



EXECUTIVE CHAMBERS

HONOLULU

NEIL ABERCROMBIE
GOVERNOR

STATE BOARDS AND COMMISSIONS

HOW TO APPLY

If you are interested in applying to serve as a member of a State of Hawai'i board or commission, please submit the following:

1. **A completed and signed application form (3 pages).** A resume must be attached. The resume must include educational background, work experience, any community activities and any other appointments.
2. **A letter of interest (optional).** Specifically state for which boards/commissions you are interested in applying and your qualifications for each. The letter may be addressed to the Honorable Governor Neil Abercrombie.
3. **A list of references.** The names and contact information of at least three (3) references.

For consideration, the three (3) items above may be sent to the address below or scanned and emailed to: Gov.boards.and.commissions@hawaii.gov.

State Boards and Commissions
Office of the Governor
415 South Beretania St. Hawaii State Capitol
Honolulu, HI 96813

You will receive an email acknowledging receipt of your application. If you have any questions, please email the State Boards and Commissions Office at: Gov.boards.and.commissions@hawaii.gov.

STATE BOARDS AND COMMISSIONS APPLICATION (Please type or print legibly) Page 1 of 3

FIRST NAME:		MIDDLE NAME:
LAST NAME:	SUFFIX, IF ANY:	MAIDEN OR OTHER NAMES, INCLUDING DATES OF USE
PLEASE CHECK PREFERRED TITLE: MR. MISS MS. MRS. DR. OTHER: _____		U.S. CITIZEN? YES NO
RESIDENCE ADDRESS (Street Address, City, State, Zip Code)		HOME PHONE
MAILING ADDRESS (If different from above)		BUSINESS PHONE
Date of Birth	RESIDENCY IN HAWAII (years)	MOBILE PHONE
ISLAND OF RESIDENCE	NAME OF SPOUSE	PRIMARY EMAIL ADDRESS

APPLYING FOR THE FOLLOWING BOARD(S) OR COMMISSION(S)
(Drop down menu – 3 options, General being included)

CURRENT PROFESSION / OCCUPATION

REFERENCES (At least 3, include full legal name, phone number and email address)

Are you currently serving on any board or commission created by the State Constitution or a state statute?
If so, please state the name of the body and the date when your term expires.

1) Have you ever been arrested, charged with, or indicted or convicted for violating a criminal law, as an adult? (Traffic violations that are NOT Criminal misdemeanors or felonies need not be reported.) YES NO

If you answered "yes," describe by date, city/town and state, each criminal law that you were arrested, charged, indicted or convicted of violating.

2) Are you currently the subject of a criminal investigation? YES NO

If you answered "yes", describe what you know about the investigation, including who is conducting the investigation.

3) Have you ever been convicted of any act, attempt or conspiracy to overthrow the state or the federal government by force or violence? YES NO

If you answered "yes," describe by date, city/town and state, each criminal law that you were arrested, charged, indicted or convicted of violating.

IMPORTANT – PLEASE READ

For Applications Completed With Assistance

_____ read the foregoing Application Form, and the Acknowledgement and Authorization, to me, and assisted me in completing this application.

Acknowledgement of the State Ethics Commission Annual Disclosure of Financial Interests Requirement

Under the State Ethics Law, HRS ch. 84, members of state boards and commissions who are appointed to terms of more than one year and whose functions are not “solely advisory” must file a financial disclosure statement with the State Ethics Commission. Statements, other than the statements of members of boards that head a state department, will be maintained confidential and neither published nor disclosed by the Ethics Commission without the member’s permission, during the member’s term, and for six years thereafter whereupon they will all be destroyed. Questions as to whether the members of a particular board must file a disclosure statement, or whether statements filed by the members of a particular board are subject to disclosure should be posed directly to the State Ethics Commission.

I have read and understand the above statement.

Signature: _____

Date: _____

Questions? Please email the State Boards and Commissions Office at
Gov.boards.and.commissions@hawaii.gov.

Authorization To Release/Disclose Information

To Whom It May Concern:

In conjunction with the background investigation being conducted by the Office of the Governor for my possible appointment to a state board or commission, I hereby authorize the representative of the Office of the Governor, State of Hawaii, bearing this release, or copy thereof, to obtain information about me that you may have pertaining to my employment, military service, or education, including but not limited to academic, achievement, attendance, personal history, disciplinary actions, awards, and request of the bearer. This authorization to release is executed with my full knowledge and understanding that the information will be used in connection with my application for possible appointment to a state board or commission.

Printed Name: _____

For purposes of this background check, my Social Security No. is: _____

Signature: _____ Date: _____

By signing my name below, I, _____, hereby certify that all statements in this Application, Acknowledgment, and Authorization are true and correct to the best of my knowledge, and I agree and understand that any misstatement of material facts herein may cause forfeiture of all rights to any appointed position in the service of the State of Hawaii.

Signature: _____ Date _____

Printed Name: _____