



STATE OF HAWAII
DEPARTMENT OF ACCOUNTING
AND GENERAL SERVICES
P.O. BOX 119
HONOLULU, HAWAII 96810-0119

June 2, 2005

MEMORANDUM

TO: All Departments

FROM: Russ K. Saito, State Comptroller

SUBJECT: Capitol Gate Hours

A committee of representatives from the House Sergeant-at-Arms, Senate Chief Clerk, Senate Sergeant-at-Arms, Department of Public Safety (Sheriff and Executive Protection), and Department of Accounting and General Services (Central Service and Automotive Management Divisions) has developed a schedule for the State Capitol's grille gates which is responsive to the needs of employees and visitors while also providing a necessary level of security.

The Punchbowl Street grille gate, when lowered, restricts both pedestrian and vehicular entry into the basement. State Capitol parking assignees who have offices located in the Capitol may use their parking access card to enter and exit the facility.

At Miller Street, there are separate grille gates for entrance and exit. When lowered these gates restrict pedestrian and vehicular passage. State Capitol parking assignees that have offices in the facility may use their parking access card to enter the facility. Motorists and pedestrians who do not have a parking access card may contact the Sheriff on duty through the intercom located on the left side of both the entry and exit card readers.

Effective June 1, 2005, the State Capitol grille gate schedule is as follows:

- **Punchbowl Street**
 - Legislature Not in Session
 - Normal Workdays – Open 6:00 A.M., Close 6:00 P.M.
 - Saturdays, Sundays, Holidays – Closed
 - Special Events – Hours to be determined
 - Legislature In Session, Normal workdays – open 6:00 A.M. , close
 - Normal Workdays – Open 6:00 A.M., Close 6:00 P.M.
 - Saturdays, Sundays, Holidays – Closed
 - Special Events – Hours to be determined

- **Miller Street Entrance**
 - Legislature Not in Session
 - Normal Workdays – Open 4:00 A.M., Close 6:30 P.M.
 - Saturdays – Open 6:00 A.M., Close 2:00 P.M.
 - Sundays, Holidays – Closed
 - Special Events – Hours to be determined
 - Legislature In Session
 - Normal Workdays – Open 4:00 A.M., Close 11:30 P.M.
 - Saturdays: Open at 6:00AM Close at 200PM
 - Sundays, Holidays closed
 - Special Events; Hours to be determined

During normal work hours, Capitol Parking assignees who encounter problems with their gate cards should call the DAGS Parking Control Office at 586-0352. After hours, cardholders should call the State Sheriffs at 586-1352.

c: Bob Awana, Chief of Staff
Kevin Kuroda, House Sgt-At-Arms
Ben Villaflor, Senate Sgt-At-Arms
Paul Kawaguchi, Senate Chief Clerk
Cappy Caminos, PSD
Robin Nagamine, PSD
James Richardson, DAGS CSD
Jimmy Hisano, DAGS CSD
Lynette Courtney-Noa, DAGS CSD