



HAWAII COMMEMORATIVE QUARTER ADVISORY COMMISSION



LINDA LINGLE
GOVERNOR
JONATHAN JOHNSON
CHAIRPERSON

No. 1 Capitol District Building, 250 South Hotel Street, 5th Floor, Honolulu, Hawaii 96813
Mailing Address: P.O. Box 2359, Honolulu, Hawaii 96804
Web site: www.hawaii.gov/gov/commemorativequarter

Telephone: (808) 586-2596
Fax: (808) 586-2370

REGULAR MEETING HAWAII COMMEMORATIVE QUARTER ADVISORY COMMISSION

March 15, 2006

Hawaii State Capitol

415 South Beretania

Honolulu, Hawaii

Lieutenant Governor's Conference Room

5th Floor

MINUTES OF REGULAR MEETING

MEMBERS PRESENT (26): Jonathan Johnson, Wendy Abe, Pamela Alconcel, Haunani Apoliona, Laura Figueira, Ming Chen, Representative Lynn Finnegan, Delores Guttman, Senator Fred Hemmings, Malia Hitch, Susana Ho, Rex Kim, Jack Legal, Terri Lum, Susan Moss, Bob Nakasone, Hieu Nguyen, Winona Oato, Kaulana Park, Carol Pregill, Mark Oto, Steve Souza, Orlando Tagorda, Nicholas Tomihama, Karisse Wakamatsu, Wayne Watanabe

MEMBERS NOT PRESENT (10): Robin Danner, Patricia Hamamoto, Gregory Hunt, Lenny Klompus, Penny Martin, Nolan Moriwaki, Dayton Nakanelua, Harry Saunders, Student from East Hawaii, Student from West Hawaii

HCQAC STAFF PRESENT: Daniel Chun, Marsha Wienert (Commission Advisor), Jennifer Rulon

LEGAL COUNSEL: Deputy Attorney General Patricia Ohara (not present)

GUESTS: Sean Craig (for HCQAC member, Robin Danner), Representative Corinne Ching, Lois Hamaguchi, Miki Kurokawa, Bill Lewis, Allan Los Banos (for HCQAC member, Nolan Moriwaki)

1. Call to Order

Presiding Officer Jonathan Johnson called the meeting to order at 10:06 a.m.

2. Welcome and Introductions

Mr. Johnson welcomed everyone and asked that introductions be conducted by going around the room and giving everyone the opportunity to state their name and organization.

Mr. Johnson continued by saying the challenge that the commission is faced with is the ability to work together and gain a consensus, as this is a very large group. He reviewed the agenda and stated that the commission meetings will follow a "loose" Robert's Rules of Order and also reviewed the Sunshine Law, as it pertained to meeting procedures.

Lieutenant Governor James R. "Duke" Aiona, Jr. joined the meeting to deliver a few remarks to the commission members. He stated that this experience will be a good lesson in teamwork and that the members have a very significant and important task ahead of them. He reviewed a few emails he had received in regards to design ideas from the public and spoke directly to the student representatives on the commission as he instructed them not to take a back seat to anyone—reminding them that their voice is just as important (if not more) than the others on the commission.

3. Discussion and/or Action on Meeting Procedures

Mr. Johnson proposed that all public testimony/comments delivered at the meeting be kept to 3 minutes or less. Ms. Apoliona moved to accept this as part of the commission's meeting procedures. Mr. Oto seconded the motion, which was unanimously approved by all members present by a voice vote.

Ms. Apoliona inquired about where in the agenda public comment should be accepted and it was decided that it was most appropriate at the end of the meeting, before the announcements.

Mr. Johnson appointed Lenny Klompus as vice chairperson of the commission. Mr. Klompus was not able to attend the meeting, as he was on Kauai assisting the Governor with the flood relief efforts.

4. Discussion on the History of the 50 States Commemorative Coin Program and Objectives of the Hawai'i Commemorative Quarter Advisory Commission

Mr. Johnson asked Marsha Wienert, Commission Advisor, to discuss this topic.

Ms. Wienert thanked the members for being there at the meeting and for agreeing to be part of this very important commission. She explained that she had been working with the U.S. Mint now for two years on this project and that the first quarter was minted in 1999. She continued with 'lessons learned' by the previous states by saying that the U.S.

Mint first allowed the states to submit actual designs for their quarters, but then found out that they could not replicate the designs onto the quarter. She stated that about one-third of the way through this program, the U.S. Mint changed the requirement to only accept 'themes' rather than the designs themselves. She shared some words of wisdom from the U.S. Mint—"Keep it simple" and remember that the design should be emblematic of the people of the state, not what others (or outsiders) think of the state.

5. Discussion on the Guidelines, Design Criteria and Evaluation Process for the Advisory Commission

Mr. Johnson reviewed the documents that were delivered to commission members prior to the meeting including the "Fact Sheet: Hawaii Commemorative Coin," the "Guidelines for Commemorative Quarter Advisory Commission," the "United States Mint Design Criteria," and the "50 State Quarters® Design Evaluation Process." Mr. Johnson highlighted specific points in regards to design criteria including the description of 'suitable subject matter,' the encouragement of states to submit design concepts that 'promote the diffusion of knowledge among the youth of the United States about the state, its history and geography, and the rich diversity of our national heritage,' and what constitutes 'inappropriate design concepts.' He also explained that public submission of design concepts and ideas would be accepted via the commission's website, fax, or mail.

Ms. Wienert cited an example of an inappropriate design element, as shared by the U.S. Mint—one of the states located in the northeast wanted a snowflake on their coin, but was rejected and given the reason that a snowflake is not emblematic of just their state.

6. Discussion on Selection Process and Action on Timeline for Public Input

Mr. Johnson asked Daniel Chun, Commission Staff Member, to conduct a brief demonstration on the commission's website.

Mr. Chun explained that the public can access various items on the commission's website located at <http://www.hawaii.gov/gov/commemorativequarter> including the listing of commission members, the executive order signed by Governor Linda Lingle establishing the commission, the agenda and minutes from commission meetings, and related news releases.

Ms. Wienert demonstrated how the public would be able to submit their theme and narrative suggestions on-line and explained the intellectual property and copyright release acknowledgement that needs to be checked off before the submission of an idea.

Ms. Apoliona asked if commission members are precluded from submitting ideas. Ms. Wienert responded by saying no and that commission members are welcomed to submit ideas if they want to.

Mr. Kim asked what the deadline for submission is. Mr. Johnson responded by saying that the discussion on timeline was next, and therefore, moved into that topic. He explained that our timeline is contingent on all other state quarters before ours because we're last. Mr. Johnson reviewed the timeline as listed below.

April 2006 – Public input on recommendations.

May 1-15, 2006 – Hawaii State Foundation on Culture and the Arts and commission staff to organize all submittals for the commission.

Mid-May through July 2006 – Commission goes through all community input suggestions, categorizes and develops final 5 themes and narratives.

By July 30, 2006 – Commission transmits to Governor Lingle 5 suggested themes and narratives.

August 2006 – Governor Lingle transmits recommendations to U.S. Mint.

September 2006 through first quarter 2007 – Mint designs quarters per themes and narratives submitted by Governor Lingle.

End of first quarter 2007 – Mint transmits back to commission designs for review. Following review, commission will recommend top 3-5 designs to Governor.

Commission may go back to Mint if they have changes to any design at this time.

Governor Lingle will transmit Hawaii quarter design choice to the Mint for production.

January 2008 – Earliest date for proof sets. .

October 2008 – Hawaii quarter in circulation.

Ms. Pregill moved to accept the timeline. Mr. Legal seconded the motion, which was unanimously approved by all members present by a voice vote.

7. Public Comment

Mr. Johnson welcomed public comment at this time and called on guests as they were listed on the sign-in sheet.

Ms. Kurokawa submitted her design idea in writing and briefly explained that she felt that Hawaii's coin should not just include the beach and imagery related to tourism, but rather express the values, spirit and culture of our islands.

Ms. Apoliona asked if it would be possible for the commission members to view all of the design idea submissions as they are received, citing the importance of the members to know what kinds of ideas are out there in the community. Ms. Wienert explained the process by which the submissions will be shared with the commission members—at the end of the submission period (April 30, 2006), all submitted ideas will be printed out, separated and then distributed evenly amongst the members for their review and summary.

8. Next Meeting – Wednesday, May 17, 2006

Mr. Johnson announced that the next meeting would be on Wednesday, May 17, 2006.

Ms. Apoliona asked if the meeting had to be on a Wednesday. Ms. Wienert responded that it was up for discussion by the members and advised that the next couple of meetings may be longer in length than this first meeting because more decisions will have to be made in regards to the public design submissions.

Mr. Johnson mentioned that the commission's third meeting may be scheduled for Wednesday, June 14, 2006.

Ms. Apoliona reiterated the importance for the commission members to be able to review the public design submissions as they are received so that the next meeting would be more productive, as the members would have had the opportunity to review the submissions ahead of time. Ms. Wienert responded that the commission staff would look into it.

Mr. Chun stated that he believed creating a database with all the submissions included for the commission members to review might not be possible, as currently, the submissions are received as individual email messages delivered to his account. He said that they would further discuss ways in which to share this information with interested commission members prior to the next meeting.

Ms. Pregill suggested burning all the public design submissions onto a CD that could be sent to commission members for their review.

Senator Hemmings asked for specific criterion that could be sent to commission members, advising them as to what was considered 'frivolous' and inappropriate design ideas. He also suggested that the public design submissions be organized into categories for the commission to review. Mr. Johnson responded that criteria will be presented at the next meeting, which is partly the reason why it is slated to be longer in length than this meeting.

Ms. Wienert reminded the commission members that the design concept chosen needs to be emblematic of our people, rather than what others (or people who don't live in the state) perceive Hawaii to be.

Representative Ching asked for clarification on the design criteria that states, "No head-and-shoulders portrait or bust of any person, living or dead, and no portrait of a living person may be included in the design," but yet the image of Helen Keller was allowed on the Alabama State quarter. Mr. Johnson responded that in some cases, the rules have changed and particularly for us, as the last state to be minted in the collection.

Ms. Wienert followed up by saying that we are in a good position because we can benefit from other states' experiences with this and from lessons learned. She also stated that the U.S. Mint has been very supportive and would very much like to come to Hawaii to be a part of one of the commission's meetings. She said that they may be participating via phone at the next meeting.

Ms. Figueira reinforced the idea that the public's design submissions needed to be accessible by the commission members prior to the next meeting.

9. Announcements

Mr. Chun reminded all commission members and guests to sign-in on their respective attendance sheets and for commission members to review the circulating contact sheet to verify their contact information. He also reminded the neighbor island representatives about their rental car vouchers and to send in their receipts for reimbursement once they return home.

10. Adjournment

The meeting was adjourned by consensus at 11:05 a.m.

Recorded and subject to approval,



Daniel Chun, Commission Staff