

INSTRUCTIONS FOR FORM 37-47 2008
REPORT ON NON-GENERAL FUND INFORMATION

Please use the following field descriptions to assist in the filling out of the form for each of your non-general funds.

- Department – the three letter budget acronym (e.g., AGR, AGS, BED) for your department.
- Contact Name – name of the person who can respond to questions on the fund's financial information.
- Program ID(s) – what Program ID (e.g., AGR 101) has the fund ceiling included in their appropriation (if multiple Program IDs have appropriation ceilings for the fund please footnote each Program ID and the corresponding appropriation ceiling amount).
- Phone # - phone number for person who can respond to questions on the fund's financial information.
- Name of Fund – the name usually associated with the fund.
- Fund Type (MOF) – means of financing.
- Legal Authority – statute or other authorization establishing the non-general fund.
- Appr. Acct. # - the appropriation account number used for the fund (i.e., S-XX-123-A).
- Intended Purpose – the intended purpose of the fund.
- Source of Revenues – source of revenues for the fund including transfers.
- Current Program Activities/Allowable Expenses – purposes for which expenditures from the fund may be expended pursuant to the fund's legal authority.
- Purpose of Proposed Ceiling Increase (if applicable) – if a non-general fund ceiling increase is being sought in the FY 09 Executive Supplemental Budget provide a brief summary of the reason(s) for the increase.
- Appropriation Ceiling – For all years FY 05 – FY 08, indicate the appropriation ceiling for this fund, as provided for by the Legislature. For all years FY 09 and beyond, indicate the proposed appropriation ceiling,

allowing for any adjustments being requested in the FY 09 Executive Supplemental Budget.

- Beginning Cash Balance – indicate the actual or projected cash balance in the fund at the beginning of the respective fiscal year (July 1).
- Beginning Encumbrances – indicate actual or projected encumbrances for each respective fiscal year.
- Revenues – indicate actual or projected annual revenues for the fund for each respective fiscal year. (This number should be positive.)
- Expenditures – indicate actual or projected annual operating expenditures for the fund for each respective fiscal year.
- Transfers – indicate the amounts transferred into and out of the fund for each respective fiscal year, listing each by Journal Voucher number and date. (Insert rows as needed.)
- Net Total Transfers – indicate the net total of all transfers into and out of the fund (should be the sum of all the transfers listed).
- Ending Cash Balance – indicate the actual or projected cash balance in the fund at the end of each respective fiscal year. (This number should be the sum of the following: + Beginning Balance + Revenues – Expenditures +/- Net Total Transfers)