

State of Hawaii
DEPARTMENT OF LAND AND NATURAL RESOURCES
Division of Forestry and Wildlife
Honolulu, Hawaii 96813

September 9, 2010

Chairperson and Members
Board of Land and Natural Resources
State of Hawaii
Honolulu, Hawaii

Land Board Members:

SUBJECT: REQUEST APPROVAL TO ISSUE A REQUEST FOR PROPOSALS AND AUTHORIZE THE CHAIR TO AWARD AND EXECUTE CONTRACTS FOR THE MANAGEMENT OF FY2011 STATEWIDE YOUTH CONSERVATION CORPS PROGRAM (RFP YCC11)

This Board Submittal requests approval to issue a Request for Proposals (RFP) and authorize the Chair to award and execute contracts for engaging youth in DLNR – DOFAW’s conservation programs.

BACKGROUND

Funds for the Youth Conservation Corps program grants are from the Natural Area Reserve Fund (NARF - State special funds) and other sources. \$240,000 is budgeted from the NARF for the FY 2011 YCC Program and additional funding sources are under investigation. These contracts are the major expenditures in the program. Contracts will be awarded to the most qualified proposals, based on evaluation criteria specified in the RFP. These grants have been awarded annually since 2005 and include coordination of the program, recruitment and selection of participants, and support and logistics for youth.

RECOMMENDATION:

That the Board approve the issuance of an RFP for management of the FY2011 Youth Conservation Corps and authorize the Chair to award and execute Contracts for Goods and Services, subject to availability of funds, approval as to form by the Attorney General’s Office, and other terms and conditions as may be prescribed by the Chairperson to best serve the interests of the State.

Respectfully submitted,



PAUL J. CONRY, Administrator
Division of Forestry and Wildlife

APPROVED FOR SUBMITTAL:



LAURA H. THIELEN, Chairperson
Board of Land and Natural Resources