INSTRUCTIONS

When To Remit: The dates for remittance of abandoned property except for traveler's checks, money orders; and property less than $50.00, are:

1. Holders with a filing date of November 1st must remit the property not later than May 1st,
2. Holders with a filing date of May 1st must remit the property not later than November 1st.

Traveler's Checks, Money Orders and Property Less Than $50.00 - Property for which the holder is not required to report the name of the apparent owner which includes traveler's checks, money orders, and property less than $50.00 shall be delivered at the time of filing the report.

This schedule must accompany remittance statement Form No. BFF4. The remittance statement form is to be signed under oath and verified by a Notary Public in the space provided. The verification, if made by a partnership shall be executed by a partner; if made by an unincorporated association or private corporation by an officer; and if made by a public corporation, by its chief fiscal officer.

When preparing this report, list the full details for each owner and each item of property deleted. Give sufficient explanation of reasons why each of the items listed was deleted as shown below.

No.	Name of Owner	Address	Amount	Reason For Deletion
01-56575	Doe, John D.	1565 S. King St. Honolulu	$30.00	Withdrew balance, closed account
4567610	Doe, Jane E.	1899 N. Hotel St. Honolulu	35.00	Surrendered passbook no. 4567610, withdrew balance, closed account
1567892	Doe, James S.	101 Kinau St. Honolulu	40.00	Reactivated account

Do not add any new items, owners, or amounts to this schedule. Hold these items until you file your next report.

Make money order or check payable to Director of Finance, State of Hawaii. Receipt will not be issued unless specifically requested. Your cancelled check and duplicate copy of the remittance statement (Form No. BFF4) will serve as your record of payment.