The Organization of the Executive Supplemental Budget

THE ORGANIZATION OF THE EXECUTIVE SUPPLEMENTAL BUDGET

This document contains the Supplemental Executive Budget for the State of Hawaii. It has been prepared for and is being submitted to the Twenty-fifth State Legislature in accordance with the provisions of Chapter 37, Hawaii Revised Statutes.

The purpose of this document is to supplement the Executive Budget document which was presented to the Legislature in December 2008, and serves as the basis for amending the General Appropriations Act (Act 162, SLH 2009) passed by the Twenty-fifth State Legislature.

An explanation of the sections contained in this volume is as follows:

Economic Outlook
This section is prepared by the Department of Business, Economic Development, and Tourism and presents the economic background and outlook for the State of Hawaii. The types of data included concern population, employment, income, wages and prices, industry and business trends and the effects of national economic and financial policies and conditions. Relevant tables are provided.

Tables Indicating the Basis for Revenue Estimates
Included are disclosures of the basis upon which revenue estimates were made, variations between projections and the actual or revised estimates, reasons for the variances, and other information pertinent to State revenues.

State Receipt and Revenue Plans
This section presents summaries of the activities of each special fund, the State's borrowing plan (bonding requirements) and bond receipts, and the State's tax and non-tax revenues.

The Operating and Capital Budget - Statewide Summaries
The section provides summaries by means of financing, and by department.

Details of the Operating and Capital Budget - By Department:

Departmental Overview
The details of the budget are presented by department, and sequenced by major program area within the department. An overview is provided for each department consisting of an organization chart, major functions, mission statement, departmental goals, and significant measures of effectiveness. The operating and capital budget requests and highlights of significant items are also provided.

Details of the Operating Budget
The budget requests are presented by major program within each department and provide the following information:

- Requested operating appropriations by cost element (personal services, other current expenses, equipment, and motor vehicles) and by means of financing (general funds, special funds, etc.).

- Capital improvement appropriations by cost element (plans, land acquisition, design, construction, and equipment) and by means of financing.
- A narrative which provides the statement of the program's objective and discusses the budget request and any significant changes to measures of effectiveness and program size.

Details of the Capital Budget
This section lists all capital improvement projects that require supplemental appropriations during the budget period (FB 2009 - 2011).

Information provided for each project includes the priority number as assigned by the department, project number, location, project scope, title, and required appropriations for FY 2010 and FY 2011 by cost element and means of financing.

Additional capital improvement project details which include project implementation schedules, planned vs. actual expenditures, detailed descriptions, and total project costs are found in a separate report (Tables P and Q). This report includes projects which are still active but do not require any appropriations during the budget and planning period. Because of its size, this report is distributed to the legislature only upon request.

The Executive Supplemental Budget by Major Program Area and Intermediate Levels of the Program Structure
This section displays requested operating and capital appropriations for each major program area and intermediate level of the program structure.

These reports differ from those in the Details of the Operating Budget section in that the information is not segregated by department.

Appendix 1 - The Program Structure
Most of the organization of this document is based on the State's Program Structure, in that the information is presented in the order of the program structure. Therefore, the Program Structure is an index to most of the material contained in this document. Because of its importance, it is being reprinted here.

Appendix 2 - Definition of Terms
This section explains the terms used in the planning and budget documents, as defined in the Executive Budget Act, and subsequent revisions.