



Department of Land and Natural Resources
Northwestern Hawaiian Islands Research Permit Application

Review Form Instructions

January 28, 2007

Dear Reviewer:

Thank you for your time and consideration of the permit application, "XXXX" (name of research project). In addition to this instruction letter, you should have five additional documents attached:

- The permit review form
- The permit application
- The permit instructions
- Appendix A: Criteria and Guidelines
- Chapter 60.5 Hawaii Revised Statutes

Once you have completed the evaluation to the best of your abilities, please return these forms to the State of Hawaii, Northwestern Hawaiian Islands Permit Coordinator, Wayne Haight, at: Wayne.Haight@noaa.gov or via fax to 808-397-2662 no later than **INSERT DATE**.

Review Process

All permit applications for research within State waters of the Northwestern Hawaiian Islands Marine National Monument (the Monument) undergo extensive review and are subject to public comment. These applications are reviewed by a group that may include State biologists, members of a Native Hawaiian Cultural Advisory Group, and members of the State Board of Land and Natural Resources. The permit application, and compiled summarized reviewer comments, may also be viewed by members of the public and commented upon in the public hearing of the State Board of Land and Natural Resources.

Criteria for Evaluation

All permit applications for research activities within the Monument are evaluated for their merit based on the following criteria:

- **Purpose**
- **Relevance**
- **Expertise**
- **Scientific Merit**
- **Data Collection**
- **Potential Impacts**
- **Data Dissemination**
- **Cultural Sensitivity (for members of CWG only to evaluate)**



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Confidentiality of Permit Applications and their Evaluation

This evaluation will be compiled with the evaluations prepared by other reviewers and will be used to inform the decision of the State Board of Land and Natural Resources to approve, approve with conditions or reject applications for permits to the Monument.

Ensuring the confidentiality of the permit application is the reviewer's duty. All reviewers are instructed not to copy, quote, or in any manner use material from any permit application. The components of the application that are not considered to be confidential and protected by law will be posted on the DLNR website for public review.

Evaluation

This evaluation form has two components for each question; a numeric score as well as an area for any specific comments, should you wish to make any. Please answer each question to the best of your abilities. If you do not wish to evaluate a particular question or do not feel that you have the expertise to comment, please leave that question blank.

Thank you for your time and thoughtful consideration of this research permit application. If you should have any questions, please don't hesitate to contact the State Northwestern Hawaiian Islands, Permit Coordinator, Wayne Haight at 808-397-2660 ext. 247 or wayne.haight@noaa.gov.

Yours Sincerely,

Wayne Haight
Permit Coordinator
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NWHI-MNM
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Review Form

Rank each of the following questions on a scale from 1 to 5; with one being the lowest (least favorable) and five being the highest (most favorable) by circling the corresponding number. After each question there is room for written comments should you wish provide any. If you do not wish to evaluate a question or do not feel that you have the expertise to comment, please leave that question blank.

Least Favorable Moderately Favorable Favorable Very Favorable Most Favorable

Purpose

1. Is the purpose of the proposed project well defined?

1 2 3 4 5

Comments:

2. Is this proposed project consistent with the State of Hawaii Guidelines for Access to the NWHI?

1 2 3 4 5

Comments:

3. Is this proposed project consistent with the goals, objectives and findings of the Marine National Monument?

1 2 3 4 5

Comments:



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Least Favorable Moderately Favorable Favorable Very Favorable Most Favorable

4. To what degree will this proposed project further understanding of the NWHI?

1 2 3 4 5

Comments:

5. To what degree will this proposed project have demonstrable benefits to the conservation of the NWHI?

1 2 3 4 5

Comments:

6. To what degree will the proposed project have demonstrable benefits to the management of the NWHI?

1 2 3 4 5

Comments:

7. Please share with us any additional comments you have on the purpose of this proposed work.



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Least Favorable Moderately Favorable Favorable Very Favorable Most Favorable

Relevance

8. How important is it that this research be conducted within the Marine National Monument?

1 2 3 4 5

Comments:

9. To what degree will this proposed research benefit the people of Hawaii?

1 2 3 4 5

Comments:

10. Please share with us any additional comments you have on the relevance of this proposed work.



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Least Favorable Moderately Favorable Favorable Very Favorable Most Favorable

Expertise

11. How confident do you feel that the Applicant has the required expertise to successfully accomplish the goals of the proposal?

1 2 3 4 5

Comments:

12. Please share with us any additional comments you have on the expertise of those involved with the proposed project.

Scientific Merit

13. How realistic is the scope of the question(s) to be addressed within the time frame of the project?

1 2 3 4 5

Comments:

14. Have the proposed research methods been employed successfully in other projects?

1 2 3 4 5

Comments:



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Least Favorable Moderately Favorable Favorable Very Favorable Most Favorable

15. Please share any additional comments you have on the scientific merit of the proposed work.

Data Collection

16. Are the data collection methods appropriate?

1 2 3 4 5

Comments:

17. Is there an effort to work with appropriate partners to increase efficiency and reduce duplicative research efforts and share samples?

1 2 3 4 5

Comments:

18. Please share with us any additional comments you have on the data collection methods involved with the proposed project.



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Least Favorable Moderately Favorable Favorable Very Favorable Most Favorable

Potential Impacts

19. Have all efforts been made to avoid any potential direct, indirect and cumulative impacts of the proposed activity? 1 2 3 4 5

Comments:

20. Does the proposal assuage any concern over deleterious or irreparable impacts to the resources of the NWHI through any of the proposed activities?

1 2 3 4 5

Comments:

21. Please share with us any additional comments you have on the potential impacts of the proposed project.



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Least Favorable Moderately Favorable Favorable Very Favorable Most Favorable

Data Dissemination

22. Is there a reasonable assumption that information obtained from this proposed project will be communicated in a timely manner to the relevant scientific communities?

1 2 3 4 5

Comments:

23. Are there plans for information dissemination to broader communities?

1 2 3 4 5

Comments:

24. Please share with us any additional comments you have on the data dissemination issues of the proposed project.



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Least Favorable Moderately Favorable Favorable Very Favorable Most Favorable

Cultural Sensitivity (only for CWG)

25. Does the proposed project have demonstrable benefits to the cultural and spiritual relationship of Native Hawaiians to the NWHI ecosystem?

1 2 3 4 5

Comments:

26. Does the proposed activity support the perpetuation of traditional knowledge and ancestral connections of Native Hawaiians to the NWHI?

1 2 3 4 5

Comments:

27. Please share with us any additional comments you have on cultural sensitivity issues of the proposed project.



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Overall Assessment (Please provide any remaining thoughts on the permit application)

Overall Impression

- I would recommend approving this permit application
- I would recommend rejecting this permit application
- I would recommend approving this permit with the following caveats and conditions: