FB 04 - 05 PERFORMANCE MEASURE FILE **SAMPLE 1**

Click on the Column Headings in Row 4 for a brief explanation of the field.

Prog Structure No.	Prog ID	Table/Line No.	Performance Measure Description	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09	FY 10	FY 11
11010305	BUF101	B01	GOVERNOR AND EXECUTIVE AGENCIES	20	20	20	20	20	20		
11010305	BUF101	C01	# DEPT PROGRAM PLANS REVIEWED & PROCESSED	180	251	180	251	180	251		
11010305	BUF101	C02	# PROGRAM BUDGET REQUESTS REVIEWED & PROCESSED	220	700	220	700	220	700		
11010305	BUF101	C03	# PROGRAM MEMORANDA PREPARED	0	11	0	11	0	11		
11010305	BUF101	C04	# VARIANCE REPORTS REVIEWED & PROCESSED	251	251	251	251	251	251		
11010305	BUF101	C05	# EXPEND PLANS & ALLOTMENT REQUESTS PROCESSED	3200	3200	3200	3200	3200	3200		
11010305	BUF101	C06	# REFERRALS PROCESSED	1300	1300	1300	1300	1300	1300		
11010305	BUF101	C07	NO. LEG PROPOSALS REVIEWED FOR GOVERNOR	300	300	300	300	300	300		
11010305	BUF101	C08	# BILLS PASSED BY LEGISLATURE REVIEWED FOR GOV	300	300	300	300	300	300		
11010305	BUF101	C09	# REORG PROPOSALS REVIEWED & PROCESSED	20	20	20	20	20	20		
11010305	BUF101	C10	# CIP ALLOTMT REQ REVIEWED & PROCESSED	90	90	90	90	90	90		
110203	BUF115	A01	AV ANN RATE OF RETURN ON STATE TREASRY INVSTMTS	2.89	2.96	3	3	3	3		
110203	BUF115	A02	RATE OF INT PD ON STATE BONDS REL TO BOND INDEX(%)	90	90	90	90	90	90		
110203	BUF115	A03	UNCLMD PROP CLAIMS PAID AS % OF TOTAL RECEIPTS	37.5	37.5	37.5	37.5	37.5	37.5		
110203	BUF115	A04	% TREASURY TRANSACTNS UNRECONCILED AFTER 30 DAYS	8	8	8	8	8	8		
110203	BUF115	B01	STATE DEPARTMENTS	20	20	20	20	20	20		
110203	BUF115	B02	STATE INVESTMENT ACCOUNTS	9	9	9	9	9	9		
110203	BUF115	B03	STATE FUND INVESTMENTS ($ MILLIONS)	1150	1153	1174	1231	1311	1366		
110203	BUF115	B04	LOCAL AND MAINLAND FINANCIAL INSTITUTIONS	13	13	13	13	13	13		
110203	BUF115	B05	UNCLAIMED PROPERTY HOLDERS	5900	5900	5900	5900	5900	5900		
110203	BUF115	B06	OWNERS OF UNCLAIMED PROPERTY	30000	30000	30000	30000	30000	30000		
110203	BUF115	C01	NO. OF STATE BOND ISSUES UNDERTAKEN	8	8	8	8	8	8		
110203	BUF115	C02	# STATE BOND CALLS AND/OR REDEMPTIONS INITIATED	10	8	2	1	0	0		
110203	BUF115	C03	NO. OF STATE BOND ACCOUNTS/HOLDERS SERVICED	359	360	362	363	364	365		
110203	BUF115	C04	AMOUNT OF STATE FUNDS MANAGED (IN MILLIONS)	3467	3606	3743	3915	4091	4275		
110203	BUF115	C05	NO. OF STATE AGENCY ACCOUNTS SERVICED	387	387	387	387	387	387		
110203	BUF115	C06	NO. OF UNCLAIMED PROPERTY CLAIMS PAID	3500	3500	3500	3500	3500	3500		
110203	BUF115	C07	AMOUNT OF UNCLAIMED PROP CLAIMS PAID (000'S)	3000	3000	3000	3000	3000	3000		
11030601	BUF141	A01	AVE TIME BETWN RET DATE AND INIT RET CHECK (WEEKS)	6	6	6	6	6	6		
11030601	BUF141	A02	AVE TIME TO PROC INIT CHK TO TERM EMPLYS (WKS)	3	3	3	3	3	3		
11030601	BUF141	A03	RETURN ON INVESTMENTS (PERCENTAGE)	8	8	8	8	8	8		
11030601	BUF141	A04	AVE. TIME TO FINALIZE SVS RETIREMT BENEFITS (MON)	6	6	6	6	6	6		
11030601	BUF141	B01	ACTIVE MEMBERS	62500	62500	2500	62500	62500	62500		
11030601	BUF141	B02	RETIRED MEMBERS	31500	31800	2100	32400	32700	33000		
11030601	BUF141	B03	INACTIVE VESTED MEMBERS	3835	3835	3835	3835	3835	3835		
11030601	BUF141	C01	NUMBER OF NEW MEMBERS	2150	2150	2150	2150	2150	2150		
11030601	BUF141	C02	NUMBER OF TERMINATIONS WITH REFUND	130	130	130	130	130	130		
11030601	BUF141	C03	NUMBER OF ANNUAL RETIREES	1300	1300	1300	1300	1300	1300		
11030601	BUF141	C04	NUMBER OF ANNUAL DECEASED MEMBERS AND RETIREES	1000	1000	1000	1000	1000	1000		
11030601	BUF141	C05	ASSETS (IN MILLIONS OF DOLLARS)	9000	9700	10500	11300	12200	13200		
11030601	BUF141	C06	NUMBER OF ANNUAL RETIREMENT BENEFIT COMPUTATIONS	6000	6000	6000	6000	6000	6000		
11030601	BUF141	C07	NUMBER OF ANNUAL DISABILITY CLAIMS FILED	150	150	150	150	150	150		
11030601	BUF141	C08	NO. MEMBER HOME LOAN MORTGAGES	1133	1133	1133	1133	1133	1133		
11030601	BUF141	C09	NO. INVESTMENT ADVISORY FIRMS	35	35	35	35	35	35		

TABLE BJ: OPERATING COSTS SUMMARY

Sample 2

PROGRAM TITLE _____

PROGRAM ID		ORGN		TABLE
DEPT	NUMBER			
1 3 4	6 7	8 9	10 11	12
				BJ

Means of Financing Codes
Enter on Col. 01 (MOF)

A - General Fund
B - Special Fund
C - GO Bonds
D - GO Bonds Repaid
E - Revenue Bonds
J - Federal Aid Interstate
K - Federal Aid Primary
L - Federal Aid Secondary
M - Federal Aid Urban
N - Other Federal Funds
P - Federal Revenue Sharing
R - Private Contributions
S - County Funds
T - Trust Funds
X - Other Funds
U - Inter-Department Transfer
W - Revolving Fund

PERSONNEL REQUIREMENTS: COSTS ($) AND NO. POSITIONS (P)

	TR 16	LINE NO 14 15	MOF (01)	(IN DOLLARS) PRECEDING 2-YEAR PERIOD FY 2004 ACT. (02)	FY 2005 EST. (03)	BUDGET PERIOD FY 2006 (04)	FY 2007 (05)	(IN THOUSANDS OF DOLLARS) PLANNING PERIOD FY 2008 (06)	FY 2009 (07)	FY 2010 (08)	FY 2011 (09)
$		01									
P		02									
$		03									
P		04									
$		05									
P		06									
$		07									
P		08									
TOTAL PERSONNEL COSTS			$								
TOTAL NUMBER OF PERSONNEL POSITIONS			P								

OPERATING COSTS SUMMARY

Part I - COSTS BY COST ELEMENT:	TR 16	LINE NO 14 15	MOF (01)	(IN DOLLARS) PRECEDING 2-YEAR PERIOD FY 2004 ACT. (02)	FY 2005 EST. (03)	BUDGET PERIOD FY 2006 (04)	FY 2007 (05)	(IN THOUSANDS OF DOLLARS) PLANNING PERIOD FY 2008 (06)	FY 2009 (07)	FY 2010 (08)	FY 2011 (09)
a. PERSONAL SERVICES		09									
b. OTHER CURRENT EXPENSES		10									
c. EQUIPMENT		11									
m. MOTOR VEHICLES		12									
TOTAL COSTS (TOTAL OF LINES 09,10,11,12)											
Part II - COSTS BY MEANS OF FINANCING:		13									
		14									
		15									
		16									
		17									
TOTAL COSTS (SHOULD AGREE WITH PART I)											

Click on the column headings in Row 4 for a brief explanation of the data fields

Prog ID/Org	Position Number	Perm/ Temp/ J1A	MOF	Position Title	FY 02 FTE	FY 02 Salary	FY 03 FTE	FY 03 Salary	FY 04 FTE	FY 04 Salary	FY 05 FTE	FY 05 Salary	Incumbent Name	BU Code	SR/Step	SOH Org Code	Next Step Mvt Date	Job Code	Apprn Account (UAC)
AGR122ED	002842	J1	A	AGRICULTURAL PEST CONTROL MGR	0.50	33816	0.50	40332	0.50	40332	0.50	40332	Filled	35	EM05	1107030000	04/04/03	17635	G122A
AGR122ED	004862	J1	A	NOXIOUS WEED SPECIALIST II	1.00	31716	1.00	32040	1.00	32040	0.00	0	Vacant	13	SR18C	1107030202		08504	G122A
AGR122ED	007018	J1	A	NOXIOUS WEED SPECIALIST VI	1.00	50808	1.00	64920	1.00	64920	1.00	64920	Filled	23	SR26L	1107030200	07/22/99	08508	G122A
AGR122ED	011998	J1	A	NOXIOUS WEED SPECIALIST IV	1.00	40164	1.00	47436	1.00	47436	1.00	47436	Filled	13	SR22I	1107030202	04/01/04	08506	G122A
AGR122ED	012025	J1	A	NOXIOUS WEED SPECIALIST III	1.00	48876	1.00	42180	1.00	43860	1.00	43860	Filled	13	SR20H	1107030203	01/02/05	08505	G122A
AGR122ED	013656	J1	A	PEST CONTROL AID II	0.00	0	0.00	0	1.00	21948	1.00	21948	Filled	03	SR09A	1107030204		05181	G122A
AGR122ED	024822	J1	A	NOXIOUS WEED SPECIALIST IV	1.00	38628	1.00	43860	1.00	43860	1.00	43860	Filled	13	SR22G	1107030201	01/07/05	08506	G122A
AGR122ED	036682	J1	A	NOXIOUS WEED SPECIALIST III	1.00	34308	1.00	45612	1.00	47436	1.00	47436	Filled	13	SR20K	1107030201	07/13/05	08505	G122A
AGR122ED	044095	J1	A	NOXIOUS WEED SPECIALIST III	0.00	0	0.00	0	1.00	36036	1.00	36,036	Filled	13	SR20C	1107010000	05/01/03	08505	G122A
AGR122ED	060	J1A	A	TEMP ASSIGNMENT		53		86											
AGR122ED	061	J1A	A	STUDENT HELP															
AGR122ED	300	J1A	A	OVERTIME, ND		1450		1676		33		33							
AGR122ED	900	J1A	A	GENERAL ADJUSTMENT															
AGR122ED	901	J1A	A	GENERAL ADJUSTMENT		-10245		-29554											
AGR122ED	950	J1A	A	TURNOVER SAVINGS		-27,705		-27,705		-14151		0							
AGR122ED	951	J1A	A	T/O SAVINGS-NEW POSITION															
AGR122ED	952	J1A	A	ADJ FOR DELAY IN HIRING															
AGR122ED	953	J1A	A	GENERAL ADJUSTMENT															
AGR122ED	954	J1A	A	VACATION PAY															
AGR122ED	955	J1A	A	LEGISLATIVE ADJUSTMENT															
AGR122ED	017339	T1	A	GENERAL LABORER I	1.00	22260	1.00	24336	1.00	24564	0.00	0	Vacant	01	BC02A	1107030202		09005	G122A
AGR122ED	017343	T1	A	GENERAL LABORER II	1.00	22920	1.00	25674	1.00	25812	1.00	25812	Filled	01	BC03A	1107030202		09010	G122A
AGR122ED	024640	T1	A	GENERAL LABORER II	1.00	22920	1.00	25044	1.00	25536	1.00	25536	Filled	01	BC03A	1107030202		09010	G122A
AGR122ED	024641	T1	A	GENERAL LABORER III	1.00	24312	1.00	26586	1.00	27108	1.00	27108	Filled	01	WS03A	1107030202		09015	G122A
AGR122ED	025091	T1	A	GENERAL LABORER III	1.00	24312	1.00	26586	1.00	27108	1.00	27108	Filled	01	WS03A	1107030202		09015	G122A
AGR122ED	025093	T1	A	GENERAL LABORER II	1.00	22920	0.00	0	0.00	0	0.00	0	Vacant	01	BC03A	1107030202		09010	G122A

8/16/04 **FB 05 - 07 Other Current Expenses Base File** **Sample 4**

Click on the column headings in Row 5 for a brief explanation of the data fields

Prog ID/Org	Line No.	Item Description	MOF	Object Code	ISL	Non-recur	FY 2004 Actual	FY 2005 Est. Expend.	FY 2006	FY 2007
AGR101GA	001	SERVICES ON A FEE BASIS	B	2900			80,000	80,000		
AGR101GA	002	JANITORIAL SUPPLIES	B	3000			200	200		
AGR101GA	006	MOTOR VEHICLE GAS & OIL	B	3000			1,500	1,500		
AGR101GA	014	MOTOR VEHICLE SUPPLIES & PARTS	B	3100			1,000	1,000		
AGR101GA	017	OFFICE SUPPLIES	B	3200			5,000	5,000		
AGR101GA	020	OTHER SUPPLIES	B	3400						
AGR101GA	021	DUES & SUBSCRIPTIONS	B	3500			1,000	1,000		
AGR101GA	022	FREIGHT & DELIVERY CHARGES	B	3600						
AGR101GA	023	POSTAGE	B	3700			1,500	1,500		
AGR101GA	024	TELEPHONE & TELEGRAPH	B	3800			5,000	5,000		
AGR101GA	025	PRINTING & BINDING	B	3900						
AGR101GA	026	ADVERTISING	B	4000			4,000	4,000		
AGR101GA	027	CAR MILEAGE	B	4100			100	100		
AGR101GA	028	TRANSPORTATION, INTRASTATE	B	4200			5,000	5,000		
AGR101GA	029	SUBSISTENCE ALLOWANCE, INTRASTATE	B	4300			3,000	3,000		
AGR101GA	030	TRANSPORTATION, OUT-OF-STATE	B	4400			3,000	3,000		
AGR101GA	031	SUBSISTENCE ALLOWANCE, OUT-OF-STATE	B	4500			3,000	3,000		
AGR101GA	032	HIRE OF PASSENGER CARS	B	4600			1,000	1,000		
AGR101GA	034	OTHER TRAVEL	B	4800			500	500		
AGR101GA	035	ELECTRICITY	B	5000			7,500	7,500		
AGR101GA	037	WATER	B	5200			200	200		
AGR101GA	038	SEWER	B	5300			200	200		
AGR101GA	040	RENTAL OF LAND & BUILDING	B	5500						
AGR101GA	041	RENTAL OF EQUIPMENT	B	5600			11,000	11,000		
AGR101GA	043	R & M-OFFICE FURNITURE & EQUIPMENT	B	5800			500	500		
AGR101GA	044	R & M-MACHINERY & EQPT-SPECIAL MAINTENANC	B	5800						
AGR101GA	050	R & M-MOTOR VEHICLES	B	5800			500	500		
AGR101GA	051	OTHER REPAIRS & MAINTENANCE	B	5800			2,000	2,000		
AGR101GA	053	MISCELLANEOUS CURRENT EXPENSES	B	7200			200	200		
AGR101GA	055	SPECIAL FUND ASSESSMENT	B	7205			150,559	150,559		
AGR101GA	056	TRAINING COSTS, REGISTRATION FEES	B	7206			1,000	1,000		
AGR101GA	057	SERVICES ON A FEE BASIS	B	7107			39,000	39,000		
AGR101GA	058	ANNUAL REPORT (DEPARTMENTAL)	B	3933						
AGR101GA	059	PROCEDURES MANUAL	B	7200						
AGR101GA	060	EDP MAINTENANCE	B	5861			4,500	4,500		
AGR101GA	061	R&M OTHER EDP	B	5895			400	400		
AGR101GA	062	INSURANCE	B	5998			2,000	2,000		
AGR101GA	063	REFUNDS	B	9040			100	100		
AGR101GA	064	RECORDING OF DOCUMENTS	B	7215						
AGR101GA	065	INTEREST ON LATE PAYMENTS	B	7300			100	100		
AGR101GA	066	INCENTIVE SERVICE AWARDS	B	7225			100	100		
AGR101GA	054	AGRIC. LOAN REVOLVING FUND	W	8320			4,500,000	4,500,000		
AGR101GA	055	AQUACULTURE LOAN REVOL. FUND	W	8300			500,000	500,000		
AGR122EA	005	EDUCATIONAL SUPPLIES	A	3000						

8/16/04 **FB 05 - 07 Equipment Base File** **Sample 5**

Click on the column headings in Row 4 for a brief explanation of the data fields

Prog ID/Org	Line No.	Item Description	MOF	Object Code	ISL	R/A	Unit Cost	No. of Units	FY 2004 Actual	FY 2005 Est. Exp.	FY 2006	FY 2007
AGR122EB	001	MISCELLANEOUS LAB EQUIPMENT	W	7732					8,000	8,000		
AGR122EC	001	MISCELLANEOUS LAB EQUIPMENT	N	7732					1,000	1,000		
AGR141HA	002	COMPUTERS & ACCESSORIES	A	7754						2,500		
AGR141HA	003	PRINTER	A	7754						750		
AGR846EE	001	DIGITAL CAMERAS	W	7754		A	600	6.00	1,800	1,800		
AGR846EE	002	PERSONAL DATA ASSTS	W	7754		A	1000	2.00	1,000	1,000		
AGR846EE	003	COMPUTERS & ACCESSORIES	W	7754		R	1800	8.00	7,200	7,200		

Program ID	Line No.	Item Description	MOF	Object Code	Loc.	R/A	Year	Model	Miles Run	FY 2004 Actual	FY 2005 Est Exp	FY 2006	FY 2007
AGS244JC	001	USED VEHICLES PASS CAR	W	8711			0		0	300,000	600,000		
AGS244JC	002	USED VEHICLES PASS VAN	W	8712			0		0	400,000	800,000		
AGS251GA	099	SEDAN, INTERMEDIATE PONTIAC GRAND PRIX	W	7851		R	94		0	20,700			
AGS251GA	100	SEDAN, INTERMEDIATE PONTIAC GRAND PRIX	W	7851		R	94		34,507	20,700			
AGS251GA	101	SEDAN, INTERMEDIATE PONTIAC GRAND PRIX	W	7851		R	94		0	20,700			
AGS251GA	102	SEDAN, INTERMEDIATE PONTIAC GRAND PRIX	W	7851		R	94		0	20,700			
AGS251GA	103	SEDAN, INTERMEDIATE PONTIAC GRAND PRIX	W	7851		R	94		83	20,700			
AGS251GA	104	SEDAN, INTERMEDIATE FORD TAURUS S/W	W	7851		R	94		0	20,700			
AGS251GA	105	SEDAN, INTERMEDIATE FORD TAURUS S/W	W	7851		R	94		0	20,700			
AGS251GA	106	SEDAN, SUB-COMPACT CHEVROLET CAVALIER	W	7851		R	94		33,717	14,300			
AGS251GA	107	SEDAN, SUB-COMPACT CHEVROLET CAVALIER	W	7851		R	94		0	14,300			
AGS251GA	108	SEDAN, SUB-COMPACT CHEVROLET CAVALIER	W	7851		R	94		0	14,300			
AGS251GA	109	SEDAN, SUB-COMPACT CHEVROLET CAVALIER	W	7851		R	94		88,948	14,300			
AGS251GA	110	SEDAN, SUB-COMPACT CHEVROLET CAVALIER	W	7851		R	94		41,231	14,300			
AGS251GA	111	SEDAN, SUB-COMPACT CHEVROLET CAVALIER	W	7851		R	94		0	14,300			
AGS251GA	112	SEDAN, SUB-COMPACT CHEVROLET CAVALIER	W	7851		R	94		55,682	14,300			
AGS251GA	113	SEDAN, SUB-COMPACT CHEVROLET CAVALIER	W	7851		R	94		50,826	14,300			
AGS251GA	114	SEDAN, SUB-COMPACT CHEVROLET CAVALIER	W	7851		R	94		0	14,300			
AGS251GA	115	SEDAN, SUB-COMPACT CHEVROLET CAVALIER	W	7851		R	94		61,791	14,300			
AGS251GA	116	SEDAN, SUB-COMPACT CHEVROLET CAVALIER	W	7851		R	94		0	14,300			
AGS251GA	117	SEDAN, SUB-COMPACT CHEVROLET CAVALIER	W	7851		R	94		0	14,300			
AGS251GA	118	SEDAN, SUB-COMPACT CHEVROLET CAVALIER	W	7851		R	94		69,786	14,300			
AGS251GA	119	SEDAN, SUB-COMPACT CHEVROLET CAVALIER	W	7851		R	94		0	14,300			
AGS251GA	120	SEDAN, SUB-COMPACT CHEVROLET CAVALIER	W	7851		R	94		82,380	14,300			
AGS251GA	121	SEDAN, SUB-COMPACT CHEVROLET CAVALIER	W	7851		R	94		69,757	14,300			
AGS251GA	122	SEDAN, SUB-COMPACT CHEVROLET CAVALIER	W	7851		R	94		65,319	14,300			
AGS251GA	123	SEDAN, SUB-COMPACT CHEVROLET CAVALIER	W	7851		R	94		75,700	14,300			
AGS251GA	124	SEDAN, SUB-COMPACT CHEVROLET CAVALIER	W	7851		R	94		69,903	14,300			
AGS251GA	125	SEDAN. INTERMEDIATE FORD TAURUS	W	7851		R	94		0	20,700			
AGS251GA	126	SEDAN. INTERMEDIATE FORD TAURUS	W	7851		R	94		0	20,700			
AGS251GA	127	SEDAN. INTERMEDIATE FORD CROWN VIC.	W	7851		R	94		30,345	20,700			
AGS251GA	128	SEDAN, SUB-COMPACT DODGE NEON	W	7851		R	95		65,353	14,300			
AGS251GA	129	SEDAN, SUB-COMPACT DODGE NEON	W	7851		R	95		22,002	14,300			
AGS251GA	130	SEDAN, SUB-COMPACT DODGE NEON	W	7851		R	95		0	14,300			
AGS251GA	131	SEDAN, SUB-COMPACT DODGE NEON	W	7851		R	95		79,213	14,300			
AGS251GA	132	SEDAN, SUB-COMPACT DODGE NEON	W	7851		R	95		0	14,300			
AGS251GA	133	SEDAN, SUB-COMPACT DODGE NEON	W	7851		R	95		52,183	14,300			
AGS251GA	134	SEDAN, SUB-COMPACT DODGE NEON	W	7851		R	95		67,570	14,300			
AGS251GA	135	SEDAN, SUB-COMPACT DODGE NEON	W	7851		R	95		33,628	14,300			
AGS251GA	136	SEDAN, SUB-COMPACT DODGE NEON	W	7851		R	95		56,433	14,300			
AGS251GA	137	SEDAN, SUB-COMPACT DODGE NEON	W	7851		R	95		70,792	14,300			
AGS251GA	138	SEDAN, SUB-COMPACT DODGE NEON	W	7851		R	95		54,813	14,300			

TABLE P-CAPITAL PROJECT DETAILS

Sample 7

PROGRAM ID DEPT. (1–3)	PROGRAM ID NUMBER (4–6)	7	CAPITAL PROJECT NUMBER (8–13)	TR (17)	Line (18–19)	Senate District (20–21)	Priority Number (22–25)	Island Code (26)	Representative District (27–29)	PROJECT SCOPE (30)
		P			0 0					

PROJECT SCOPE CODES
N- New
I- Renovation
A- Addition
R- Replacement
O- Other

TR (17)	LINE (18–19)	PROJECT TITLE (MAXIMUM 45 CHARACTERS PER LINE) (20–64)
	01	
	02	

NOTE;
A TABLE P AND Q
MUST BE SUBMITTED
FOR EACH CAPITAL PROJECT

CHECK ONE:
1% FOR WORKS OF ART IS
INCLUDED IN THE CONSTRUCTION
COST ELEMENT (LINE 13)

☐ YES ☐ NO

TR (17)	LINE (18–19)	PROJECT DESCRIPTION (SIZE, CAPACITY, CONSTRUCTION DETAILS, PURPOSE, ETC.) (MAXIMUM 60 CHARACTERS PER LINE) (20–79)
	03	
	04	
	05	
	06	
	07	
	08	
	09	

REQUIRED APPROPRIATIONS (in Thousands of Dollars)

MEANS OF FINANCING CODES FOR COL. 20 (MOF
A-GENERAL FUND
B-SPECIAL FUND
C-GO BONDS
D-GO BONDS REPAIC
E-REVENUE BONDS
J-FED AND INTERSTATE
D-FED AND PRIMARY
L-FED AND SECONDARY
M-FED AND URBAN
N- OTHER FED FUNDS
P-FED REV SHARING
R-PRIVATE CONTRIBUTIONS
S-COUNTY FUNDS
T-TRUST FUNDS
U-INTERDEPT TRANSFER
W-REVOLVING FUND
X-OTHER FUNDS

PART I BY ELEMENT	TR (17)	LINE (18–19)	MOF (20)	PRIOR YEARS (21–26)	FY 2004 (27–32)	FY 2005 (33–38)	BUDGET PERIOD FY 2006 (39–44)	BUDGET PERIOD FY 2007 (45–50)	FY 2008 (51–56)	FY 2009 (57–62)	FY 2010 (63–68)	FY 2011 (69–74)	SUCCEEDING YEARS (75–80)
PLANS		10											
LAND		11											
DESIGN		12											
CONSTRUCTION		13											
EQUIPMENT		14											
TOTAL COST	(LINES 10-14)												
PART II BY MEANS OF FINANCING		15											
		16											
		17											
		18											
		19											
TOTAL COST	(LINES 15-19)												

TABLE Q–CAPITAL PROJECT DETAILS

Sample 8

PROGRAM ID			CAPITAL PROJECT NUMBER
DEPT	NUMBER		
1 3	4 6	7	8 13
		Q	

IMPLEMENTATION SCHEDULE

TR	LINE	PHASE	START DATES ORIGINAL MONTH	START DATES ORIGINAL YEAR	START DATES CURRENT MONTH	START DATES CURRENT YEAR	START DATES ACTUAL MONTH	START DATES ACTUAL YEAR	COMPLETION DATES ORIGINAL MONTH	COMPLETION DATES ORIGINAL YEAR	COMPLETION DATES CURRENT MONTH	COMPLETION DATES CURRENT YEAR	COMPLETION DATES ACTUAL MONTH	COMPLETION DATES ACTUAL YEAR
17	18 19		20 21	22 23	24 25	26 27	28 29	30 31	32 33	34 35	36 37	38 39	40 41	42 43
	0 1	PLANS												
	0 2	SITE SELECTION												
	0 3	SITE ACQUISITION												
	0 4	DESIGN												
	0 5	CONSTRUCTION												
	0 6	EQUIPMENT												
	0 7	OCCUPANCY												

TR	LINE	COST ELEMENT	COST ESTIMATES ($1,000'S) ORIGINAL	COST ESTIMATES ($1,000'S) CURRENT	FINAL COST ($1,000'S)
17	18 19		20 25	26 31	32 37
	2 0	PLANS			
	2 1	LAND ACQUISITION			
	2 2	DESIGN			
	2 3	CONSTRUCTION			
	2 4	EQUIPMENT			
		TOTALS:	0	0	0

STATE APPROPRIATIONS ($1,000'S)

TR	LINE	APPROPRIATIONS ACT YEAR	APPROPRIATIONS ACT NUMBER	APPROPRIATIONS ACT ITEM	TOTAL	PLANS	LAND	DESIGN	CONSTRUCTION	EQUIPMENT
17	18	20 21	22 24	25 34	35 40	41 46	47 52	53 58	59 64	65 70
	2 5				0					
	2 6				0					
	2 7				0					
	2 8				0					
	2 9				0					
	3 0				0					
	3 1				0					
	3 2				0					
	3 3				0					
	3 4				0					
	3 5				0					
	3 6				0					
	3 7				0					
	3 8				0					

EFFECT ON OPERATING BUDGET ($1,000'S)

TR	LINE (CARD)	SALARIES +/-	SALARIES AMOUNT	MAINTENANCE +/-	MAINTENANCE AMOUNT	OTHER EXPENSES +/-	OTHER EXPENSES AMOUNT	UTILITIES +/-	UTILITIES AMOUNT
17	18 19	20	21 25	26	27 31	32	33 37	38	39 43
	0 8								

EXPECTED EXPENDITURES (in Thousands of Dollars)

MEANS OF FINANCING CODES FOR COL. 20 (MOF)
A-GENERAL FUND
B-SPECIAL FUND
C-GO BONDS
D-GO BONDS REPAID
E-REVENUE BONDS
J-FED AID INTERSTATE
D-FED AID PRIMARY
L-FED AID SECONDARY
M-FED AID URBAN
N- OTHER FED FUNDS
P-FED REV SHARING
R-PRIVATE CONTRIBUTIONS
S-COUNTY FUNDS
T-TRUST FUNDS
U-INTERDEPT TRANSFER
W-REVOLVING FUND
X-OTHER FUNDS

PART I BY ELEMENT	TR	LINE	MOF	PRIOR YEARS	FY 2004	FY 2005	BUDGET PERIOD FY 2006	BUDGET PERIOD FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	SUCCEEDING YEARS
	17	18 19	20	21 26	27 32	33 38	39 44	45 50	51 56	57 62	63 68	69 74	75 80
PLANS		1 0											
LAND		1 1											
DESIGN		1 2											
CONSTRUCTION		1 3											
EQUIPMENT		1 4											
TOTAL COST (LINES 10-14)													
PART II BY MEANS OF FINANCING		1 5											
		1 6											
		1 7											
		1 8											
		1 9											
TOTAL COST (LINES 15-19)													

TABLE R (8/02)

CAPITAL PROJECT INFORMATION AND JUSTIFICATION SHEET

Sample 9

EXPENDING AGENCY:		
USER PROGRAM ID		CAPITAL PROJECT NUMBER
DEPT	NUMBER	

PROJECT TITLE:

PROJECT DESCRIPTION:

TOTAL ESTIMATED PROJECT COST (In Thousands of Dollars)

COST ELEMENT	PRIOR APPROPRIATIONS (Including MOF)																		APPROPRIATIONS (including MOF)			TOTAL PROJECT COST
	ACT	YR	ITEM	ACT	YR	ITEM	ACT	YR	ITEM	ACT	YR	ITEM	ACT	YR	ITEM	ACT	YR	ITEM	FY 2006	FY 2007	FUTURE YEARS	
PLANS																						
LAND																						
DESIGN																						
CONSTRUCT																						
EQUIPMENT																						
TOTALS																						

PROJECT INFORMATION AND JUSTIFICATION (use back if necessary):

a. Total Scope of Project.

b. Identification of Need and Evaluation of Existing Situation.

c. Alternatives Considered and Impact if Project is Deferred.

d. Discuss What Improvements Will Take Place When Project Completed (including benefits to be derived and/or deficiencies this project intends to correct).

e. Impact Upon Future Operating Requirements (show initial and ongoing funding requirements by cost element, including position count, means of financing, fiscal year).

f. Additional Information:

Sample 10 FORM S
Date Prepared/Revised:

FB 05-07 BUDGET
DEPARTMENT SUMMARY OF PROPOSED CIP LAPSES AND NEW CIP REQUESTS
DEPARTMENT OF

PART A: PROPOSED LAPSES

Act/Yr	Item No.	Project Title	MOF	Amount

TOTAL		0
BY MOF		
C	General Obligation Bond	0
D	Reimbursable GO Bond	0
E	Revenue Bond	0
N	Federal Funds	0
W	Revolving Funds	0

PART B: NEW REQUESTS

Priority	Prog ID	Project Title	MOF	FY 06	FY 07
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					

TOTAL		0	0
BY MOF			
C	General Obligation Bond	0	0
D	Reimbursable GO Bond	0	0
E	Revenue Bond	0	0
N	Federal Funds	0	0
W	Revolving Funds	0	0

Sample 11

Program Plan Narrative

EDN100 School-Based Budgeting 07 01 01 10

A. Statement of Program Objectives

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

C. Description of Activities Performed

D. Statement of Key Policies Pursued

E. Identification of Important Program Relationships

F. Description of Major External Trends Affecting the Program

G. Discussion of Cost, Effectiveness, and Program Size Data

H. Discussion of Program Revenue

I. Summary of Analysis Performed

J. Further Considerations