



STATEWIDE WASTEWATER OPERATOR TRAINING CENTER
STATE DEPARTMENT OF HEALTH
HONOLULU, HAWAII

TRAINING SESSION ANNOUNCEMENT
212A WASTEWATER FACILITY MANAGEMENT (VOLUME I)

County: County of Maui
Location: Kihei WWRF Classroom
480 Welakahao Road, Kihei, Maui
Dates: **May 10 and 11, 2011 (Revised Dates)**
Times: 8:00 a.m. – 11:00 a.m.
Lunch (11:00 a.m. – 12:00 p.m.)
12:00 p.m. – 3:00 p.m.
Audience: Operators, supervisors and managers
Educational Point: 1.5 CEU
Instructor: Eassie Miller
Prerequisite: Basic understanding of wastewater treatment plant operation

COURSE DESCRIPTION

This course is targeted to supervisors or superintendent of small to medium-sized systems. The training programs are designed for those persons who are or are soon to become supervisors. Each program deals with a specific content area, focusing on those administrative skills required of a supervisor for effective operation of his/her treatment facility. This course contains training programs on: (1) Basic Management Concepts, (2) Budgeting, (3) Personnel Administration, and (4) Public Relations.

REGISTRATION *(Classes are subject to **cancellation if less than three registrations** are received by the deadline.)*

1. State and County Wastewater Treatment Plant Personnel: **TUITION: Free**
Please register as soon as possible by sending the registration form through your immediate supervisor. Supervisors will forward all registration forms to the Administrator of the Statewide Wastewater Training Center.
2. All Other Non-Municipal and Non-Wastewater Employees: **TUITION: \$110**
Please forward your registration form and check or money order payable to: State Department of Health.

Mail to:

Administrator, Statewide Wastewater Operator Training Center
State Department of Health
919 Ala Moana Blvd., Room 309
Honolulu, Hawaii 96814

Deadline*: May 3, 2011

** Registration and Payment*

EQUAL OPPORTUNITY

Any disabled person requiring special needs will be accommodated. Any disabled person requiring special assistance should contact the Administrator at 586-4294 or fax 586-4300.