

**EDUCATION REVIEW COMMITTEE**  
REAL ESTATE COMMISSION  
Professional and Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii  
www.hawaii.gov/hirec

MINUTES OF MEETING

The agenda for this meeting was filed with the Lieutenant Governor's Office as required by Section 92-7(b), Hawaii Revised Statutes.

Date: December 12, 2007

Time: Upon adjournment of the Laws and Rules Review Committee meeting, which convened at 9:00 a.m.

Place: King Kalakaua Conference Room  
King Kalakaua Building  
335 Merchant Street, First Floor  
Honolulu, Hawaii

Present: Carol Mae Ball, Chair / Broker / Maui Commissioner  
Annette Aiona, Vice Chair / Broker / Hawaii Island Commissioner  
Frances T. Gendrano, Broker / Honolulu Commissioner  
Stanley Kuriyama, Broker / Honolulu Commissioner  
Trudy Nishihara, Broker / Honolulu Commissioner  
Michele Sunahara Loudermilk, Public / Honolulu Commissioner  
Mark Suiso, Public / Honolulu Commissioner

Calvin Kimura, Supervising Executive Officer  
Neil Fujitani, Executive Officer  
Diane Choy Fujimura, Senior Real Estate Specialist  
Amy Endo, Real Estate Specialist  
David Grupen, Real Estate Specialist  
Cynthia Yee, Senior Condominium Specialist  
Cheryl Leong, Condominium Specialist  
Benedyne Stone, Condominium Specialist  
Shari Wong, Deputy Attorney General  
Karyn Takahashi, Recording Secretary

Dennis Lombardi  
Esther Han  
Myoung Oh, Hawaii Association of REALTORS®

Absent: Louis Abrams, Broker / Kauai Commissioner  
William S. Chee, Broker / Honolulu Commissioner

Call to Order: Chair Ball called the meeting to order at 9:26 a.m., at which time quorum was established.

Chair's Report: Chair Ball stated the Commission may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with Section 92-5(a)(1), HRS, and/or to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities in accordance with Section 92-5(a)(4), HRS.

Commissioners Abrams and Chee are excused from the meeting. Prior notification of their non-attendance was received.

Real Estate Specialist's Report: Announcements, Introduction, Correspondence and Additional Distribution

The following was distributed as additional distribution:

8. Program of Work, FY08
  - e. Interactive Participation with Organizations

Minutes of November 19, 2007

Upon a motion by Commissioner Loudermilk, seconded by Commissioner Suiso, it was voted on and unanimously carried to accept the minutes of the November 19, 2007, Education Review Committee meeting as distributed.

Continuing Education: Applications

**2007 – 2008 Continuing Education Provider and Courses Ratification List**

Upon a motion by Commissioner Loudermilk, seconded by Commissioner Nishihara, it was voted on and unanimously carried to ratify the following registrations/certifications:

<b>Course</b>	<b>Effective Date</b>
"ePRO" (National Certified Course/ Kona Board of REALTORS®)	November 21, 2007
"Cover Your Assets: Property Managers Guide to Federal & State Regulations" (Kona Board of REALTORS®)	November 21, 2007

**Course – "The Ins and Outs of Contracts, Including the New Purchase Contract;" Author/Owner: Scott Alan Bly, Esq.; Provider: Dower School of Real Estate; Course Category: Contracts; Clock Hours: 3**

Upon a motion by Commissioner Nishihara, seconded by Commissioner Gendrano, it was voted on and unanimously carried to approve "The Ins and Outs of Contracts Including the new Purchase Contract" as a three clock hour continuing education elective course under the course category Contracts.

**Provider – Maui Community College – VITEC, Lori Teragawachi Govaars, Administrator**

Chair Ball recused herself from discussion and decision making on this application.

Upon a motion by Commissioner Nishihara, seconded by Commissioner Loudermilk, it was voted on and unanimously carried to approve Maui Community College – VITEC as a continuing education provider.

Prelicense Education: Applications

**Prelicense Independent Study Course – Salesperson and Broker Curricula; Fleet Realty Inc. dba Fleet Educational Services; Ron Fleet Principal**

Commissioner Nishihara moved to approve Fleet Realty Inc. dba Fleet Educational Services to offer the broker prelicense independent study course and to offer the salesperson prelicense independent study course subject to

submission of the salesperson curriculum. The motion was seconded by Commissioner Gendrano.

Chair Ball commented that the school should be aware that the broker course needs updating, especially relative to the new condominium law, Hawaii Revised Statutes Chapter 514B, and any other subject matter, as needed.

The motion was voted on and unanimously carried.

**Prelicense Independent Study Course Instructor – Ron Fleet, Fleet Realty Inc. dba Fleet Educational Service; Ron Fleet , Principal**

Upon a motion by Commissioner Nishihara, seconded by Commissioner Suiso, it was voted on and unanimously carried to approve Ron Fleet as a prelicense independent course instructor.

Evaluation and Education Program

Copies of evaluations of the independent study course from the following prelicense school was distributed to the Commissioners for their information:

1. Abe Lee Seminars; Salesperson Independent Study On-Line (4)

Administration of  
Examinations:

Promissor

**Licensing Examination Statistics – October 2007**

Examination statistics for October 2007 were distributed to the Commissioners for their information.

**School Pass/Fail Rates – October 2007**

School pass/fail rate statistics for October 2007 were distributed to the Commissioners for their information.

**School Summary Reports – October 2007**

A copy of the October 2007 performance summary report, by school, was distributed to the Commissioners for their information. The report is derived from statistics for first time test takers.

Educator's Forum:

**Hawaii Association of REALTORS®** – No discussion presented.

**Hawaii Association of Real Estate Schools (HARES)** – No discussion presented.

**Public and Private Institutions of Higher Education** – No discussion presented.

Program of Work:

Annual Report, Quarterly Bulletin, and School Files

It was reported that the December 2007 issue of *School Files* has been distributed. A copy is also available on the Commission's website: [www.hawaii.gov/hirec](http://www.hawaii.gov/hirec).

Neighbor Island Outreach

The next neighbor island outreach will be held in Maui on May 7, 2008, at the REALTORS® Association of Maui offices at 441 Ala Makani Place, Kahului, Maui.

Instructor's Development Workshop – Hawaii Association of REALTORS® and Hawaii Real Estate Commission, TBA

It was reported that there is no definite date for the next Instructor's Development Workshop, but it should be at the beginning of 2008.

Education Evaluation Task Force

The next EETF meeting is scheduled for January 11, 2008.

Interactive Participation with Organizations

The Commissioner schedule of articles for the *Hawaii Realtors Journal* – 2008 was distributed for their information.

Next Meeting: Wednesday, January 9, 2008  
Upon adjournment of the Laws and Rules Review Committee Meeting, that convenes at 9:00 a.m.  
Queen Liliuokalani Conference Room  
King Kalakaua Building  
335 Merchant Street, First Floor  
Honolulu, Hawaii

Adjournment: With no further business to discuss, Chair Ball adjourned the meeting at 9:35 a.m.

Reviewed and approved by:

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Diane Choy Fujimura  
Senior Real Estate Specialist

December 17, 2007  
Date

[        ]        Minutes approved as is.  
[        ]        Minutes approved with changes, see minutes of \_\_\_\_\_