

DECISION-MAKING PROCESS

1. Proposals will be classified by type of beneficiary of the proposed incentive.
2. Initial proposal review will be conducted by HDOA and DoTax to ensure that proposals meet the minimum requirements. Proposals not meeting all of the minimum requirements will be returned.
3. Proposals meeting minimum requirements will be referred by HDOA and DoTax to all Forum members. If necessary, HDOA will convene a sub-committee of members and consultants/other resources with specialized knowledge to provide detailed analysis and recommendations for specific proposals. Findings and recommendations of the sub-committee will be provided to the entire Forum and posted on the HDOA website along with the full text of the proposal.
4. HDOA will survey the Forum members and community using the Proposal Review Guide and determine if the proposal(s) deserves further consideration. If yes, the proposal writers will make an oral presentation to the Forum and members of the community;
5. HDOA will again survey the Forum members and make a final decision for inclusion or exclusion from the report to the legislature.

Community Input

1. Community outreach meetings to create awareness of the incentive process will be organized whenever possible by a county committee comprised of one Forum member from HDOA, HFBF, LURF, and the county planning officer.
2. Background information about the IAL incentive process, proposal requirements and format will be posted on the HDOA website.
3. Notes from community outreach meetings will be posted on the website.
4. Proposals will be posted on HDOA website. Organizations/individuals that provide identification will be allowed to rank and comment on each proposal.
5. Recommendations from community ranking and comments will be considered in proposal review.