notarized prior to submitting application packet for processing.
4.  Signed Consent Form for Waiver authorizing access to Mental Health records (Form 1C)
5.  Completed Law Enforcement Officers Safety Act 2004 Certificate of Medical Examination physical examination, including an eye and hearing exam (Form 1D)
6.  2 color copies of your photo identification card issued by the law enforcement agency in which you retired. (Note: Please copy front and back of photo ID if any information provided on back of ID)
7.  2 passport-sized color photos with solid light colored background (to be used for your firearm certification identification card.)

8.  Copy of current Hawaii registration for the firearm you intend to carry concealed
9.  5 blank letter sized envelopes (#10) with \$.44 prepaid postage. Do not fill in address or return area.
10.  1 letter sized envelope (#10) addresses to self with certified, return receipt postage prepaid (\$5.54)
11.  If you are submitting an application on Kauai, Maui, Hilo or Kona, please also submit  
1 - 9 X12 Self-addressed, \$1.30 postage, prepaid envelope addressed to the Department of the Attorney General, Criminal Justice Division, 425 Queen Street, Honolulu, Hawaii 96813. Do not fill-in the return address area.

**\*\*DO NOT OBTAIN YOUR STATE OF HAWAII FIREARM CERTIFICATION FROM THE STATE AUTHORIZED FIREARMS INSTRUCTOR UNTIL YOU ARE NOTIFIED BY THE DEPARTMENT OF THE ATTORNEY GENERAL THAT YOU MEET THE QUALIFICATIONS OF 18 U.S.C. § 926C.**

Star Protection Agency ("SPA") has been chosen by the Attorney General to provide the firearm certification course for the State of Hawaii. The cost of firearm certification course is \$104.71 (tax included), not including ammunition or travel related cost. SPA can be reached at [www.starprotectionagency.com](http://www.starprotectionagency.com) or 808-532-3911 for more information on certification dates and locations.

### CONTACT INFORMATION

Island of Oahu:  
Department of the Attorney General  
Criminal Justice Division  
333 Queen Street, Suite 200  
Honolulu, Hawaii 96813  
(808) 586-1160

Islands of Maui, Molokai, Lanai:  
Maui Police Department  
55 Mahalani Street  
Wailuku, Hawaii 96793  
Firearms Section: (808) 244-6355

Island of Hawaii (Hilo/Kona):  
Hawaii County Police Department  
349 Kapiolani Street  
Hilo, Hawaii 96720  
Firearms Section:  
Hilo: (808) 961-2239  
Kona: (808) 326-4646

County of Kauai, Island of Kauai  
Kauai Police Department  
3990 Kaana Street, Suite 200  
Lihue, Hawaii 96766  
Firearms Section: (808) 241-1663

Visit the Department of the Attorney General website at [www.hawaii.gov/ag](http://www.hawaii.gov/ag) to download instructions and forms or if you would like a packet mailed to you, please send a self-addressed, postage pre-paid (\$1.30) 9 x 12 manila envelope to the Department of the Attorney General, Criminal Justice Division, 333 Queen Street, Suite 200, Honolulu, Hawaii 96813.