

INTERNAL
COMMUNICATION FORM
DEPARTMENT OF HUMAN SERVICES

Suspense: BBP/ICPR01: 02/06/12
 BBP/ICPR02: 03/06/12

Subject: Bloodborne Pathogens/Infant and Child CPR Training – OAHU

Originator: W. Ikemori 6-4971

To: SSD

From: PERS

Date: 01/09/12

Memo No. 1

PERS announces that PERS-TS will be conducting combined *Bloodborne Pathogens* and *Infant and Child CPR* certification training. This training has been designed exclusively to respond to the needs of the Social Services Division (SSD)/Child Welfare Services Branch (CWSB). In conjunction with PERS ICF dated 11/04/04, SSD management requires job titles whose job requires direct service contact with infants and children, and may risk potential exposure to blood or other potentially infectious materials (OPIM), to enroll in this course. "Occupational exposure means reasonably anticipated skin, eye, mucous membrane, or parenteral contact with blood or other potentially infectious materials that may result from the performance of an employee's duties [29 CFR 1910.1030]." ***This announcement is available on the DHS website.***

FOR: Employees whose jobs require direct service contact with infants or children; job titles which have reasonable anticipation of contact with blood or other potentially infectious body fluids.

OBJECTIVE: To certify participants in the basics of disease transmission prevention and Infant and Child CPR.

SCHEDULE: Session BBP/ICPR01: February 28, 2012
 Session BBP/ICPR02: March 28, 2012

 Time: 8:00am to 4:30pm
 Place: Queen Liliuokalani Building, Conference Rooms 1 & 2

REGISTRATION: Please submit a prioritized list of applicants on the attached DHS 104 form **no later than fifteen (15) working days prior to the session date**. Class size is limited. Pre-requisite: attendee's Standard First Aid certification **must** be current to be eligible for this class.
Note: Certificates will be issued upon successful completion and are to be renewed annually for "Bloodborne Pathogens" and every two years for "Infant & Child CPR." Participants must bring ID badge to enter building. ***Classroom instruction involves developing "hands-on" skills. Therefore, participants will be required to kneel, bend at the waist, and use hands and arms.***

COST: \$18.85 per participant (cost to be paid via Journal Voucher for course certification). Please enter **UNIFORM ACT CODE** on attached DHS 104 form.

PARKING: Participants need to arrange parking through their respective Branch/Division Administration. Carpooling or use of public transportation is also encouraged.

ACCOMMODATIONS: Requests for accommodations (e.g., sign or other language interpreter, large print materials, van accessible parking) must be received by PERS-TS no later than **ten (10) working days** prior to this training event. If you have questions regarding registration procedures, please contact Pauline Chun at 586-4970/586-4959 (TTY). **Although each DHS office will try to fill your request, resources are limited. If a resource is not available, an alternative method will be used to meet your need.**



PERS