

State of Hawaii
DEPARTMENT OF LAND AND NATURAL RESOURCES
Division of Forestry and Wildlife
Honolulu, Hawaii 96813

September 12, 2008

Chairperson and Members
Board of Land and Natural Resources
State of Hawaii
Honolulu, Hawaii

Land Board Members:

**SUBJECT: REQUEST FOR AUTHORIZATION TO NEGOTIATE AND SIGN
CONTRACTS FOR HELICOPTER TRANSPORTATION SERVICES
FOR THE DIVISION OF FORESTRY AND WILDLIFE, MAUI AND
KAUAI DISTRICTS**

Helicopter services are necessary for the efficient and effective implementation of many resource management projects of the Division of Forestry and Wildlife (DOFAW), particularly activities in remote forested areas. In the past, the State Procurement Office handled the procurement of helicopter transportation services for DOFAW. The previous contracts for helicopter services terminated March 15, 2008 for Maui District and June 30, 2008 for Kauai District. Due to understaffing and other pending procurements, the State Procurement Office was unable to assist in the procurement of a new contract for either island. DOFAW is handling the procurement of the new contracts and secured an exemption from procurement to authorize the continued use of helicopter services during the interim period between the expiration of the previous contracts and the approval of the new contracts, to ensure that important resource management work continues without interruption.

DOFAW solicited bids for helicopter services on Maui Nui through IFB-DOFAW-09-M1, with a bid opening on August 12, 2008. The Division is currently evaluating the bids received and proceeding through the contract process. DOFAW anticipates soliciting bids for helicopter services on Kauai in early September, with a contract anticipated during the fall 2008. Both contracts will be in the form of requirements contracts, where funds will be encumbered by purchase order, at the contracted per hour rate, as helicopter transportation is needed (subject to availability of funds). This submittal seeks Board authorization for the Chairperson to negotiate and sign contracts for the furnishing of helicopter transportation services for the Division of Forestry and Wildlife, Maui District and Kauai District, subject to approval as to form by the Attorney General's office.

RECOMMENDATION:

That the Board authorize the Chair to negotiate and sign contracts for the furnishing of helicopter transportation services for the Division of Forestry and Wildlife, Maui District and Kauai District, subject to approval as to form by the Attorney General's Office.

Respectfully submitted,



PAUL J. CONRY, Administrator
Division of Forestry and Wildlife

APPROVED FOR SUBMITTAL:



LAURA H. THIELEN, Chairperson
Board of Land and Natural Resources