

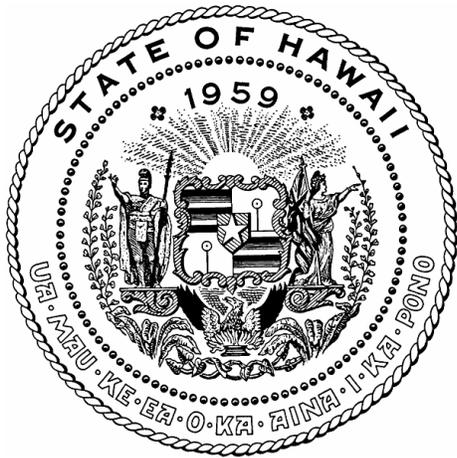
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# 2008 Candidate's Manual

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State of Hawai'i  
Office of Elections  
December 2007

## QUICK REFERENCE GUIDE

### **Upon taking out nomination papers, you will receive:**

- a candidate's manual;
- a handbook of Hawaii's election laws;
- a copy of your completed application form;
- a packet from the Campaign Spending Commission; and
- an introductory letter from the State Ethics Commission (candidates for state offices only).

### **Before filing nomination papers, you should:**

- register as a member of the political party in which you are a candidate (does not apply to nonpartisan, City & County of Honolulu, County of Kauai, County of Maui, County of Hawaii, BOE, or OHA candidates);
- gather more than the minimum number of required signatures of eligible voters on your nomination papers (see pages 76-82 for signature requirements);
- resign from public office if you are currently a state or county elected official whose term does not end at the upcoming election (see page 27 for additional information);
- submit to the Campaign Spending Commission the following (candidates for state and county offices only): (1) an organizational report; and (2) an "Affidavit of Compliance with Voluntary Campaign Expenditure Limits" if you decide to comply with the voluntary expenditure limits (see pages 38-47 for Campaign Spending information); and
- acquire the proper filing fee in the form of cash, money order, or cashier's/certified check (see pages 76-82 for filing fees).

### **When filing nomination papers, provide the following to the Office of Elections or the Office of the City/County Clerk:**

- a certified copy of the affidavit from the Campaign Spending Commission if you are complying with the voluntary expenditure limits; and
- a current I.D. with picture and signature (for notary public), your filing fee, and your nomination papers.

### **After filing nomination papers:**

#### **Candidates for State Offices will:**

- receive a receipt for your filing fee;
- receive a district map(s) of the political district in which the candidate is seeking office;
- file reports on campaign contributions and expenditures with the Campaign Spending Commission (see pages 1-7 for filing deadlines); and
- file financial disclosure forms with the State Ethics Commission (see pages 48-51 for State Ethics Commission requirements).

#### **Candidates for City/County Offices will:**

- file reports on campaign contributions and expenditures with the Campaign Spending Commission (see pages 1-7 for filing deadlines). Neighbor Island candidates may file reports at the Office of the County Clerk; and
- file financial disclosure forms with the appropriate Office of the City/County Clerk and/or County Board of Ethics (see pages 76-82 for filing requirements).



Congratulations on your decision to seek public elective office!

Your willingness to serve in a position of public trust strengthens the foundations of our democratic system and provides voters with more choices. By demonstrating your desire for public service, you are helping to build a stronger Hawaii.

Please read this manual carefully. It presents basic information about our State, County, and Federal elections and provides information most often requested by candidates and their staff.

If you need further assistance, please do not hesitate to contact:

Office of Elections  
453-VOTE(8683)  
[elections@hawaii.gov](mailto:elections@hawaii.gov)

Neighbor island residents  
1-800-442-VOTE(8683)

## **Note to Candidates**

This manual is a reference source. It is not to be used as the authority on the Hawaii election laws for individuals or candidates. It is distributed with the understanding that the Office of Elections is not rendering legal advice and therefore the manual is not to be used as a substitute for legal counsel for the individual or candidate using it. In case of conflict, the law, regulation, or rule will apply.

Readers should consult the United States Constitution, the Hawaii State Constitution, the Hawaii Revised Statutes, the County Charters, Attorney General Opinions, and other sources for a complete and legal basis of the law.

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# ***2008 Important Dates***

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Primary Election (7:00 a.m. to 6:00 p.m.) .....Saturday, September 20, 2008

General Election (7:00 a.m. to 6:00 p.m.)..... Tuesday, November 4, 2008

## **Deadline to File Nomination Papers**

Federal/State/County Candidates (4:30 p.m.) ..... Tuesday, July 22, 2008

OHA Candidates (4:30 p.m.) ..... Tuesday, July 22, 2008

## **Primary Election**

Last day to register to vote in the Primary ..... Thursday, August 21, 2008

First day to request mail-in absentee ballots ..... Tuesday, July 22, 2008

Last day to request mail-in absentee ballots .....Saturday, September 13, 2008

Walk-in absentee voting begins..... Monday, September 8, 2008

Walk-in absentee voting ends..... Thursday, September 18, 2008

## **General Election**

Last day to register to vote in the General .....Monday, October 6, 2008

First day to request mail-in absentee ballots ..... Tuesday, July 22, 2008

Last day to request mail-in absentee ballots ..... Tuesday, October 28, 2008

Walk-in absentee voting begins..... Tuesday, October 21, 2008

Walk-in absentee voting ends.....Saturday, November 1, 2008

## **Special Nonpartisan Elections**

The regularly scheduled Special Election for the City & County of Honolulu, County of Hawaii, County of Maui, and County of Kauai nonpartisan contests is held in conjunction with the Primary and General Elections.

The regularly scheduled Special Election for the Board of Trustees of the Office of Hawaiian Affairs is held in conjunction with the General Election.

Other Special Elections may be held in conjunction with the Primary or General Election as prescribed by law.

## 2008 ELECTION CALENDAR

<u>Subject</u>	<u>Event/Deadline</u>	<u>Date</u>
Candidates	File organizational report with Campaign Spending Commission (HRS §11-194)	* See Below
Candidates	Pick up nomination papers from Office of Elections or City/County Clerk (HRS §12-2.5)	Fri., Feb. 1, 2008
New Political Parties	File petition to form political party with Office of Elections (HRS §11-62)	Thurs., April 3, 2008
Political Parties	File party rules with Office of Elections (HRS §11-63)	Wed., April 23, 2008
Political Parties	Deadline to file political party objections with Office of Elections (HRS §11-62)	Thu., May 1, 2008
Political Parties	Submit names of precinct officials to the Chief Election Officer (HRS §11-72)	Fri., May 23, 2008
Political Parties	File party officers with Office of Elections (HRS §11-64)	Fri., June 20, 2008
Voters	Request absentee mail ballots for Primary and/or General Election from City/County Clerk (HRS §15-4)	Tues., July 22, 2008
<b>Candidates &amp; OHA Candidates</b>	<b>Last day to file nomination papers for the Primary Election &amp; OHA Election with Office of Elections or City/County Clerk (HRS §12-6)</b>	Tues., July 22, 2008
Candidates	Submit request to withdraw from the Primary Election for any reason to Office of Elections or City/County Clerk (HRS §11-117)	Wed., July 23, 2008

- HRS §11-194 requires candidates for the 2008 election to register with the Campaign Spending Commission by filing an organizational report within ten days of: 1) Filing nomination papers for office; or 2) The date the candidate or candidate's committee receives contributions or makes expenditures that amount to more than \$100 in the aggregate during the applicable election period.

<b><u>Subject</u></b>	<b><u>Event/Deadline</u></b>	<b><u>Date</u></b>
Candidates	File 1 <sup>st</sup> Preliminary Primary Election report with Campaign Spending Commission (HRS §11-212)	Thurs., July 31, 2008
Candidates	Last day to file organizational report with Campaign Spending Commission. (HRS §11-194)	Fri., Aug. 1, 2008
C&C Candidates	File C&C financial disclosure statements with the City Clerk (ROH §3-8.4(b)(1))	Fri., Aug. 1, 2008
City/County Clerks Office of Elections	Mail Primary Election absentee ballots to overseas voters (Recommended by the Federal Voting Assistance Program)	Sat., Aug. 16, 2008
Candidates, Parties, and Voters	File written objections to nomination papers for Primary Election and OHA candidates with Office of Elections or City/County Clerk (HRS §12-8)	Thurs., Aug. 21, 2008
Voters	Last day to register to vote for the Primary Election with City/County Clerk (HRS §11-24)	Thurs., Aug. 21, 2008
Candidates	Submit request to withdraw from Primary Election for reasons of ill health to Office of Elections or City/County Clerk (HRS §11-117)	Fri., Aug. 29, 2008
State	File candidate financial disclosure forms with State Ethics Commission (HRS §84-17)	Tues., Sept. 2, 2008
Presidential Candidates	Last day to file presidential petitions (HRS §11-113)	Fri., Sept. 5, 2008
Parties	Last day to submit names and addresses of nominees for presidential elector and alternates (HRS §14-21)	Fri., Sept. 5, 2008
Parties	Last day to certify nominees for presidential elector and alternates (HRS §14-21)	Fri., Sept. 5, 2008
Voters	Request absentee mail ballots for General Election from City/County Clerk (HRS §15-4)	Fri., Sept. 5, 2008
City/County, House, and Senate Clerks	Submit Constitutional Amendment questions, County Charter Amendment questions, and County Initiative questions to the Office of Elections (HRS §11-119)	Fri., Sept. 5, 2008

<u>Subject</u>	<u>Event/Deadline</u>	<u>Date</u>
City/County Clerks	Open Primary Election walk-in absentee polling places (HRS §15-7)	Mon., Sept. 8, 2008
Candidates	File 2nd Preliminary Primary Election report with Campaign Spending Commission (HRS §11-212)	Wed., Sept. 10, 2008
Political Parties	Submit names of poll watchers for the Primary Election to Office of Elections or County Clerk (HRS §11-77)	Wed., Sept. 10, 2008
Voters	Last day to request absentee mail ballots for Primary Election from City/County Clerk (HRS §15-4)	Sat., Sept. 13, 2008
Candidates	File Primary Election Late Contributions Report with Campaign Spending Commission (HRS §11-207.5)	Wed., Sept. 17, 2008
Voters	Last day to vote at Primary Election walk-in absentee polling places (HRS §15-7)	Thurs., Sept. 18, 2008
	<b>PRIMARY ELECTION (HRS §12-2)</b>	<b>SAT., SEPT. 20, 2008</b>
Candidates, Parties, and Voters	File complaint on contests for cause in Primary Election with Hawaii State Supreme Court (HRS §11-173.5)	Fri., Sept. 26, 2008
City/County Clerks Office of Elections	Mail General Election absentee ballots to overseas voters (Recommended by the Federal Voting Assistance Program)	Tues., Sept. 30, 2008
Voters	Last day to register to vote for the General Election with City/County Clerk (HRS §11-24)	Mon., Oct. 6, 2008
Candidates	File Final Primary Election report with Campaign Spending Commission (HRS §11-213)	Fri., Oct. 10, 2008
Candidates	File expense report on use of public funds in Primary Election with Campaign Spending Commission (HRS §11-224)	Fri., Oct. 10, 2008

<u>Subject</u>	<u>Event/Deadline</u>	<u>Date</u>
OHA Candidates	File candidate financial disclosure forms with State Ethics Commission (HRS §84-17)	Wed., Oct. 15, 2008
Candidates	Submit request to withdraw from General/OHA Election for reasons of ill health to Office of Elections or City/County Clerk (HRS §11-117)	Wed., Oct. 15, 2008
City/County Clerks	Open General Election walk-in absentee polling places (HRS §15-7)	Tues., Oct. 21, 2008
Political Parties	Submit names of poll watchers for General Election to Office of Elections or County Clerk (HRS §11-77)	Fri., Oct. 24, 2008
General & OHA Candidates	File Preliminary General Election report with Campaign Spending Commission (HRS §11-212)	Mon., Oct. 27, 2008
Voters	Last day to request absentee mail ballots for General and OHA Elections from City/County Clerk (HRS §15-4)	Tues., Oct. 28, 2008
Voters	Last day to vote at General Election walk-in absentee polling places (HRS §15-7)	Sat., Nov. 1, 2008
Candidates	File General Election Late Contributions Report with Campaign Spending Commission (HRS §11-207.5)	Mon., Nov. 3, 2008
	<b>GENERAL ELECTION (State Constitution, Article II, Section 8)</b>	<b>TUES., NOV. 4, 2008</b>
Candidates, Parties, and Voters	File complaint on contest for cause in General and/or OHA Elections with Hawaii State Supreme Court (HRS §11-174.5)	Mon., Nov. 24, 2008
Candidates	File Final Election Period report with Campaign Spending Commission (HRS §11-213)	Thurs., Dec. 4, 2008
Candidates	File expense report on use of public funds in General Election with Campaign Spending Commission (HRS §11-224)	Thurs., Dec. 4, 2008

<b><u>Subject</u></b>	<b><u>Event/Deadline</u></b>	<b><u>Date</u></b>
Candidates	File final Application for Public Funds for 2008 elections with Campaign Spending Commission (HRS §11-222)	Thurs., Dec. 4, 2008
Electors and Alternates	Electoral College (HRS §14-26)	Mon., Dec. 15, 2008
Candidates	File Supplemental report on deficit/surplus funds with Campaign Spending Commission (HRS §11-213)	Mon., Feb. 2, 2009
State (Office of Elections)	Determine political party disqualifications (HRS §11-65)	Wed., March 4, 2009

HRS = Hawaii Revised Statutes

ROH = Revised Ordinances of Honolulu

OHA = Office of Hawaiian Affairs

§ = Section

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# ***General Information***

## **Voter Registration Qualifications**

Pursuant to the Constitution of the State of Hawaii, Article II, Section 1, a voter registration applicant must be:

1. A citizen of the United States;
2. A resident of the State of Hawaii; and
3. At least sixteen (16) years of age.

NOTE: Hawaii law allows individuals to pre-register at the age of sixteen (16), but must be eighteen (18) years old by election day to vote.

## **Wikiwiki Voter Registration**

The Wikiwiki “Affidavit on Application for Voter Registration Form” is a self-subscribing affidavit designed to make voter registration more accessible and convenient to the residents of Hawaii. Completing a Wikiwiki voter registration form and mailing it directly to the Office of the City/County Clerk allows a person to register to vote.

### **Wikiwiki Voter Registration forms are available at:**

- Telephone Books
- All Public Libraries
- All U.S. Post Offices
- Offices of the City/County Clerk
- Internet at [www.hawaii.gov/elections](http://www.hawaii.gov/elections)
- Most State Agencies
- Satellite City Hall Locations

## Re-Registration

If you are already a registered voter, but have recently moved or changed your name, you will need to re-register by completing a Wikiwiki voter registration form (see above for locations where forms are available).

## Absentee Voting

Hawaii Revised Statutes, Section 15-2 allows any person registered to vote in the State of Hawaii to cast an absentee ballot by mail or in person. There are two ways to vote by absentee ballot:

### **Absentee Walk**

To vote an absentee ballot in person, you must visit an Absentee Polling Place established by the Office of the City/County Clerk in the county where you are registered to vote.

### **Absentee Mail**

To vote an absentee ballot by mail, you must submit an "Application for Absentee Ballot" to your local City/County Clerk.

### **Additionally**

- Ballots for the Primary and General Elections may be requested on the same form.
- You may indicate two forwarding addresses if your address will differ from the Primary Election to the General Election.
- If there is a chance your ballot will reach your forwarding address before you arrive, please check the box marked "Hold for Arrival" on your "Application for Absentee Ballot."
- All absentee ballots must be received by the City/County Clerk no later than the close of polls on election day (6:00 p.m.).

## **Admission to the Polling Place**

A candidate may vote, if registered to vote in that precinct, and observe the voting process to see that voting is progressing correctly and fairly.

Candidates should identify themselves to the Precinct Chairperson when entering the polling place and should refer all questions or complaints to the Precinct Chairperson, the Office of Elections, or the Office of the City/County Clerk.

## **Prohibited Activities**

Campaign activities for the purpose of influencing votes are prohibited within the polling place and within an area of 200-feet from the perimeter of the polling place and its appurtenances on election day (Section 11-132 and 19-6, HRS).

Automobiles and other vehicles with political signs and stickers may remain within the 200-foot perimeter of the polling place only during the time that the owner (voter) is actually voting.

Other activities not allowed within the 200-foot perimeter of the polling place on election day:

- political signs on public or private property;
- political clothing, including armbands, hatbands, shirts, muumuus, dresses, and campaign buttons;
- campaign pamphlets or other literature;
- public address systems and other public communication media;
- motor caravans or parades; and
- entertainment troupes or free goods and/or services.

Candidates and their supporters are urged to check the 200-foot perimeter around each polling place and its appurtenances prior to election day to ensure compliance with the law. Regional election maps which depict the 200-foot perimeter around each polling place and its appurtenances are available at the Office of Elections and the respective Office of the City/County Clerk. A map will also be posted at the polling place prior to the opening of polls.

## **Poll Watchers & Activities of a Poll Watcher**

An authorized poll watcher may observe the conduct of the election in the polling place after presenting official identification to the Precinct Chairperson. Poll watchers are limited to the following activities:

- Only one poll watcher (per party) at a time is permitted in a polling place;
- Designated alternate poll watchers may relieve a poll watcher;
- Each poll watcher may call any observed violation of election laws to the attention of the Precinct Chairperson. If the violation is not corrected, the poll watcher may appeal to the Clerk of each county;
- When there is a reasonable break in voting activities, the poll watcher may turn the pages of the pollbook with permission from the Precinct Chairperson;
- Poll watchers may not interfere with the orderly process of the election;
- Poll watchers may not engage in any kind of activity for the purpose of influencing votes; and
- Poll watchers may not use polling place telephones.

## **Persons Not Able to Serve as Precinct Officials**

Relatives of candidates (fathers, mothers, husbands, wives, sons, daughters, brothers and sisters) are prohibited from serving as precinct officials where the candidate's name appears on the ballot (Section 11-72, HRS).

## **Advertising**

To the extent authorized by law, all political advertisements authorized by a candidate or a candidate's committee shall contain the name and address of the candidate, committee, or party paying for the advertisement. If the advertisement is not authorized by a candidate or a candidate's committee, the advertisement shall contain the name and address of the person paying for the advertisement (Section 11-215, HRS).

In addition to this requirement, no candidate or committee shall cause or submit any advertisement in support of a candidate or against a candidate's opponents, to be published, broadcast, televised, or otherwise circulated and distributed except under the following conditions:

### **Advertisements Authorized by the Candidate**

The advertisements must contain a prominent notice that the advertisement is approved and authorized by the candidate, except that advertisements paid for by the candidate or candidate's committee do not need to include the notice of approval and authority.

### **Advertisements Not Authorized by the Candidate**

The advertisement must contain a prominent notice that the advertisement is published, broadcast, televised, or circulated without the approval and authority of the candidate.

Bumper stickers and other small campaign items are not covered by this requirement (Section 11-215, HRS).

All candidates are urged to check their respective County ordinance(s) regulating campaign signs and advertisements.

## The Hatch Act

The Hatch Act restricts the political activity of executive branch employees of the federal government, the District of Columbia D.C. and certain state and local agencies. In 1993, Congress passed legislation that substantially amended the Hatch Act, allowing most federal and D.C. employees to engage in many types of political activity. These amendments did not change the provisions applying to state and local employees.

With the 1993 amendments, most federal and D.C. employees are now permitted to take an active part in political management or in political campaigns. However, some federal agencies and categories of employees continue to be prohibited from engaging in political activity.

The Hatch Act applies to four categories of civilian public employees **(see page 11 for restrictions)**.

**If you are unsure about your employee status, it is recommended that you:**

- **check with your employer regarding your eligibility; and**
- **contact the Federal Hatch Act Unit.**

Hatch Act Unit  
U.S. Office of Special Counsel  
1730 Main Street, North West, Suite 300  
Washington D.C. 20036-4505

Phone: 1-800-854-2824  
Internet (URL): [www.osc.gov](http://www.osc.gov)

## Hatch Act Restrictions for Civilian Public Employees

Categories of Civilian Public Employees		These Employees May Not
1	Most persons employed by the United States Federal government	<p>Be a candidate for public office in partisan elections;</p> <p>Use their official authority or influence to interfere with an election;</p> <p>Engage in partisan political activity while on duty, while in any government office, while wearing an official uniform, or while using a government vehicle;</p> <p>Solicit, accept, or receive political contributions under most circumstances; or</p> <p>Knowingly solicit or discourage the partisan political activity of any person who has business before the agency.</p>
2	Employees of the United States Federal government who were specifically excluded from provisions of the 1993 amendments to the Act that eased restrictions on the other categories of federal employees.	<b>Same Restrictions as Category 1</b> plus they are prohibited from actively engaging in any partisan political efforts.
3	Federal employees who are political appointees serving at the pleasure of the President of the United States.	<b>Same Restrictions as Category 1</b> plus pay for costs associated with such activity from U.S. Treasury funds; or
4	Employees of State or local government who are principally employed in connection with an activity which is funded in whole or in part by loans or grants made by the United States or a federal agency.	<p>Be a candidate for public office in partisan elections;</p> <p>Use their official authority or influence to interfere with an election; or</p> <p>Directly or indirectly coerce contributions from subordinates in support of a political party or candidate.</p>

# ***Election Process***

## **Primary Election**

Hawaii's Primary Election is held on the second to the last Saturday of September in every even-numbered year. The next Primary Election will be held on **September 20, 2008** (Section 12-2, HRS).

The "single party" Primary Election is a nomination process that determines which candidate(s) will represent their respective parties in the General Election. Each political party/non-partisan ballot is indicated by its own color. For this purpose, Hawaii State Law requires voters to select and vote for candidates in ONE AND ONLY ONE color-coded ballot (section).

The ballot card also includes the "Special Nonpartisan Offices" Election which include the City & County of Honolulu, the County of Hawaii, the County of Maui, the County of Kauai elections, and the Board of Education elections. The "Special Nonpartisan Offices" election will appear in the white ballot (section).

## **Ballot Access to the Primary Election and Special Elections held in Conjunction with the Primary Election**

### **Board of Education Candidates**

The Board of Education election is a nonpartisan election. Individuals who wish to run for the Board of Education will appear on the “Special Nonpartisan Offices” ballot. If there are only two candidates for a seat in a Board of Education departmental school district seat with residency requirements, the two candidates will be nominated and will go directly to the General Election. The names of the candidates will not appear on the Primary Election ballot.

### **County Candidates**

All elections in the City & County of Honolulu, County of Hawaii, County of Maui, and County of Kauai are nonpartisan elections. Individuals who wish to run for County offices will appear on the “Special Nonpartisan Offices” ballot.

### **County of Maui**

If there are two or fewer candidates for a Mayoral or a Council seat, the names of the candidates shall appear only on the ballot for the Second Special Election held in conjunction with the General Election. The names of the candidates will not appear on the First Special Election ballot held in conjunction with the Primary Election.

### **Nonpartisan Candidates**

Individuals not affiliated with any qualified political party in Hawaii may run as a nonpartisan candidate in all partisan offices. Nonpartisan candidates will appear on a separate nonpartisan ballot in the Primary Election.

### **Political Party Candidates**

Individuals who wish to appear on the ballot as a candidate of a qualified political party in Hawaii must belong to the specific political party and will appear on their respective party ballot in the Primary Election. Currently, the Democratic, Republican, and Libertarian parties are qualified in Hawaii. New political parties have until **April 3, 2008 (4:30 p.m.)** to file a petition to qualify for the 2008 elections. A revised list of parties will be added to this manual as additional political parties become qualified.

## General Election

The General Election is held on the first Tuesday after the first Monday in November in all even-numbered years. The next General Election will be held on **November 4, 2008** (Hawaii State Constitution, Article II, Section 8).

The General Election is held after the Primary Election to determine which of the candidates nominated in the Primary will take office. To be placed on the General Election ballot, individuals must be nominated in a Primary or a Special Primary Election.

### Ballot Access to the General Election and Special Elections held in Conjunction with the General Election

Candidates are nominated for the General Election as follows:

#### **Board of Education Candidates**

The two candidates receiving the most votes for each available office shall be nominated for the General Election (Section 13-3, HRS).

#### **City & County of Honolulu Candidates**

If no candidate receives a majority (50% plus one) of the votes cast for the office in the First Special Election, held in conjunction with the Primary Election, a Second Special Election will be held in conjunction with the General Election. The two candidates who receive the most votes will appear on the Second Special Election ballot. The candidate who receives the highest number of votes at the Second Special Election is deemed elected. This applies to all contests except for filling vacancies.

#### **County of Hawaii Candidates**

If no candidate receives a majority of the votes cast for the office in the First Special Election, held in conjunction with the Primary Election, a Second Special Election will be held in conjunction with the General Election. The two candidates who receive the most votes will appear on the Second Special Election ballot. The candidate who receives the highest number of votes at the Second Special Election is deemed elected.

## County of Kauai Candidates

- **Offices of the Mayor and Prosecuting Attorney:** If no candidate receives a majority (50% plus one) of the votes cast for the office in the First Nonpartisan Election, held in conjunction with the Primary Election, a Second Nonpartisan Election will be held in conjunction with the General Election. The two candidates who receive the most votes for the office will appear on the Second Nonpartisan Election ballot.

The candidate who receives the highest number of votes at the General Election is deemed elected.

- **Offices of At-Large Councilmembers:** The candidates receiving the highest number of votes shall be elected to fill each at-large council office provided the candidate or candidates receive at least (30%) of all votes cast for all at-large council office in the First Nonpartisan Election, held in conjunction with the Primary Election.

If any at-large council office remains to be filled after the First Nonpartisan Election, two candidates for each vacant at-large council office shall be placed on the ballot. The names of the candidates receiving the highest number of votes cast in the First Nonpartisan Election, other than the name of any candidate elected after the First Nonpartisan Election, shall be placed on the ballot until a sufficient number of candidates are on the ballot as provided in this subsection.

**At the Second Nonpartisan Election,** the candidates receiving the highest number of votes for each vacant at-large office shall be elected.

## County of Maui Candidates

- **At the First Special Election:**

The names of all candidates for each council seat shall be placed on the ballot; provided, that for any council seat with two or fewer candidates, the names of the candidates shall appear only on the ballot for the Second Special Election.

For any council seat with three or more candidates, the names of the two candidates receiving the highest number of votes for each council seat in the First Special Election shall be placed on the ballot for the Second Special Election; provided, that if two or more candidates tie for the highest number of votes received in the First Special Election, the names of the candidates tied for the highest number of votes shall be placed on the ballot for the Second Special Election; and further provided, that if a single candidate receives the highest number of votes in the First Special Election, and two or more candidates tie for the second highest number of votes and the candidates tied for the second highest number of votes shall be placed on the ballot for the Second Special Election.

- **At the Second Special Election:**

The candidates receiving the highest number of votes for each council seat shall be deemed elected. If there is no more than one candidate for a council seat, such person shall be deemed elected regardless of the number of votes received.

### **Nonpartisan Candidates**

To qualify for the General Election, nonpartisan candidates must meet one of the following qualifications:

- receive at least ten per cent (10%) of the total votes cast for the office for which the person is a candidate at the Primary Election;

OR

- receive a vote equal to the lowest vote received by the partisan candidate who was nominated in the Primary Election for that office.

If more nonpartisan candidates qualify to run in the General Election than there are offices (seats) available, there shall be certified as candidates those receiving the highest number of votes, but not more candidates than there are offices (seats) to be elected (Section 12-41(b), HRS).

**NOTE:** Nonpartisan qualification provisions for the General Election noted above do not apply to candidates running for Board of Education, County of Hawaii, County of Maui, County of Kauai, and City & County of Honolulu offices.

**Political Party Candidates**

The person(s) receiving the greatest number of votes at the Primary Election as a candidate of a party for an office shall be the candidate of the party in the General Election, but not more candidates for a party than there are offices (seats) to be elected (Section 12-41(a), HRS).

**Unopposed Candidates in the General Election  
and  
Special Elections Held in Conjunction with the General Election**

The names of unopposed candidates who meet the specified requirements of law will not appear on the General Election ballot.

**State Senate or State House of Representatives**

Candidates for state legislative offices who are nominated in the Primary Election and are unopposed in the General Election shall be declared duly and legally elected to the office sought after the Primary Election regardless of the number of votes received by that candidate (Article III, Section 4, Hawaii State Constitution).

**Board of Education Candidates**

Candidates for Board of Education who meet the nomination requirements and are unopposed at the close of filing of nomination papers are elected at the close of filing and will not appear on the Primary or General Election ballots (Section 13-3(b), HRS).

### **City & County of Honolulu Candidates**

A candidate who received a majority of votes cast (50% plus one) for the office in the First Special Election, held in conjunction with the Primary Election, is deemed elected. There will be no Second Special Election.

### **County of Hawaii Candidates**

A candidate who received a majority of votes cast or is unopposed for the office in the First Special Election, held in conjunction with the Primary Election, is deemed elected. There will be no Second Special Election.

### **County of Kauai Candidates**

- **Offices of the Mayor and Prosecuting Attorney:** A candidate who received a majority (50% plus one) of the votes cast for the office in the First Nonpartisan Election, held in conjunction with the Primary Election, is deemed elected. There will be no Second Nonpartisan Election.
- **Offices of At-Large Councilmembers:** A candidate(s) who received at least thirty percent (30%) of all votes cast for all at-large council office in the First Nonpartisan Election, held in conjunction with the Primary Election, is deemed elected.

# ***Candidate Filing Process***

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The Candidate Filing Process enables qualified individuals to have their name appear on the Primary Election ballot or the Special Election ballot.

## **Qualifications for Office**

Qualifications vary according to the elective office sought. Qualifications for specific offices are found on pages 76-82. Four qualifications apply to all offices.

Each candidate must:

1. be a citizen of the United States;
2. be at least eighteen (18) years of age;
3. be a resident and registered voter of the State of Hawaii; and
4. if applicable, provide final discharge for any felony conviction.

## **Residency Requirements**

### **State Elective Offices**

A candidate running for state elective office with a district residency requirement must be a qualified voter of the district from which he/she seeks election.

### **City/County Elective Offices**

Candidates running for City/County offices should check their respective charter for county-specific district residency requirements.

## Nomination Papers

All candidates for elective office must file nomination papers to appear (be listed) on the State of Hawaii's ballot (Section 12-3, HRS).

Nomination papers are available at the following offices:

### **Office of Elections**

Nomination papers for federal and state elective offices only, including the Special Election for the Office of Hawaiian Affairs Board of Trustees, are available at the Office of Elections.

### **Office of the City Clerk of the City & County of Honolulu**

Nomination papers for City & County of Honolulu elective offices are only available at the Office of the City Clerk.

### **Office of the County Clerk of the Counties of Hawaii, Maui, and Kauai**

Nomination papers for all federal, state, and county elective offices on Hawaii, Maui, and Kauai are available at the respective Office of the County Clerk. Candidates residing on Molokai or Lanai should request nomination papers from the Office of the County Clerk, County of Maui.

**NOTE:** NOMINATION PAPERS FOR COUNTY OFFICES ARE ONLY AVAILABLE FROM THE RESPECTIVE COUNTY.

Candidates may take out more than one set of nomination papers if they have not decided which office to run for. Candidates, may not however, file nomination papers for more than one party or for more than one office; nor shall any person file nomination papers both as a party candidate and as a nonpartisan candidate (Section 12-3, HRS). Candidates need not return nomination papers should they decide not to run for elective office.

**Changes to nomination papers**

New nomination papers are required if the candidate desires to change the candidate's name, the office or district sought, or the party affiliation. Filing requirements and deadlines remain unchanged.

**Incomplete or altered nomination papers**

Nomination papers which are incomplete (does not contain all of the required certifications, signatures, and requirements of Section 12-3, HRS) or which contain alterations/changes made by anyone other than the Chief Election Officer or City/County Clerk shall be void and will not be accepted for filing by the Chief Election Officer or City/County Clerk.

**Lost Nomination Papers**

Candidates who lose their nomination papers should contact the office that issued the nomination papers for another set. Candidates are responsible for acquiring the required number of signatures on the reissued nomination papers. Filing requirements and deadlines remain unchanged.

The Office of Elections and the Offices of the City/County Clerks will provide candidates with as much assistance as possible. It is the candidate's responsibility, however, to fulfill all of the requirements. To this end, each candidate is advised to file nomination papers early and to allow ample time to comply with all of the filing requirements.

**Felons**

Under the "Uniform Act on Status of Convicted Persons," a person sentenced for a felony may not become a candidate for or hold public office from the time of the person's sentence until the person's final discharge (Section 831-2, HRS). A felon must receive final discharge before he/she is eligible to file nomination papers.

## Signature Requirement

Prior to being filed, nomination papers must be signed by a specific number of properly registered voters who are qualified to vote for the candidate. The candidate is responsible for ensuring that there are sufficient signatures of qualified voters on his/her nomination papers. The number of required signatures varies according to the office sought. See pages 76-82 for specific signature requirements.

To be valid, each signatory:

1. must include name, signature, date of birth, last four digits of their social security number, and residence address for verification (Section 12-3(a)(5), HRS);

**NOTE:** Mailing addresses **will not** be accepted in place of residence address.

2. must be registered to vote in the district from which the candidate seeks election; and

**NOTE:** Voter registration affidavits that have not been entered into the voter register by the clerk shall not be considered or accepted when determining whether a signatory is eligible to sign a candidate's nomination paper (Section 12-4(b), HRS).

3. may sign nomination papers for only one candidate for a particular elective office if there is only one seat available.

**NOTE:** If more than one seat is available for election, a signatory may sign as many nomination papers as there are available seats (Section 12-4(a), HRS).

**Candidates are advised to file their nomination papers early and to obtain more signatures than is required in anticipation of invalid or unqualified signatories.** Once nomination papers are filed and the filing fee is accepted, candidates will not be allowed to add more signatures to their nomination papers.

## Withdrawal of Signatures

Voters may withdraw their signature from a candidate's nomination paper by providing written notice to the Chief Election Officer or City/County Clerk, in the case of a county office, anytime before the candidate's nomination paper is filed. State law also requires that the notice of withdrawal must be received by the Chief Election Officer or City/County Clerk no later than 4:30 p.m. on the fourth business day prior to the close of filing.

**Any request received after the candidate's nomination papers is filed or after the fourth business day prior to the close of filing will not be accepted.**

The written notice must include the voter's name, social security number, residence address, date of birth, the voter's signature, the name of the candidate, and a statement that the voter wishes to remove the voter's signature from the candidate's nomination paper. The candidate shall be sent written notice, within 24 hours of receipt of a request, that the voter has withdrawn his/her signature from the candidate's nomination papers and that the voter's signature will not be counted.

## Filing of Nomination Papers

Candidates must file nomination papers at the office of issuance. The filing deadline is:

**TUESDAY, JULY 22, 2008, 4:30 p.m.**

for regular federal, state, and county elections, and Special Primary or Special Elections held in conjunction with the Primary Election.

**We recommend that all candidates file their nomination papers early.** State law prohibits exceptions or extensions to the filing deadlines.

## Resignation from Office

Elected state or county public officials must resign from the office currently held before being eligible as a candidate for another state or county elective office. This applies only if the term of the office presently held is not normally scheduled for election in the same year as the office sought. The candidate must resign from the office currently held before filing nomination papers (Hawaii State Constitution, Article II, Section 7).

## Candidate Name on Ballot

Each candidate **must** designate the name that he/she wishes to appear on the ballot, including Hawaiian and/or English equivalents or nicknames, at the time of filing.

Each candidate is allowed a maximum of 27 characters on the ballot for his/her name. The 27 characters include all letters, blank spaces, and punctuation marks.

**Titles are not permitted as part of a candidate's ballot name** (Section 2-52-4, Hawaii Administrative Rules).

All candidates' names will be in the format prescribed by the Office of Elections to ensure consistency and equality. The Chief Election Officer is authorized to confirm all names printed on the ballot to the format prescribed in Section 2-52-4, Hawaii Administrative Rules.

**FORMAT:** LASTNAME, First M.I., Jr. (Nickname)

Candidates verify and confirm the correct spelling of their ballot name at the time of filing.

Once nomination papers are filed, the candidate's designated ballot name is not altered except for changes made by the Office of Elections to ensure consistency and equality.

## Filing Fee

The filing fee, which varies with the office sought, must be paid by cash, money order, or certified/cashier's check.

**Personal or campaign checks are not accepted.** Additionally, the filing fee is non refundable (Section 11-117, HRS).

Candidates who run for a **state** or **federal** office and file their nomination papers in the **Counties of Hawaii, Maui, or Kauai** are asked to pay their filing fee by money order or certified/cashier's check.

See pages 76-82 for the specific filing fees. Money orders or certified/cashier's check should be made payable to:

- State or Federal Candidates - Office of Elections
- County of Hawaii Candidates - Director of Finance
- County of Maui Candidates - County of Maui
- County of Kauai Candidates - Director of Finance
- City & County of Honolulu Candidates - City & County of Honolulu

### **Discounted Filing Fee**

Candidates for state and county offices that agree to abide by the State's voluntary campaign expenditure limits may receive discounted filing fees by filing an "Affidavit of Compliance with the Voluntary Campaign Expenditure Limits" with the Campaign Spending Commission prior to or at the time of filing nomination papers with the Chief Election Officer or the City/County Clerk.

To receive the discounted filing fee, the candidate must provide the Chief Election Officer or the City/County Clerk with a certified copy of the affidavit at the time of filing (Section 12-6, HRS).

**NOTE:** Candidates who do not have a certified copy of the affidavit are advised that a delay may occur during filing, while the affidavit is certified by the Campaign Spending Commission.

### **Candidates Who Agree to Comply With and Exceed the Spending Limits**

Candidates who agree to the expenditure limits but subsequently exceed the respective expenditure limit must pay the full filing fee and notify the Chief Election Officer, all contributors and opponents, and the Campaign Spending Commission that the expenditure limitations are exceeded.

### **Candidates Who Are Indigent**

Candidates who declare themselves indigent via an affidavit may have the filing fee waived. The declaration must be accompanied by a petition signed by registered voters who constitute at least one-half of one percent ( $\frac{1}{2}\%$ ) of the total voters registered at the last preceding General Election in the district from which the indigent person seeks election (Section 12-6, HRS). Indigent candidates must file nomination papers and comply with other filing requirements.

## **Objection to a Candidate's Nomination Papers**

Objection or challenge of a candidate may be made by the Chief Election Officer, the City/County Clerk (in county elections), a registered voter, or an officer of a qualified political party.

Except for objections made by an officer of a political party, all objections must be received in writing by the Chief Election Officer or County Clerk not later than 4:30 p.m. on the 30<sup>th</sup> day prior to the election (or the next working day if that day is a Saturday, Sunday, or holiday).

If a political party objects to the nomination papers filed by a party candidate, an officer of the party must file a complaint in the Circuit Court for a determination of the objection (Section 12-8, HRS).

Candidates will be notified of any challenge by registered or certified mail. See Section 12-8, HRS, for more specific information on challenges, evidentiary hearings, and decisions.

## Certification by Candidates

All of the certifications listed below, except for the Oath of Loyalty/Affirmation which must be taken before a notary public or a public officer authorized by law to administer oaths, must be certified by the candidate by self-subscribing oath.

Under Section 19-3.5, HRS, any person who knowingly takes an oath prescribed or authorized by law and willfully makes any false statement of fact while under oath therein shall be guilty of voter fraud which is a Class C felony punishable by up to five years imprisonment and/or a \$10,000 fine.

### **All Candidates**

Each candidate must certify, by signing a self-subscribing oath on the nomination papers, that he/she:

- will qualify under the law for the office sought;
- has determined that all of the information on the nomination papers is true and correct, except for the information provided by the registered voters who signed the nomination papers (signatories); and
- is in compliance with (Section 831-2, HRS) Rights Lost and (Section 12-3, HRS) Dealing with Felons.

**NOTE:** Candidates who have not received final discharge for a felony conviction are ineligible to be a candidate for public elective office in Hawaii (Section 831-2, HRS).

### **Partisan Candidates**

Each partisan candidate must also certify, by signing a self-subscribing oath on the nomination papers, that he/she is a member of the political party listed on the nomination papers (Section 12-3, HRS).

**NOTE:** Candidates who are not bona fide members of a political party may be challenged and disqualified on that basis.

**Oath of loyalty/affirmation**

Each candidate must take and subscribe to a prescribed written Oath of Loyalty or Affirmation before a notary public or a public officer authorized by law to administer oaths (Section 12-7, HRS). The Oath of Loyalty or Affirmation is printed on the nomination papers and may be completed before or at the time of filing. Candidates must provide the notary public with an identification card containing the person's picture and signature ( e.g., driver license or state I.D.) when the Oath of Loyalty or Affirmation is subscribed to before the notary public.

## Withdrawal of Candidates

Candidates who have filed nomination papers may withdraw their candidacy:

**For any reason**

Candidates may withdraw for any reason not later than the day immediately following the deadline to file nomination papers. To withdraw, the candidate must submit a written notice to the Chief Election Officer (candidate for federal and state offices) or to the appropriate City/County Clerk (candidate for county office). See pages 1-7 for filing deadlines (Section 11-117, HRS).

**For reasons of ill health**

Candidates may withdraw for reasons of ill health not later than the 20<sup>th</sup> day prior to the election. To withdraw, the candidate must submit a written notice accompanied by a statement from a licensed physician indicating that such ill health may endanger the candidate's life. See pages 1-7 for filing deadlines (Section 11-117, HRS).

## Other Requirements

In addition to nomination papers, candidates are required to file the following:

### **Federal Elective Offices**

- Campaign finance reports with the Federal Election Commission (see page 36-37); and
- Personal financial statements with the Office of the Clerk of the U.S. House of Representatives or the Secretary of the U.S. Senate (see page 37).

### **State Elective Offices**

- Campaign spending reports with the Campaign Spending Commission (see pages 38-47); and
- Financial disclosure reports with the State Ethics Commission (see pages 48-51).

### **County Elective Offices**

- Campaign spending reports with the Campaign Spending Commission or County Clerk (see pages 38-47); and
- Financial disclosure reports with the County Board of Ethics and/or the County Clerks (see pages 48-51).

**NOTE:** Candidates for Kauai County contests must file financial disclosure reports directly with the County Board of Ethics in the Office of the Mayor.

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# Candidate Profile

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The Candidate Profile is an informational guide of candidates who have filed to run for elective office.

## General Information

1. The Candidate's information, photo and statement shall be posted to the Office of Elections web page at [www.hawaii.gov/elections](http://www.hawaii.gov/elections) after the close of Candidate Filing.
2. Candidate information will be taken from the Application for Nomination Papers.
3. Information shall include:
  - candidate's ballot name, mailing address, contact phone number
  - candidate's party affiliation or nonpartisanship
  - office and district candidate is running for
4. The candidate's statement and photograph **must** be filed **at the time of filing** of nomination papers.
5. Per Hawaii Administrative Rules 2-51-11(d)(4) the Office of Elections may indicate "No Statement Submitted" and/or "No Photo Submitted" if no statement or photo is provided.
6. The statement (in word format) and the picture (in "jpg" format) should be submitted with the candidate's name, contact number and email address either by CD or email.

## Statement Guidelines

1. The text of the statement shall not exceed 250 words, and if over, will be truncated beginning with the sentence that contains the 251 word.
2. The statement should be in word format, Arial font size 12, double-spaced and in standard paragraph style. If the candidate files the statement on a CD, the CD must be accompanied by a hard copy.
  - **Do not use bullets, tables, lists, or other material requiring indentation.**
3. The statement should be written in the first person and limited to a recitation of the candidate's own personal background and qualifications.
4. The statement shall not contain any obscene or profane language, or any demonstrably false, slanderous, or libelous statements.
5. If a statement is deemed illegible or unusable, the Office of Elections reserves the right not to use the statement and will notify the candidate.
6. Once a statement is filed, it shall not be changed, however, the whole statement may be withdrawn.
7. No statement shall be made public or shall be available for viewing until the entire Guide is available for public viewing after the close of candidate filing.

## Photograph Guidelines

1. The photograph should be:
  - a. 2" x 2" in size
  - b. black and white
  - c. portrait of the face or face and shoulders

Note: The portrait should not show the candidate wearing a hat, robe, uniform, or insignia.

2. The format of the photo should be either an electronic version in “jpg” format on CD or an actual photo.
3. The candidate’s name should be put on the back of the actual photo or in the title of the electronic file (“candidate name.jpg”).
4. The photograph will not be returned.

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# ***Federal Elective Office***

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Federal candidates must comply with the requirements of the Federal Election Campaign Act of 1971, as amended (the Act). The Act regulates the financing of campaigns for federal office, including candidates for the Office of the President, the United States Senate and the United States House of Representatives. The Act also regulates any person or political committee that makes a contribution or expenditure to influence a federal election. The Federal Election Commission (FEC) administers the Act, which is codified under Title 2 of the United States Code.

## **Federal Election Commission (FEC)**

The FEC is an independent regulatory agency established in 1974 to administer and enforce the Federal Election Campaign Act. The FEC is composed of six voting members, appointed by the President and confirmed by the U.S. Senate.

The FEC administers and enforces the Act, which covers three broad areas:

- disclosure of campaign finance information reported by political committees;
- contributions and expenditures made to influence Federal elections; and
- public funding of Presidential Elections.

## **Campaign Finance Reports**

Federal law defines a candidate for federal office as an individual who seeks nomination or election to that office and who has received contributions or made expenditures in excess of \$5,000, or who has given his or her consent to another person to do so.

An individual exceeding this \$5,000 threshold must, within 15 days, register as a candidate by filing a Statement of Candidacy (FEC Form 2) authorizing a principal campaign committee to raise and spend funds on his/her behalf. The committee must, within 10 days of the filing of the Statement of Candidacy, submit a Statement of Organization (FEC Form 1) and thereafter report its receipts and disbursements on a regular basis. Candidates for U.S. House of Representatives file with the FEC. Candidates for U.S. Senate file with the Secretary of the Senate.

Contact the FEC for more information on the Federal Election Campaign Act or other campaign filing deadlines.

## **Personal Financial Statement**

In addition to the campaign finance reports, federal candidates are required to file personal financial statements. Candidates for U.S. House of Representatives should file the statement with the Office of the Clerk of the U.S. House of Representatives. Candidates for U.S. Senate should file statements with the Secretary of the U.S. Senate. The forms are usually sent to candidates by the respective offices.

## **For More Information**

Federal Election Commission  
Information Services  
Washington, D.C. 20463

OR

Federal Election Commission  
999 E. Street  
Washington, D.C. 20463

Telephone: 1 (800) 424-9530  
Fax: (202) 219-8504

# ***Campaign Spending Commission***

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The State of Hawaii, Campaign Spending Commission, consists of five members appointed by the Governor from nominees selected by the Judicial Council. The Commission through its executive director and staff are responsible for regulating campaign contributions and expenditures in the state. The campaign spending law is set forth in Chapter 11, Part XII (B) of the Hawaii Revised Statutes (HRS) and the duties of the Commission are provided in section 11-193, HRS.

The Commission is dedicated to the proposition of “safeguarding the integrity of the electoral process.” As a guide, the laws and rules for campaign finances are applied in an open and fair manner for the benefit of the community. As a regulatory agency we strive to maintain high public confidence in the electoral process.

The functions of the Commission are to:

- Supervise the timely and accurate reporting of campaign contributions and expenditures by all candidate and noncandidate committees that are required to register and report to the Commission.
- Educate and disseminate information to candidate and noncandidate committees regarding their respective reporting requirements.
- Administer the Hawaii election campaign trust fund to insure its viability for the Commission and to provide funding for publicly funded candidates.
- Administer and enforce the provisions of the campaign spending law.

## **Summary of the Campaign Spending Law**

An individual who seeks nomination or election to office is a candidate under the campaign spending law if the individual does any of the following:

- Files nomination papers for an office;
- Receives contributions in an aggregate amount of more than \$100 or makes or incurs any expenditures of more than \$100 to bring about the individual’s nomination or election to office;
- Gives consent to another person to receive contributions or make expenditures; or
- Is certified to be a candidate by the Chief Election Officer or City/County Clerk. (Sec. 11-191 “Candidate,” HRS)

## **Registering**

Candidates must register with the Commission by filing an “Organizational Report” within ten (10) days from the date a candidate or candidate committee receives any contributions or makes any expenditures, the aggregate amount of which is more than \$100.

If the threshold is not exceeded, candidates must file the Organizational Report within ten (10) days of filing nomination papers with the Chief Election Officer or City/County Clerk. (Sec. 11-194(a), HRS)

## **Reporting And Recordkeeping**

Once registered with the Commission, candidates must file “Disclosure Reports” of campaign contributions and expenditures. The reporting schedule is available in this manual, from the Commission or on the Commission’s website at [www.hawaii.gov/campaign](http://www.hawaii.gov/campaign). The reporting forms are also available from the Commission or on the Commission’s website.

- All reports on campaign contributions must contain the amount and date of deposit of the contribution and the name and address of each donor who contributes an aggregate of more than \$100 during an election period. The employer and occupation is additionally required for each donor who contributes an aggregate of \$1,000 or more during an election period. If all the information is not on file, the contribution shall be returned to the donor within thirty days of deposit.
- All reports on expenditures must contain the name and address of each payee and the amount, date, and purpose of each expenditure. The candidate's committee must itemize disbursements to consultants, advertising agencies and similar firms, credit card payments, salaries, and candidate reimbursements to permit a reasonable person to determine the ultimate intended recipient of the expenditure and its purpose. (Sec. 11-212 and 11-213, HRS)
- A record of the names and addresses of each donor who contributes more than \$25 must also be kept. (Sec. 11-199(b)(3), HRS)

**Complete and accurate recordkeeping is essential to complete and accurate reporting with the Commission.** Obtain the *Campaign Treasurer’s Manual* for assistance with establishing a recordkeeping system. The manual is available from the Commission or on the Commission’s website at [www.hawaii.gov/campaign](http://www.hawaii.gov/campaign).

## **Electronic Filing**

A candidate or the committee of a candidate who is seeking election to the:

- Office of Governor;

- Office of Lieutenant Governor;
- Office of Mayor;
- Office of Prosecuting Attorney;
- County Council;
- Senate;
- House of Representatives; or
- Office of Hawaiian Affairs,

shall file by electronic means in the manner prescribed by the Commission. Candidates running for the offices above with contributions or expenditures of less than \$5,000 need not file by electronic means. A candidate or candidate committee without access to a computer or the Internet may request a waiver from electronic filing from the Commission. (Sec. 11-195(f), HRS)

The *Hawaii Electronic Reporting and Tracking System* (HERTS2) is a free software program provided to candidates for complying with the electronic filing requirement. The program is available from the Commission or on the Commission's website at [www.hawaii.gov/campaign](http://www.hawaii.gov/campaign).

### **Fundraisers**

Candidates must notify the Commission by filing a "Notice of Intent to Hold a Fundraiser" form prior to any fundraiser at which the price or suggested contribution for attending the function is more than \$25 per person.

- A candidate may hold no more than two such fundraisers in an election period prior to a General or Special Election.
- Candidates seeking statewide office are exempt from the two fundraiser restriction but must still file the notice of intent form with the Commission prior to a fundraiser. (Sec. 11-203, HRS)

### **Contribution Limits**

Candidates are subject to limits on contributions from persons or any other entity. The contribution limits vary according to the office that a particular candidate is seeking and is applicable to the election period in effect for that candidate. The campaign spending law states that no person or any other entity shall make contributions to:

- A candidate seeking nomination or election to a two-year office or to the candidate's committee in an aggregate amount greater than \$2,000 in an election period;
- A candidate seeking nomination or election to a four-year non-statewide office or to the candidate's committee in an aggregate amount greater than \$4,000 in an election period;
- A candidate seeking nomination or election to a four-year statewide

office or to the candidate's committee in an aggregate amount greater than \$6,000 in an election period.

**The candidate and the candidate's immediate family:**

- A candidate's immediate family is exempt from the above limitations but shall be limited in the aggregate to \$50,000 in any election period. The aggregate amount of \$50,000 includes any loans made for campaign purposes to the candidate.
- A candidate has no limit on the amount of contributions and loans they can make to their own campaign. (Sec. 11-204, HRS)

**Election Period**

An election period is defined as the two-year period between general election days if a candidate is seeking nomination or election to a two-year office and the four-year time period between general election days if a candidate is seeking nomination or election to a four-year office. (Sec. 11-191 "Election period," HRS)

**Contributions From Nonresident Individuals And Persons**

Contributions from any individual or any person, except for a member of the candidate's immediate family, who is not a resident of the State at the time the contributions are made, including a noncandidate committee organized under the laws of another state and whose participants are not residents of the State, shall not exceed twenty percent of the total contributions received by a candidate or candidate's committee for each reporting period.

**Anonymous Contributions**

No person shall make an anonymous contribution of the person's own money or property, or money of another person, to any candidate, party, or committee in connection with a nomination for election, or election. No candidate, party, or committee shall knowingly receive, accept, or retain an anonymous contribution, or enter or cause such contribution to be entered in its accounts as an anonymous contribution or in the name other than the true name of the person who actually furnished the contribution.

No anonymous contribution received by a candidate, party, or committee shall be used or expended, but shall be returned to the donor. If the donor cannot be identified, the contribution shall escheat to the Hawaii election campaign fund.

The prohibition does not apply to amounts that aggregate less than \$500 when obtained through multiple contributions made by ten or more persons at the same political function. Each such aggregate contribution shall be reported accompanied by a description of the means, method, place and date of receipt. (Sec. 11-201, HRS)

### **False Name Contributions**

No person shall make a contribution of the person's own money or property, or money or property of another person to any candidate, party, or committee in connection with a nomination for election, or election, in any name other than the true name of the person who owns the money or who supplied the money or property.

All contributions made in the name of a person other than the true or established name of the actual owner of the money or property shall escheat to the Hawaii election campaign fund. (Sec. 11-202, HRS)

### **Advertisements**

All political advertisements must contain the name and address of the candidate, committee, or party paying for the advertisement.

- Advertisements in support of a candidate or against a candidate's opponent must also have a prominent notice stating that the advertisement is with or without the approval and authority of the candidate unless the advertisement is paid for by a candidate or committee directly associated with a candidate.
- Bumper stickers and other sundry items are exempt from the disclaimer requirement.

The penalty for violating this section shall be a fine not to exceed \$25 for each advertisement that lacks the required disclaimer and no more than \$5,000 aggregate. (Sec. 11-215, HRS)

### **Withdrawal**

Candidates, committees, and individuals who receive contributions for an election but fail to file nomination papers for that election shall return all residual funds to the donors no later than ninety days after the date on which nominations for that election must be filed. Contributions not returned to the donors shall escheat to the Hawaii election campaign fund.

Candidates, committees, and individuals who withdraw or cease to be candidates or committees because of death, term limits, disqualification, resignation, or other personal reasons shall return all residual funds to the donors no later than ninety days after the candidate or committee ceases to be a candidate or committee. Residual funds not returned to the donors shall escheat to the Hawaii election campaign fund. Contributions shall only be used for expenditures directly related to the candidate's or committee's activities to influence the outcome of the election or nomination for election. (Sec. 11-214, HRS)

## Hawaii Election Campaign Fund Public Funding Program

The Hawaii Election Campaign Fund was created during the 1978 Constitutional Convention as Article II, Section 5 of the Hawaii State Constitution. The legislature was directed to “establish a campaign fund to be used for partial public financing of campaigns of the State and its political subdivisions.” The fund was established by the 1979 legislature under section 11-217, HRS.

The fund provides partial public funding to all qualified candidates. Public funding may be used to help defray specific campaign expenditures only. Monies for this fund come from the voluntary \$2 state income tax check-off, fines and penalties, and other sources.

Candidates who voluntarily agree to abide by the campaign expenditure limits may apply for public funds under the public funding program. To be eligible to receive public funding, a candidate must:

- File an Organizational Report;
- File nomination papers for an office and be qualified to be on the election ballot in a primary or general election;
- Have at least one other qualified candidate as an opponent for the primary or general election for which public funds are sought;
- Voluntarily agree with the campaign expenditure limits established for that office by filing an “Affidavit to Voluntarily Comply with Campaign Expenditure Limits”;

**NOTE:** Candidates must file the affidavit form with the Commission at the time of filing nomination papers with the Chief Election Officer or the City/County Clerk.

- File the “Statement of Intent to Seek Public Funds.” A contribution received before the filing of the statement of intent to seek public funds shall not be considered a qualifying campaign contribution;
- Be in receipt of the minimum amount of qualifying campaign contributions from individual residents of Hawaii and provide the contribution information with the “Application for Public Funds.”

### **Campaign Expenditure Limits**

Campaign expenditure limits are voluntarily imposed, but are mandatory for those participating in the public funding program. The limits are calculated by multiplying the following amounts provided below with the number of voters in the last preceding General Election registered to vote in each respective district:

Governor	\$2.50
Lieutenant Governor	\$1.40
Mayor	\$2.00
State Senator and State Representative	\$1.40
County Councilmember and Prosecuting Attorney	\$1.40
BOE Members and OHA Trustees	\$0.20

The limits for each office may be obtained from the *Public Funding Guidebook Candidate Committees* which is available from the Commission or on the Commission's website at [www.hawaii.gov/campaign](http://www.hawaii.gov/campaign).

Benefits for filing the affidavit form to voluntarily agree with campaign expenditure limits include a discounted filing fee, contributors allowed to take a state tax deduction for their campaign contribution, and eligibility to participate in the public funding program.

A candidate who exceeds their expenditure limit must pay the full filing fee and notify all opponents, the Chief Election Officer, and the Commission by telephone and in writing the day the expenditure limits are exceeded. The candidate must also notify all contributors within thirty days of exceeding the limit. Notification to contributors must include an announcement that a tax deduction based on their contribution is no longer available. (Sec. 11-209, HRS)

### **Qualifying Campaign Contributions**

As a condition of receiving public funds, a candidate must be in receipt of the following sum of qualifying campaign contributions from individual residents of Hawaii during the matching payment period involved (Sec. 11-219, HRS):

Governor	\$100,000
Lieutenant Governor	\$50,000
Mayor, City and County of Honolulu	\$50,000
Mayor, County of Hawaii	\$15,000
Mayor, County of Maui	\$10,000
Mayor, County of Kauai	\$5,000
Prosecuting Attorney, City and County of Honolulu	\$30,000
Prosecuting Attorney, County of Hawaii	\$10,000
Prosecuting Attorney, County of Kauai	\$5,000
City Council, City and County of Honolulu	\$5,000
County Council, County of Hawaii	\$1,500
County Council, County of Maui	\$5,000
County Council, County of Kauai	\$3,000
State Senator	\$2,500
State Representative	\$1,500
OHA Trustee	\$1,500
BOE Member	\$500

A qualifying campaign contribution is defined as an aggregate monetary contribution of \$100 or less, by any person during any matching payment period. Qualifying contributions do not include loans or in-kind contributions. (Sec. 11-191 "Qualifying campaign contribution," HRS)

A candidate shall obtain the minimum amount of qualifying contributions only once for the election period. After the candidate obtains the minimum amount of qualifying campaign contributions, the candidate shall be entitled to receive public funds for each election that the candidate's name appears on the ballot:

- The minimum payment in an amount equal to the qualifying campaign contributions; and
- Payments of \$1 for each \$1 of qualifying contributions in excess of the minimum amount of qualifying contributions;

provided that the candidate shall not receive more than the maximum amount of public funds available to a candidate; provided further that the candidate shall not receive public funds for a primary election if the candidate does not obtain the minimum amount of qualifying contributions before the date of the primary election.

#### **Maximum Amount Of Public Funds**

Candidates running for the office of Governor, Lieutenant Governor, or Mayor, the maximum amount of public funds available to a candidate in any election shall not exceed ten percent of the total expenditure limit as determined under section 11-209 for each election.

Candidates running for the office of State Senator, State Representative, County Councilmember, and Prosecuting Attorney, the maximum amount of public funds available to a candidate in any election shall be fifteen percent of the total expenditure limit as determined under section 11-209 for each election.

Candidates running for the Office of Hawaiian Affairs, the maximum amount of public funds available to a candidate shall not exceed \$1,500 in any election year.

Candidates running for the Board of Education, the maximum amount of public funds available to a candidate shall not exceed \$100 in any election year. (Sec. 11-218, HRS).

The maximum amounts for each office may be obtained from the *Public Funding Guidebook* for Candidate Committees which is available from the Commission or on the Commission's website at [www.hawaii.gov/campaign](http://www.hawaii.gov/campaign).

### **Matching Payment Period**

The matching payment periods are as follows:

For a primary election, from January 1 of the year of a General Election through the day of the Primary Election; and

For a general election, from January 1 of the year of a General Election through the day of the General Election. (Sec. 11-191 "Matching payment period," HRS)

### **Tax Deductions**

State tax deductions are allowed for campaign contributions made to candidates that have voluntarily agreed to abide by the campaign expenditure limit established for their respective office. (Sec. 11-226, HRS)

Please call the State of Hawaii, Department of Taxation for assistance regarding tax deductions.

## **Fines And Penalties**

The Commission will notify a candidate by first class mail if a report was not filed by the deadline date or if a report is deficient or defective. Delinquent or corrected reports must be filed with the Commission or County Clerk not later than 4:30 p.m. on the fifth day after the notification has been mailed. Failure to file a report by the due date is an automatic \$50 penalty.

If a candidate fails to file the report within the five days allowed, the Commission shall publish the candidate's name in the newspaper and on its website. Failure to respond after a newspaper notification shall result in an additional penalty of \$50 for each day the report remains overdue. (Sec. 11-193(a)(5), HRS)

Administrative fines may be assessed against candidates found to be in violation of the campaign spending laws. (Sec. 11-228, HRS)

Intentional, knowing or reckless violations of the campaign spending law will be prosecuted as misdemeanors and convictions will disqualify a person from holding elective public office for a period of four (4) years from the date of conviction. Any candidate who knowingly or intentionally falsifies any report with the intent to circumvent the law or deceive the Commission or who violates section 11-201 or 11-202 shall be guilty of a class C felony. A person charged with a class C felony shall not be eligible for a deferred acceptance of guilty plea or nolo contendere plea. (Sec. 11-229, HRS)

## For More Information

State of Hawaii  
Campaign Spending Commission  
Leiopapa A Kamehameha Building  
235 South Beretania Street, Room 300  
Honolulu, Hawaii 96813

Telephone: (808) 586-0285  
Fax: (808) 586-0288  
E-mail: [tony@csc.state.hi.us](mailto:tony@csc.state.hi.us)  
Website: <http://www.hawaii.gov/campaign>

Neighbor Island residents can reach the Commission by calling the applicable toll-free number and entering the extension **60285**:

Hawaii	974-4000
Kauai	274-3141
Lanai	1-800 468-4644
Maui	984-2400
Molokai	1-800 468-4644

# ***State Ethics Commission***

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The State Ethics Code is a code of conduct for state legislators, state officials and employees (excluding justices and judges), and state board and commission members. It was created to ensure that state officers and employees exhibit the highest standards of ethical conduct. The code is administered by the State Ethics Commission and is set forth in Chapter 84 of the Hawaii Revised Statutes (HRS).

The State Ethics Commission consists of five members appointed by the Governor, who fills each commission position by selecting one of two individuals nominated for each vacancy by the Judicial Council. The Commission, whose primary function is to administer the State Ethics Code, is responsible for;

- initiating, receiving, and considering charges of alleged violations of the ethics code;
- issuing advisory opinions to state officers and employees regarding the ethics code's application to specific situations;
- administering the disclosure of financial interests law (Section 84-17, HRS);
- administering the gifts disclosure law (Section 84-11.5, HRS);
- administering the lobbyist law (Chapter 97, HRS); and
- educating state officers, employees, and citizens on matters of governmental ethics.

## Candidate Financial Disclosure Forms Filing Procedures

### Candidates for State Offices

All candidates for state elective offices are required by state law to file a disclosure of financial interests with the State Ethics Commission. These disclosures are public record and are available for public inspection (Section 84-17, HRS).

- An introductory letter regarding procedures for filing the financial disclosure forms will be given to candidates when they pick up nomination papers.
- When candidates file their nomination papers, they will receive a financial disclosure form, either from the Office of Elections or the Office of the City/County Clerk. **Candidates should file their financial disclosure forms with the State Ethics Commission after filing their nomination papers.** The State Ethics Commission will send an acknowledgment to candidates upon receipt of their disclosure forms.

### Candidates for County Offices

Candidates for county elective offices must file financial disclosure forms with the appropriate Office of the City/County Clerk and/or with the County's Ethics Commission.

**NOTE:** Candidates for County of Kauai contests must file financial disclosure reports directly with the County Board of Ethics in the Office of the Mayor.

## 2008 Deadlines

### **Candidates for State Elective Office Other than OHA**

Financial disclosure forms must be filed with the State Ethics Commission. Do not file disclosure forms with the Office of Elections or the Office of the City/County Clerk. Disclosure forms for candidates for state elective office, excluding OHA candidates, must be filed and **received** by the State Ethics Commission no later than **Tuesday, September 2, 2008**.

### **Candidates for OHA**

Financial disclosure forms must be filed with the State Ethics Commission. Do not file disclosure forms with the Office of Elections or the Office of the City/County Clerk. Disclosure forms for candidates for the Office of Hawaiian Affairs Board of Trustees must be filed and **received** by the State Ethics Commission no later than **Wednesday, October 15, 2008**.

Because of the limited time between the filing deadline and the election, no extensions are granted. Disclosure forms must be **received** (not simply postmarked) by the State Ethics Commission by the deadline date. Neighbor island candidates, therefore, are advised to allow sufficient mailing time to meet this deadline. Candidates may also deliver disclosure forms to the State Ethics Commission in person.

As required by statute, the Commission shall release a public list of the names of candidates who have not complied with the applicable filing deadlines and shall immediately assess a \$25 late filing penalty fee against those candidates. The Commission may also investigate whether a candidate's financial disclosure statement discloses the interests required to be reported. The Commission may conduct a hearing and issue a **public** decision as to whether a candidate has complied with the financial disclosure law (Section 84-17, HRS).

## Campaign Ethics

Candidates for state elective offices should be aware that there are ethical guidelines that govern the political campaign activities of state officials, board and commission members, and employees.

Copies of the Commission's flyer "*Campaign Restrictions For State Officials and State Employees*" are available from the State Ethics Commission.

To avoid inadvertent violations of the State ethics laws, refer to HRS Chapter 84 or contact the State Ethics Commission for information and guidance.

## For More Information

Hawaii State Ethics Commission  
1001 Bishop Street  
Pacific Tower, Suite 970  
Honolulu, Hawaii 96813

OR

Hawaii State Ethics Commission  
P.O. Box 616  
Honolulu, Hawaii 96809

Telephone: (808) 587-0460  
Fax: (808) 587-0470  
E-Mail: [ethics@ethics.state.hi.us](mailto:ethics@ethics.state.hi.us)  
Web Page (URL): <http://www.state.hi.us/ethics>

# ***Frequently Asked Questions***

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## **Do I have to pick up my nomination papers in person?**

No, you may authorize someone to pick up your nomination papers on your behalf. However, be sure the authorized person is able to provide specific information about you, i.e., legal name, date of birth, social security number, home and mailing address, home and business phone numbers, and contact person.

Once nomination papers are issued, NO alterations/changes will be made. If the information is incorrect, the nomination papers will not be accepted for filing.

## **Why should I pick up my nomination papers in person?**

You are responsible for knowing the laws and complying with the filing requirements whether you pick up your nomination papers in person or have an authorized person pick up the papers for you. If you pick up your nomination papers in person, the person issuing the papers will explain the filing process and answer any questions you may have. If you are a first time candidate, we strongly recommend that you pick up your nomination papers in person.

## **What should I do if I lose my nomination papers?**

If you lose your nomination papers, contact the office that issued the nomination papers for another set. You must still acquire the required signatures and meet the filing deadline and requirements.

**What should I do if I decide to run for a different office or under a different political party?**

Do not change any information on the nomination papers. Nomination papers that have been altered in any way will not be accepted for filing. If you wish to make a change on the nomination papers, you must request a new set.

**Can someone other than myself file my nomination papers or can I mail them in?**

Our laws do not prohibit a candidate from having another person file his/her nomination papers or from filing papers through the mail; however, we strongly recommend that you file your nomination papers in person to make sure that you fulfill all of the requirements.

Each candidate is required to sign many documents in the nomination process. If any document is incomplete, the problem can be easily rectified when a candidate files in person. For example, a candidate must subscribe to an Oath of Loyalty/Affirmation before a notary public or public official authorized to issue oaths. All of the candidate filing offices have notaries (or have access to a notary) or officials authorized to issue oaths. As such, it is much easier for a candidate to file in person and have the oath/affirmation administered at the time the candidate files his/her nomination papers.

## What do I need when I come in to file my nomination papers?

You will need the following items when you come in to file your nomination papers.

- Your original nomination papers containing at least the minimum signatures required;
- Your filing fee in the form of cash, money order, certified check, or cashier's check (state or federal candidates filing on the neighbor islands are requested to pay by money order or certified/cashier's check);

**NOTE: Personal/Campaign Checks will not be accepted.**

- The "Affidavit of Compliance with Voluntary Campaign Expenditure Limits" or the Campaign Spending receipt if you wish to qualify for the discounted filing fee; and
- A current identification containing your picture and signature (such as driver license or State I.D.) is required when you take the Oath of Loyalty/Affirmation on the nomination papers.

## May I change the way my name will appear on the ballot after I file my nomination papers?

No. Once you file your nomination papers and pay your filing fee, you will not be allowed to alter your nomination papers in any way. This includes changing the way your name will appear on the ballot as designated on your nomination papers. Make sure your name is spelled correctly before you file your nomination papers and pay the filing fee.

### **What do I have to do if I change my mind about being a candidate after filing nomination papers?**

Once you file your nomination papers, you must officially withdraw from the election by submitting a written request to withdraw to the Chief Election Officer, or to the City/County Clerk (in the case of county offices), by the withdrawal deadlines (see pages 1-7).

The written request must include:

- the candidate's full name as it appears on the nomination papers;
- a statement requesting to withdraw his/her candidacy;
- the contest and party affiliation which appears on the nomination papers;
- the date of the request; and
- the candidate's signature.

You may withdraw for any reason up to 4:30 p.m. on the day immediately following the close of filing. After this deadline, you have until the twentieth day prior to the election to withdraw for reasons of ill health only. Requests to withdraw for reasons of ill health must be accompanied by a statement from a licensed physician indicating that such ill health may endanger the candidate's life.

### **May I add additional signatures to my nomination papers after I file them?**

No. Once you file your nomination papers and pay your filing fee, you will not be allowed to alter your nomination papers in any way. This includes adding additional signatures to your nomination papers. You are responsible for ensuring that the people who sign your nomination papers are qualified voters and reside in the correct district before they sign your nomination papers. Make sure your nomination papers contain the required number of signatures of qualified voters in the district before you file your nomination papers.

**What happens if some of the people who sign my nomination papers are not registered voters, or do not live within the district I seek to represent?**

Signatures of persons who are not properly registered to vote or who do not reside in the correct district will not be counted. The Office of Elections, or the Office of the City/County Clerk, will verify that the people who sign your nomination papers are properly registered and eligible to sign your nomination papers before you file the nomination papers.

**Obtain more than the required number of signatures and file your nomination papers early to avoid the consequence of insufficient signatures.** If you wait until the last day to file your nomination papers and the number of signatures, for any reason, are insufficient, you may not be qualified to be a candidate. If you file early, and the number of valid signatures on your nomination papers is insufficient, you will have an opportunity to obtain additional signatures before filing your nomination papers.

**What happens if my nomination papers do not have the required number of signatures or are incomplete in any way?**

State law prohibits the Chief Election Officer or City/County Clerk from accepting or filing any nomination paper that is incomplete or does not have the required number of valid signatures.

**If I am running as a partisan candidate, by what date do I have to be a member of the political party?**

You must be a member of the political party from which you seek office before you file your nomination papers. Our state law requires that you sign a certification, by self-subscribing oath, which states that you are a member of the specific party when you file your nomination papers. If you are not a member of the party when you file nomination papers, you may be disqualified on that basis.

**What if I change my residence address  
after I file my nomination papers?**

Once you file your nomination papers and pay your filing fee, you may not alter your nomination papers in any way. This includes changing the residence address listed on your nomination papers. Although we will not make a change directly on the nomination papers, we will attach your written notification of your change of address to your nomination papers.

If the list of candidates has not been certified, you may request that the information in that list be updated. If the list has already been certified, then we will not make the change to that list. We will, however, retain the change of residence address as part of your record.

**If I run as a nonpartisan candidate in a partisan office,  
will I automatically go on the General Election  
ballot if I win my primary?**

No, nonpartisan candidates who seek a partisan office must qualify for the General Election. To qualify for the General Election, a nonpartisan candidate must;

- receive at least ten per cent (10%) of the total votes cast for the office for which the person is a candidate at the Primary Election;
- OR
- receive a vote equal to the lowest vote received by the partisan candidate who was nominated in the Primary Election for that office.

**NOTE:** If more nonpartisan candidates qualify to run in the General Election than there are offices (seats) available, there shall be certified as candidates those receiving the highest number of votes, but not more candidates than there are offices (seats) to be elected.

The nonpartisan qualification provisions listed above do not apply to candidates running in the following nonpartisan elections: City & County of Honolulu offices, County of Hawaii offices, County of Kauai offices, County of Maui offices, Board of Education offices, and Office of Hawaiian Affairs (OHA) offices.

### **When and why must an elected official resign from public office?**

The resignation requirements apply only to State and County offices. A State or County elected official must resign from public office if the official is seeking another State or County elective office and the elected official's term does not end at the same election. For more specific information, call the Office of Elections at 453-VOTE. Neighbor island residents may call toll free by dialing 1-800-442-VOTE.

### **In what order will candidate names appear on the ballot?**

Our laws require that the names of the candidates shall be placed upon the ballot for their respective offices in alphabetical order by the candidate's last name except for those cases listed below.

#### **Candidate Vacancies**

The name of the replacement candidates shall be printed in an available and appropriate place on the ballot, not necessarily in alphabetical order; and

#### **Vice President or Lieutenant Governor**

In the general election, the name of the candidate for Vice President or Lieutenant Governor shall be placed immediately below the name of the candidate for president or governor, respectively, of the same political party. The teams are placed on the ballot in the order of the last name of the candidate for president and governor, respectively.

## How can I get a list of candidates?

Lists of applicants and candidates are updated and available on the Office of Elections web page located at [www.hawaii.gov/elections](http://www.hawaii.gov/elections).

The list is also available to be picked up from the Office of Elections and the Offices of the City/County Clerks once a week during the candidate filing period.

The lists will be available every Monday after 12:00 noon. These lists **will not** be mailed or faxed by any of the offices.

## Where can I get preprinted mailing labels?

Preprinted mailing labels may be obtained for a fee from various service bureaus. The preprinted mailing labels may be obtained and used for election purposes only. Contact the Office of your City/County Clerk for a listing of service bureaus.

## How are candidates for City & County of Honolulu offices elected?

Candidates for City offices run in nonpartisan Special Election(s) held in conjunction with the regularly scheduled election(s).

### **First Special Election**

A candidate who receives a majority of votes cast (50% plus one) for the office in the First Special Election, held in conjunction with the Primary Election, is deemed elected. There will be no Second Special Election.

If no candidate receives a majority (50% plus one) of the votes cast for the office in the First Special Election, a Second Special Election will be held in conjunction with the General Election.

## Second Special Election

The two candidates who received the most votes in the First Special Election will appear in the Second Special Election. The candidate who receives the highest number of votes at the Second Special Election is deemed elected.

## How are candidates for County of Kauai offices elected?

Candidates for County of Kauai offices run in nonpartisan election(s) held in conjunction with the regularly scheduled election(s).

### First Nonpartisan Election

**Mayor and Prosecuting Attorney:** A candidate who receives a majority of votes cast (50% plus one) for the office in the First Nonpartisan Election, held in conjunction with the Primary Election, is deemed elected. There will be no Second Nonpartisan Election.

**At-Large Councilmembers:** The candidates receiving the highest number of votes shall be elected to fill each at-large council office provided the candidate or candidates receive at least thirty percent (30%) of all votes cast for all at-large council offices in the First Nonpartisan Election, held in conjunction with the Primary Election.

### Second Nonpartisan Election

**Mayor and Prosecuting Attorney:** If no candidate receives a majority (50% plus one) of the votes cast for the office in the First Nonpartisan Election, a Second Nonpartisan Election will be held in conjunction with the General Election. The two candidates who receive the most votes in the First Nonpartisan Election will appear in the Second Nonpartisan Election. The candidate who receives the most votes at the Second Nonpartisan Election is deemed elected.

**At-Large Councilmembers:** If any at-large council office remains to be filled after the First Nonpartisan Election, two candidates for each vacant at-large council office shall be placed on the ballot. The names of the candidates receiving the highest number of votes cast in the First Nonpartisan Election, other than the name of any candidate elected after the First Nonpartisan Election, shall be placed on the ballot until a sufficient number of candidates are on the ballot as provided in this subsection. At the Second Nonpartisan Election, the candidates receiving the highest number of votes for each vacant at-large office shall be elected.

## How are candidates for County of Maui offices elected?

Candidates for County of Maui offices run in nonpartisan Special Elections held in conjunction with the regularly scheduled elections.

### **First Special Election**

If there are two or fewer candidates, the names of the candidates shall appear only on the ballot for the Second Special Election, held in conjunction with the General Election.

The two candidates receiving the highest number of votes for each seat shall be placed on the ballot for the Second Special Election; provided that if two or more candidates tie for the highest number of votes received in the First Special Election, the names of the candidates tied for the highest number of votes shall be placed on the ballot for the Second Special Election. Further, if a single candidate receives the highest number of votes in the First Special Election and two or more candidates tie for the second-highest number of votes received, the names of the candidate receiving the highest number of votes and the candidates tied for the second-highest number of votes shall be placed on the ballot for the Second Special Election.

### **Second Special Election**

The candidate receiving the highest number of votes shall be deemed elected. If there is no more than one candidate for a seat, such person shall be deemed elected regardless of the number of votes received.

## How are candidates for County of Hawaii offices elected?

Candidates for County of Hawaii run in nonpartisan Special Election(s) held in conjunction with regularly scheduled election(s).

### **First Special Election**

A candidate who receives a majority of votes cast for the office in the First Special Election, held in conjunction with the Primary Election, is deemed elected. There will be no Second Special Election.

If no candidate receives a majority of the votes cast for the office in the First Special Election, a Second Special Election will be held in conjunction with the General Election.

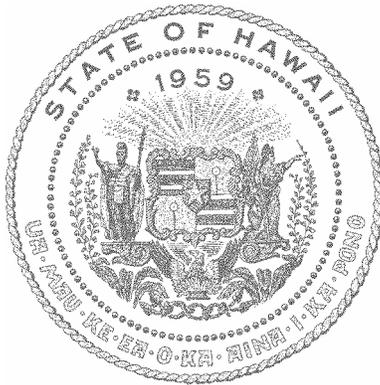
### **Second Special Election**

The two candidates who received the most votes in the First Special Election will appear in the Second Special Election. The candidate who receives the highest number of votes at the Second Special Election is deemed elected.

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# STATE OF HAWAII

## OFFICE OF ELECTIONS



802 Lehua Avenue  
Pearl City, Hawaii 96782

Phone: (808) 453-VOTE (8683)  
Fax: (808) 453-6006  
Neighbor Islands: 1 (800) 442-VOTE (8683)

E-Mail: [elections@hawaii.gov](mailto:elections@hawaii.gov)  
Web Page (URL): <http://www.hawaii.gov/elections>

### Available Election Material

- Election Laws of Hawaii Handbook
- Campaign Spending Forms and Materials
- State Ethics Financial Disclosure Forms
- Political Boundary Maps (\$3.00 each)
- Written Description of District and Precinct Boundaries
- Factsheets Containing Information of Elections
- List of Applicants/Candidates for 2008 Elective Offices
- Wikiwiki Voter Registration Forms
- Results of Votes Cast 1959 to 2006
- Results of Votes Cast 1968 and 1978 (Constitutional Convention)

## **For Use in the Office of Elections**

- Hawaii Revised Statutes
- Session Laws of Hawaii (most years)
- 1973,1984, 1991 Report and Reapportionment Plan
- Voter Register (for election purposes only)
- Political Boundary Maps

# COUNTY OF HAWAII

## OFFICE OF THE COUNTY CLERK



1266 Kamehameha Ave., A-1  
Hilo, Hawaii 96720

Phone: (808) 961-8277  
Fax: (808) 961-8673

Email: [hiloelect@co.hawaii.hi.us](mailto:hiloelect@co.hawaii.hi.us)

Web: <http://www.hawaii-county.com/elections/index.html>

Casey Jarman .....County Clerk

Pat Nakamoto ..... Elections Program Administrator

Ranee Mangauil ..... Elections Clerk II

### Financial Disclosure Statements

Hawaii County Code, Chapter 2, Article 15, Section 2-91.1, requires that all elected officials and candidates for county office must file financial disclosure statements with the Office of the County Clerk - Elections Division. Candidates for elective county office, including incumbents, shall file statements within (10) working days after the deadline for filing for office. Additionally, elected officials must file disclosure statements within (20) working days after taking the oath of office and on/or before January 31 of each year thereafter until the end of the term of office.

## Campaign Sign Regulations

Hawaii County Code, Chapter 3, Section 3-2, Definitions:

**(8)** "Sign" shall mean any sign, device, figure, painting, drawing, message, placard, poster, billboard, ground sign, wall sign, roof sign, illuminated sign, projecting sign, temporary sign, marquee sign, awning, canopy, and street clock, and includes any announcement, declaration, demonstration, display, illustration or insignia used to advertise or promote the interests of any person when it is placed out of doors on real property in buildings or structures on real property or buildings in view of the general public.

Hawaii County Code, Chapter 3, Section 3-32(a)(1), Exempt Signs:

**(D) Political Campaign Signs:** Any sign or poster not exceeding one square foot in area, announcing a candidate seeking political office; provided that the sign or poster is permitted only for a period of 60 days preceding a general or special election and for a period of 10 days following such election.

Note: Act 194, signed into law on June 18, 2003 amended HRS Sec. 44-112(1) to remove any durational limits on the posting of political signs. As such, any durational limits on the posting of political campaign signs in the County Code, are no longer applicable. Conformance with all other sign requirements addressed by the building and traffic provisions of the County Code, will still be required. For further information, please contact the Department of Public Works at 961-8331 or a private attorney.

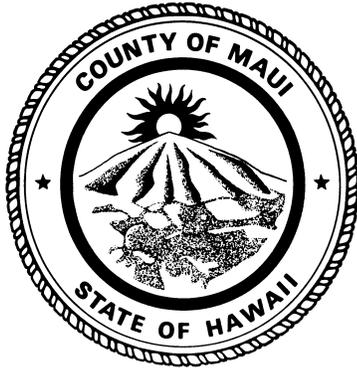
## **Available Election Material**

- Election Laws of Hawaii Handbook
- Campaign Spending Forms & Materials
- State Ethics Financial Disclosure Forms
- County Disclosure of Financial Interests Forms
- List of Polling Places
  - Regional and Island Maps (\$5.50)
- List of Registered Voters
  - Council Districts (\$10.00/district)
  - Representative Districts (\$12.00 district)
  - Senatorial District (\$24.00/district)
- Purchase of Voter Registration Data File for Election Purposes only  
(Contact the County Clerk for more information).

## **For Use in County Clerk's Office**

- 1999-2006 Reports of Campaign Contributions & Expenditures
- Results of Votes Cast
- Voter Register (for public use and election purposes only)

**COUNTY OF MAUI  
OFFICE OF THE COUNTY CLERK**



200 South High Street, Room 708  
Wailuku, Hawaii 96793

Phone: (808) 270-7749  
Fax: (808) 270-7171

E-mail: [county.clerk@co.maui.hi.us](mailto:county.clerk@co.maui.hi.us)  
Web: <http://www.co.maui.hi.us/county/clerkSub/>

Roy T. Hiraga .....County Clerk  
Jeff Kuwada ..... Deputy County Clerk  
Shirley Magarifuji.....Election Program Specialist  
Dana Nakooka ..... Election Clerk  
Lauren Anderson..... Election Clerk

**Financial Disclosure Statements**

Section 10-3 of the Maui County Charter requires that all elected county officers and all candidates for elective county office file financial disclosure forms with the Board of Ethics and the County Clerk within (15) days of taking office or within (15) days of filing nomination papers as a candidate for an elected county office. Such financial disclosures shall be open to public inspection.

## Campaign Sign Regulations

Maui County Code, Chapter 16.12A, Noncommercial Signs:

**Section 16.12A.030, Signs Authorized for all districts without a permit:**

For all districts, signs or posters not exceeding eighteen square feet in display surface, announcing candidates seeking political office are authorized.

## Available Election Material

- Election Laws of Hawaii Handbook
- Campaign Spending Forms & Materials
- State Ethics Financial Disclosure Forms
- County Disclosure of Financial Interests Forms
- Purchase of Voter Registration Data File for Election Purposes Only (Contact the County Clerk for more information)
- Election Maps (Contact the County Clerk for more information)

## For Use in County Clerk's Office

- Results of Votes Cast
- Voter Register (for public use and election purposes only)

# COUNTY OF KAUAI

## OFFICE OF THE COUNTY CLERK



4396 Rice Street, Room 106  
Lihue, Hawaii 96766

Phone: (808) 241-6350  
Fax: (808) 241-6207

E-Mail: [elections@kauai.gov](mailto:elections@kauai.gov)  
Web: <http://www.kauai.gov/Default.aspx?tabid=84>

Peter Nakamura .....County Clerk  
Ernie Pasion ..... Deputy County Clerk  
Lyndon Yoshioka ..... Elections Administrator

### Financial Disclosure Statements

Section 3-1.9 of the Kauai County Code requires that candidates for elective county office shall, within (7) seven days of filing nomination papers, file with the Board of Ethics a financial disclosure statement. Upon assuming office, newly elected officials shall file an amended financial disclosure statement within (30) days of assuming office.

## Campaign Sign Regulations

Ordinance Number 499 (Amending Chapter 15, Article 4 of the Kauai County Code) Relating to Outdoor Signs:

### **Section 15-4.6 Signs Not Requiring A Permit**

The following types of signs are exempt from the permit requirements of this Article, but must comply with the requirements of Section 15-4.4; Section 15-4.7 (a) (obstructing free ingress and egress), (b) (interfering with public alarms, signals or signs), (c) (proper construction) and (l) (measurement of signs); and Section 15-4.10 (penalties).

Temporary Signs:

Political Campaign Signs. Any sign which:

- Identifies the headquarter of a political candidate. Only one sign per candidate shall be allowed, and it shall not exceed twenty-four (24) square feet.
- Identifies and/or provides information about a political candidate or issue to be voted upon. It shall not exceed three (3) square feet, nor be posted more than forty-five (45) days prior to the date of the election to which it pertains, or within the right-of-way boundary, or be visible from, any federal-aid or state highway, nor remain posted more than ten (10) days after the election to which it pertains.

The 1984 Council Resolution Number 173 (as amended) urges all candidates for elected office on Kauai to voluntarily and unanimously refrain from roadside political sign-holding other than on election day and other than by themselves individually.

## **Available Election Material**

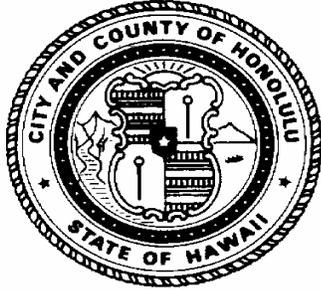
- Election Laws of Hawaii Handbook
- Campaign Spending Forms & Materials
- State Ethics Financial Disclosure Forms
- Certificate of Registration (\$1.00)
- Purchase of Voter Registration Data File for Election Purposes Only (Contact the County Clerk for more information)
- Purchase of Voter Registration Street Directory (Contact the County Clerk for more information)
- Election Maps (Contact the County Clerk for more information)

## **For Use in County Clerk's Office**

- Results of Votes Cast
- Voter Register (for public and election purposes only)

# CITY & COUNTY of HONOLULU

## OFFICE OF THE CITY CLERK



Honolulu Hale  
530 South King Street, Room 100  
Honolulu, Hawaii 96813  
Phone: (808) 768-3800  
Fax: (808) 527-6888

Web Page (URL):  
[www.co.honolulu.hi.us/council/elect.htm](http://www.co.honolulu.hi.us/council/elect.htm)

Denise C. De Costa..... City Clerk  
Glen Takahashi ..... Elections Administrator  
Faith Chung..... Assistant Elections Administrator

### Financial Disclosure Statements

Section 3-8.4 of the Revised Ordinances of Honolulu requires that candidates for City & County of Honolulu elective offices, including incumbents, file financial disclosure statements with the Office of the City Clerk within (10) working days after the deadline for filing for office. Additionally, elected officials must file financial disclosure statements within (20) working days after taking the oath of office on/or before January 31 of each year thereafter until the end of the term of office.

## Campaign Sign Regulations

### General Regulations

Political campaign signs fixed to the ground or to a structure were prohibited under Section 21-3.90-2(d) of the Land Use Ordinance (LUO). This prohibition, however, was found unconstitutional by the courts and was repealed by the Council. Therefore, no regulation exists at present.

### Campaign Headquarters Sign

Signs identifying the campaign headquarters of a political candidate or issue are permitted, and are regulated as “business signs.” Such signs must be located on the premise of the headquarters, and are subject to the LUO sign regulations regarding number, type, and size for the underlying zoning district (see Section 21-3.90-3).

Signs associated with campaign headquarters which are located in the following places are regulated:

- on the lot outside the campaign office; or
- on the exterior face of the building where the campaign headquarters is located; or directly fixed to a window (inside or outside) of the campaign office when they can be seen from a public right-of-way or the parking lot of an adjoining lot.

Before installing a headquarters sign, it is necessary to obtain a sign permit issued by the Planning and Permitting Department located in the Honolulu Municipal Building. Detailed information on such signs and interpretation or clarification of the rules may be obtained over the business counter or by calling the Planning and Permitting Department, Permit Issuance Section, at 523-4505.

**Bumper Stickers**

The LUO does not regulate advertisements fixed to a motor vehicle.

**Hand Carried Signs**

The LUO does not regulate political signs carried by individuals.

**Aerial Advertisement**

No person shall use any type of aircraft or other self-propelled or buoyant airborne object to display in any manner or for any purpose whatsoever any sign or advertising device. For the purpose of this section, a “sign or advertising device” includes, but is not limited to, a poster, banner, writing, picture, painting, light, model, display, emblem, notice, illustrations, insignia, symbol, or any other form of advertising sign or device.

**Available Election Material**

- Election Laws of Hawaii Handbook
- Campaign Spending Forms & Materials
- Ethics Commission Forms
- Certificate of Registration (\$0.50)
- Voter Registration Street Directory (\$5.00)  
(Contact the City Clerk for more information)
- Council District Maps Description Book (\$10.00)

**For Use in City Clerk’s Office**

- Results of Votes Cast
- Voter Register (for election purposes only)

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## 2008 ELECTION Qualification for Elective Office

### GENERAL QUALIFICATIONS (Each candidate must be):

- A United State Citizen; and,
- A resident of Hawaii; and,
- (18) years of age.

Pursuant to Section 831-2, Hawaii Revised Statutes, a person sentenced for a felony may not become a candidate from the time of the person's sentence until the person's final discharge.

<b>FEDERAL OFFICES</b>		
	<b>QUALIFICATIONS</b>	<b>NOMINATION REQUIREMENTS</b>
<p>PRESIDENT VICE PRESIDENT Elected as one ticket Statewide</p> <p>Four year term -January 2009 to January 2013</p> <p>Limited to two terms.</p> <p>Compensation: President - \$400,000 Vice President - \$221,100</p>	<p>Natural citizen of the United States</p> <p>Resident of the U.S. for 14 years prior to election</p> <p>35 years of age</p>	<p>Established national party files sworn application with Chief Election Officer by 4:30 p.m. on September 5, 2008.</p> <p style="text-align: center;"><b>OR</b></p> <p>Party or group not qualified to place candidates on ballot files sworn application <u>and</u> petition with Chief Election Officer by 4:30 p.m. on September 3, 2004.</p>
<p>U.S. REPRESENTATIVE Two seats Congressional District I Congressional District II</p> <p>Two year term - January 2009 to January 2011</p> <p>Compensation: \$169,600</p>	<p>U.S. citizen 7 years prior to election</p> <p>Resident of Hawaii</p> <p>25 years of age</p>	<p>File nomination papers containing not less than 25 signatures of registered voters of Congressional District by 4:30 p.m. on July 22, 2008</p> <p>Submit filing fee: \$75.00</p>

## 2008 ELECTION Qualification for Elective Office

<b>STATE OFFICES</b>		
	<b>QUALIFICATIONS</b>	<b>NOMINATION REQUIREMENTS</b>
<p><b>STATE SENATOR</b> 12 of 25 seats (1,3,5,6,7,12,16,17,18,21,22,23)</p> <p>Four year term - November 2008 to November 2012</p> <p>Compensation: Senate President: \$43,400* Senate Member: \$35,900 (* plus \$7,500 allowance)</p>	<p>Resident of Hawaii for not less than 3 years</p> <p>Qualified voter of the appropriate State Senatorial District</p>	<p>File nomination papers containing not less than 15 signatures of registered voters of State Senatorial District by 4:30 p.m. on July 22, 2008</p> <p>Submit filing fee: \$250.00 (Discounted fee: \$25.00)</p>
<p><b>STATE REPRESENTATIVE</b> All 51 Representative District seats</p> <p>Two year term - November 2008 to November 2010</p> <p>Compensation: House Speaker: \$43,400* House Member: \$35,900 (* plus \$7,500 allowance)</p>	<p>Resident of Hawaii for not less than 3 years</p> <p>Qualified voter of the appropriate State Representative District</p>	<p>File nomination papers containing not less than 15 signatures of registered voters of State Representative District by 4:30 p.m. on July 22, 2008</p> <p>Submit filing fee: \$250.00 (Discounted fee: \$25.00)</p>

## 2008 ELECTION

### Qualification for Elective Office

<b>STATE OFFICES</b>		
	<b>QUALIFICATIONS</b>	<b>NOMINATION REQUIREMENTS</b>
<p><b>BOARD OF EDUCATION</b> 7 of 13 seats, Nonpartisan Office</p> <p><b>FIRST SCHOOL BOARD DISTRICT</b> 3 – No Island Residency required 1 – Third Dept (Honolulu) 1 – Fifth Dept (Leeward)</p> <p><b>SECOND SCHOOL BOARD DISTRICT</b> 1 – First Dept (Hawaii) 1 – Seventh Dept (Kauai)</p> <p>Four year term - November 2008 to November 2012</p> <p>Compensation:</p> <ul style="list-style-type: none"> <li>• \$100 per day when attending meetings</li> <li>• Neighbor Island members receive per diem.</li> </ul>	<p>Resident of Departmental School District for seats requiring residency.</p> <p>Qualified voter of School Board District</p>	<p>File nomination papers containing not less than 25 signatures of registered voters of School Board District by 4:30 p.m. on July 22, 2008</p> <p>Submit filing fee: \$250.00 (Discounted fee: \$25.00)</p>
<p><b>OFFICE OF HAWAIIAN AFFAIRS (OHA)</b> Board of Trustees 4 of 9 seats, Nonpartisan Office</p> <p>1 – No Island Residency 1 – resident of Hawaii 1 – resident of Kauai 1 – resident of Molokai</p> <p>Four year term - November 2008 to November 2012</p> <p>Compensation: Chair: \$37,000 OHA Trustee: \$32,000</p>	<p>Registered voter of Hawaii</p> <p>Registered voter of respective island for seats requiring residency</p>	<p>File nomination papers containing not less than 25 signatures of registered voters of Hawaii by 4:30 p.m. on July 22, 2008</p> <p>Submit filing fee: \$250.00 (Discounted fee: \$25.00)</p>

## 2008 ELECTION

### Qualification for Elective Office

<b>CITY &amp; COUNTY OF HONOLULU</b>		
	<b>QUALIFICATIONS</b>	<b>NOMINATION REQUIREMENTS</b>
<p>HONOLULU MAYOR One seat – County wide Nonpartisan Office</p> <p>Four year term - January 2009 to January 2013</p> <p>Limited to a maximum of two consecutive full terms.</p> <p>Compensation: \$112,200</p>	<p>Qualified voter of City &amp; County of Honolulu</p> <p>30 years of age</p>	<p>File nomination papers containing not less than 15 signatures of registered voters of the City &amp; County of Honolulu by 4:30 p.m. on July 22, 2008</p> <p>Submit filing fee: \$500.00 (Discounted fee: \$50.00)</p>
<p>HONOLULU COUNCIL 5 of 9 seats Nonpartisan Office (District 1,3,5,7,9)</p> <p>Four year term - January 2009 to January 2013</p> <p>Compensation: Chair - \$50,388 Member - \$45,084</p>	<p>Resident and registered voter of the appropriate City Council District</p>	<p>File nomination papers containing not less than 15 signatures of registered voters of appropriate Council District by 4:30 p.m. on July 22, 2008</p> <p>Submit filing fee: \$250.00 (Discounted fee: \$25.00)</p>
<p>HONOLULU PROSECUTING ATTORNEY One seat – County wide Nonpartisan Office</p> <p>Four year term - January 2009 to January 2013</p> <p>Compensation: \$99,807</p>	<p>Qualified voter of City &amp; County of Honolulu</p> <p>Licensed attorney in good standing before the Supreme Court of the State of Hawaii</p> <p>Practiced law for five years</p> <p>Actively involved in criminal cases for three years within 10 years immediately preceding election</p>	<p>File nomination papers containing not less than 15 signatures of registered voters of the City &amp; County of Honolulu by 4:30 p.m. on July 22, 2008</p> <p>Submit filing fee: \$250.00 (Discounted fee: \$25.00)</p>

## 2008 ELECTION Qualification for Elective Office

<b>COUNTY OF HAWAII</b>		
	<b>QUALIFICATIONS</b>	<b>NOMINATION REQUIREMENTS</b>
<p><b>HAWAII MAYOR</b> One seat – County wide Nonpartisan Office</p> <p>Four year term - December 2008 to December 2012</p> <p>Compensation: \$76,848</p>	<p>Qualified voter of Hawaii County for at least one year prior to election</p> <p>Limited to a maximum of two consecutive full terms.</p>	<p>File nomination papers containing not less than 15 signatures of registered voters of Hawaii County by 4:30 p.m. on July 22, 2008</p> <p>Submit filing fee: \$500.00 (Discounted fee: \$50.00)</p>
<p><b>HAWAII COUNTY COUNCIL</b> All 9 Council District seats Nonpartisan Offices</p> <p>Two year term - December 2008 to December 2010</p> <p>Compensation: Chairperson - \$43,574 Member - \$39,240</p>	<p>Qualified voter of Hawaii County for at least one year prior to election</p> <p>Resident and registered voter of Council District at least 90 days prior to Primary Election</p>	<p>File nomination papers containing not less than 15 signatures of registered voters of appropriate Council District by 4:30 p.m. on July 22, 2008</p> <p>Submit filing fee: \$250.00 (Discounted fee: \$25.00)</p>
<p><b>HAWAII PROSECUTING ATTORNEY</b> One seat – County wide Nonpartisan Office</p> <p>Four year term - December 2008 to December 2012</p> <p>Compensation: \$74,064</p>	<p>Qualified voter of Hawaii County for at least one year prior to election</p> <p>Licensed attorney in good standing before the Supreme Court of the state of Hawaii</p>	<p>File nomination papers containing not less than 15 signatures of registered voters of Hawaii County by 4:30 p.m. on July 22, 2008</p> <p>Submit filing fee: \$250.00 (Discounted fee: \$25.00)</p>

## 2008 ELECTION Qualification for Elective Office

<b>COUNTY OF MAUI</b>		
	<b>QUALIFICATIONS</b>	<b>NOMINATION REQUIREMENTS</b>
<p>MAUI COUNTY COUNCIL 9 Seats Nonpartisan Offices</p> <p>1 – East Maui 1 – West Maui 1 – Wailuku - Waihee –     Waikapu 1 – Kahului 1 – South Maui 1 – Makawao-Haiku-Paia 1 – Upcountry 1 – Lanai 1 – Molokai</p> <p>Two year terms - January 2009 to January 2011</p> <p>Compensation:     Chairperson - \$71,500     Member - \$66,500</p>	<p>Resident of Maui County at least 90 days prior to filing</p> <p>Resident of Council District (residency area) at the time of filing</p> <p>Qualified voter of Maui County</p>	<p>File nomination papers containing not less than 15 signatures of registered voters of Maui County by 4:30 p.m. on July 22, 2008</p> <p>Submit filing fee: \$250.00 (Discounted fee: \$25.00)</p>

## 2008 ELECTION Qualification for Elective Office

<b>COUNTY OF KAUA'I</b>		
	<b>QUALIFICATIONS</b>	<b>NOMINATION REQUIREMENTS</b>
<p>KAUA'I COUNTY COUNCIL 7 Seats At-large, County-wide Nonpartisan Offices</p> <p>Two year term - December 2008 to December 2010</p> <p>Compensation:   Chair - \$39,500   Member - \$35,100</p>	<p>Qualified voter of Kaua'i County for at least two years prior to election</p>	<p>File nomination papers containing not less than 15 signatures of registered voters of Kaua'i County by 4:30 p.m. on July 22, 2008</p> <p>Submit filing fee: \$250.00 (Discounted fee: \$25.00)</p>
<p>KAUA'I PROSECUTING ATTORNEY 1 Seat – County wide Nonpartisan Office</p> <p>Four year term - December 2008 to December 2012</p> <p>Compensation: \$100,313</p>	<p>Qualified voter of Kaua'i County at least one year prior to election</p> <p>Licensed attorney in good standing with Supreme Court of the State of Hawaii</p> <p>Practiced law for at least three years in the State of Hawaii</p>	<p>File nomination papers containing not less than 15 signatures of registered voters of Kaua'i County by 4:30 p.m. on July 22, 2008</p> <p>Submit filing fee: \$250.00 (Discounted fee: \$25.00)</p>

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## CHECKLIST TO FILE NOMINATION PAPERS

1. \_\_\_\_\_ **ORIGINAL NOMINATION PAPERS**  
containing at least the minimum signatures required.
  
2. \_\_\_\_\_ **FILING FEE**  
(Cash, money order, certified check, cashier's check)
  
3. \_\_\_\_\_ **DISCOUNTED FILING FEE REQUIREMENT**  
Affidavit of Compliance with Voluntary Expenditure Limits or  
Campaign Spending receipt to qualify for the discounted fee.
  
4. \_\_\_\_\_ **CURRENT PICTURE IDENTIFICATION**  
A current identification containing your picture and signature  
(such as a driver license or State i.d.) is required when you take  
the Oath of Loyalty/Affirmation on the nomination papers.
  
5. \_\_\_\_\_ **CANDIDATE PROFILE STATEMENT**  
A 250 word statement on diskette and hard copy in Arial font size  
12, double spaced in Word.
  
6. \_\_\_\_\_ **CANDIDATE PROFILE PHOTOGRAPH**  
A black and white, 2 inches by 2 inches head shot photograph

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