

Online Resources

- ❖ To access the HDOT DBE Program, search the DBE Directory, complete forms online and download other required forms:

hawaii.gov/dot/administration/ocr/dbe.htm

- ❖ To learn more about the DBE Program:

osdbu.dot.gov/DBEProgram/index.cfm

- ❖ For a listing of the North American Industry Classification System (NAICS) codes:

sba.gov/sites/default/files/Size_Standards_Table.pdf

- ❖ To access information on statewide procurement notices:

<http://www.spo.hawaii.gov/>

- ❖ To learn more about doing business with the State and other government agencies:

<http://www.ehawaii.gov/index.html>

<http://www.honolulu.gov/pur>



Contact Information



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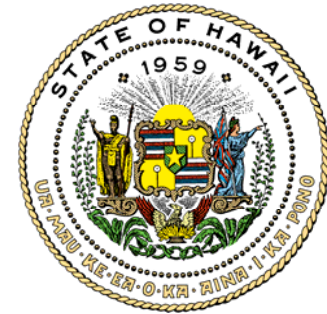
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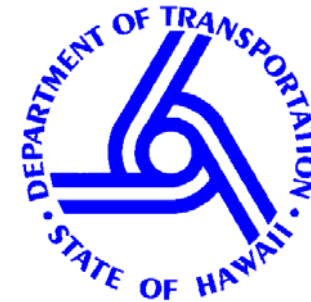
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**Disadvantaged Business
Enterprise (DBE) Program**

DBE Policy Statement

The Hawaii Department of Transportation (HDOT) DBE Program is a federal program under the U.S. Department of Transportation (USDOT). As a recipient of federal funds, HDOT must: comply with Title 49 Code of Federal Regulations, Parts 23 and Part 26 and is committed to

- ❖ Ensure non-discrimination in the award and administration of contracts.
- ❖ Create a “level-playing field” for DBEs.
- ❖ Ensure that HDOT’s DBE Program is “narrowly tailored”.
- ❖ Certify firms that meet eligibility requirements.
- ❖ Help remove barriers for DBEs.
- ❖ Assist in the development of DBEs to compete outside the DBE Program.



DBE Eligibility Requirements

Business Status and Size

- ❖ An existing “for-profit” business.
- ❖ A small business that meets the Small Business Administration’s size standard for each work classification in which certification is requested, **and** does not exceed \$22.41 million in annual gross receipts, averaged over three (3) years.

Social & Economic Disadvantage

- ❖ U.S. citizen or lawfully admitted permanent resident of the U.S.
- ❖ Member of a presumably socially and economically disadvantaged group as defined in 49 CFR §26.67.
- ❖ Personal Net Worth* does not exceed \$1.32 million.

**Excludes owner’s ownership interest in the firm, and equity in the primary residence*

Ownership and Control

- ❖ Own at least 51% interest of the applicant firm.
- ❖ Control the day-to-day management of the business.



DBE Certification Process

- ❖ Submit a completed **Application and Personal Financial Statement with supporting documents to the Office of Civil Rights.
- ❖ On-site visit will be conducted at applicant firm’s place of business.
- ❖ A written determination of eligibility is sent to the firm.
- ❖ Certification is valid for three (3) years.
- ❖ Certified DBE firms must update their eligibility information annually.

*** SBA-certified applicant firm that wish to apply for DBE certification may submit the SBA’s approved application package in lieu of the DBE Application.*

Benefits of DBE Certification

- ❖ DBE certification serves as a marketing tool, as all DBE firms are listed in the DBE Directory.
- ❖ Eligible to participate as a DBE on USDOT-assisted projects.
- ❖ Hawaii firms are eligible to seek DBE certification in other states.
- ❖ Participation is free or low-cost training such as seminars on marketing, government procurement and financing.

