

DEPARTMENT OF COMMERCE AND CONSUMER AFFAIRS

Time Share Program
335 Merchant Street, P.O. Box 3469
Honolulu, Hawaii 96801

TIME SHARE BOOTH APPLICATION

Name of Applicant \_\_\_\_\_

RB License No.: RB \_\_\_\_\_ OR Acquisition Agent Registration No.: TSA \_\_\_\_\_

Name of Principal Broker (if applicable) \_\_\_\_\_

Name of Responsible Managing Employee (if applicant is an Acquisition Agent) \_\_\_\_\_

Address of Principal Place of Business \_\_\_\_\_

Telephone \_\_\_\_\_

Location and Complete Street Address of Time Share Booth \_\_\_\_\_

Tax Map Key \_\_\_\_\_

Attach and submit the following to DCCA:

- 1. Plot plan, drawn to scale;
2. Floor plan, drawn to scale;
3. Photograph of proposed time share booth;
4. Letter of authorization from property owner;
5. Release letter from prior registered broker, if applicable.
6. \$100 Fee (make checks payable to "Department of Commerce and Consumer Affairs")

NOTE: Items 1-5 must also be submitted to the County.

As the applicant for a Time Share Booth, I hereby certify the following:

- 1. That I have confirmed with the County that the booth and its location as indicated complies with the zoning code of the county;
2. That the information provided on this form is true and correct; and
3. That there are no material omissions.

I understand that any misrepresentation of information is grounds for the denial of this application, license revocation, suspension or the imposition of a fine (§514E-12, HRS).

Date \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_

Oahu:
City and County of Honolulu
Dept. of Land Utilization
Plan Review Branch
650 South King St.
Honolulu, HI 96813
(808)523-4132

Maui:
County of Maui
Planning Department
250 South High St.
Wailuku, HI 96793
(808)270-7253

Kauai
County of Kauai
Planning Dept.
4444 Rice St.
Suite 473
Lihue, HI 96766
(808)241-6677

Hawaii
County of Hawaii
Planning Dept.
25 Aupuni St.
Hilo, HI 96720
(808)961-8288

App ..... 623 .....\$50
Reg ..... 620 .....\$50
Service Fee ..... BCF .....\$15

Pursuant to HRS § 436B-9 your application shall be considered abandoned and shall be destroyed if you fail to provide evidence of continued efforts to complete the licensing process for two consecutive years. The failure to provide evidence of continued efforts includes but is not limited to: (1) failure to submit any required information and documents requested by the licensing authority within two consecutive years from the last date the documents and information were requested, or (2) failure to complete any additional requirements for licensure that remain after approval of your application, such as attempting to complete an exam requirement, within two consecutive years from the date your application was approved, or (3) failure to provide the licensing authority with any written communication during two consecutive years indicating that you are attempting to complete the licensing process. If an application is deemed abandoned the applicant shall be required to reapply for licensure and comply with the licensing requirements in effect at the time of the reapplication.

This material can be made available for individuals with special needs. Please call the Time Share Administrator at 586-2709 to submit your request.