

DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES

Department Summary

Mission Statement

To provide the physical, financial, and technical infrastructure to support state departments and agencies in accomplishing their missions.

Department Goals

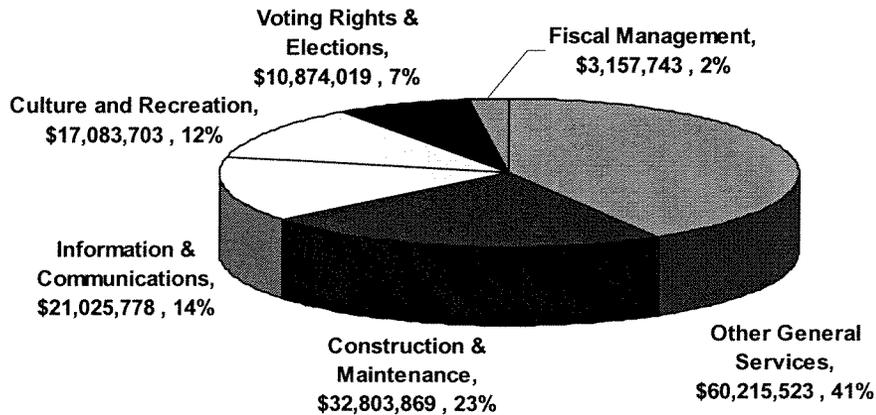
To strive for quality and consistency in the delivery of essential support services to other state departments and agencies. The department's activities reflect a continuing commitment towards cost efficiency, productivity, relevancy and timeliness of services.

Significant Measures of Effectiveness

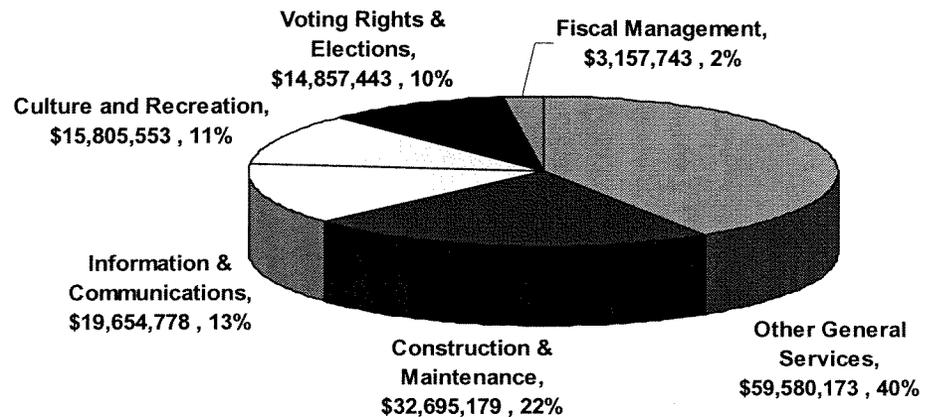
	<u>FY 2008</u>	<u>FY 2009</u>
1. Average in-house time to process payments to vendors (days)	5	5
2. Percentage of production jobs run on schedule	99	99
3. For projects completed this year, the average cost of change orders as a percentage of average actual construction cost	3	3

FB 2007-09 Operating Budget by Major Program/Activity

FY 2008



FY 2009



DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES MAJOR FUNCTIONS

- Maintains the State’s accounting systems; records the State’s financial transactions; verifies expenditures before payments; audits fiscal records of State agencies
- Coordinates and directs engineering, architectural, office leasing, and centralized services that include public building and school repair and maintenance, custodial services, and grounds maintenance
- Administers the statewide information processing and telecommunication services and programs
- Performs land survey work for government agencies
- Preserves government records and historical material
- Administers the State’s risk management activities
- Manages the State’s motor pool and parking activities
- Coordinates procurement activities under Chapter 103D and 103F, HRS
- Manages and operates Aloha Stadium; guides and promotes culture, the arts, history and humanities
- Directs the statewide elections systems; ensures full disclosure of campaign contributions and expenditures

MAJOR PROGRAM AREAS

The Department of Accounting and General Services has programs in the following major program areas:

Formal Education

AGS 807 School Repair & Maintenance, Neighbor Island Districts

Culture and Recreation

AGS 818 King Kamehameha Celebration Commission
 AGS 881 State Foundation on Culture & the Arts
 AGS 889 Spectator Events and Shows – Aloha Stadium

Government-Wide Support

AGS 101 Statewide Accounting Services
 AGS 104 Internal Post Audit
 AGS 111 Archives - Records Management
 AGS 131 Information Processing & Communications Services
 AGS 203 State Risk Management and Insurance Administration
 AGS 211 Land Survey
 AGS 221 Public Works – Planning, Design, & Construction
 AGS 223 Office Leasing
 AGS 231 Central Services – Custodial

AGS 232 Central Services - Grounds Maintenance
 AGS 233 Central Services - Building Repairs and Alterations
 AGS 240 State Procurement
 AGS 244 Surplus Property Management
 AGS 251 Automotive Management - Motor Pool
 AGS 252 Automotive Management – Parking Control
 AGS 871 Campaign Spending Commission
 AGS 879 Office of Elections
 AGS 891 Wireless Enhanced 911 Board
 AGS 901 General Administrative Services

**Department of Accounting and General Services
(Operating Budget)**

Funding Sources:	Positions	Allocation		
		FY 2007	FY 2008	FY 2009
		660.00	688.00	688.00
General Funds	\$	68,310,610	75,133,750	73,173,446
		52.50	53.50	53.50
Special Funds		18,677,789	22,378,273	21,099,623
		2.00	2.50	2.50
Federal Funds		8,210,397	8,246,492	8,246,992
		5.00	5.00	5.00
Trust Funds		4,478,344	852,126	4,680,814
		34.00	34.00	34.00
Interdepartmental Transfers		10,596,154	10,605,689	10,605,689
		44.00	44.00	44.00
Revolving Funds		29,898,596	27,944,305	27,944,305
		797.50	827.00	827.00
Total Requirements		140,171,890	145,160,635	145,750,869

Highlights of the Executive Budget Request: (general funds unless noted)

1. Added \$549,000 in general funds for each fiscal year for estimated increase in electricity cost for State facilities.
2. Increased Risk Management Program revolving funds by \$3,000,000 and additional general funds by \$2,467,582 in FY 08 and \$2,013,055 in FY 09 for increases in projected insurance premiums and to transfer cost allocations to consolidate funding for premiums of the Executive departments.
3. Provided \$2,785,000 in FY 08 and \$1,414,000 in FY 09 for various information technology projects to improve management and operations of computer and communications services statewide.
4. Added \$566,098 in FY 08 and \$494,198 in FY 09 for Building Repairs & Alterations Program to implement cost savings maintenance projects and energy conservation initiatives for State facilities.

5. Increased Aloha Stadium Special Fund by \$1,499,858 in FY 08 and \$216,708 in FY 09 to replace obsolete video system and other equipment.
6. Increased Wireless Enhanced 911 Board Special Fund by \$2,500,000 for projected increase in program expenditures.
7. Provided \$150,000 in each fiscal year for recycling contract to pickup and remove cardboard/white paper from State office buildings, statewide.

**Department of Accounting and General Services
(Capital Improvements Budget)**

	FY 2008	FY 2009
Funding Sources:		
General Obligation Bonds	53,200,000	55,925,000
Private Contributions	0	0
County Funds	0	0
Interdepartmental Transfers	0	0
Revolving Funds	0	0
Other Funds	0	0
	53,200,000	55,925,000
Total Requirements		

Highlights of the Executive CIP Budget Request: (general obligation bonds unless noted)

1. Added \$10,000,000 in FY 08 and FY 09 for repairs and alterations and health and safety projects for State facilities.
2. Added \$4,400,000 in FY 08 to complete Washington Place health and safety renovations.
3. Added \$6,195,000 in FY 08 and \$2,900,000 in FY 09 for communication infrastructure maintenance, including the Statewide Anuenue and Hawaiian Microwave Systems and the Windward, North Shore, and Central Oahu Radio Sites.
4. Added \$12,430,000 in FY 08 and \$25,850,000 in FY 09 for the renovation of Aloha Stadium.
5. Added \$11,000,000 in FY 08 and \$10,500,000 in FY 09 for a comprehensive energy conservation program to maximize energy efficiency in public facilities and operations.
6. Added \$2,500,000 FY 08 for an Emergency Operating Center at the Kalanimoku Building to support the State Emergency Response Teams.