

**MINUTES OF MEETING**  
**BOARD OF CERTIFICATION**  
**PERSONNEL IN WASTEWATER TREATMENT FACILITIES**

Date: February 6, 2007 Tuesday  
Place: 919 Ala Moana Blvd. 5<sup>th</sup> floor Conference Room, Oahu  
Time: 8:45 a.m.

Present: Kenneth Knapp, Chair; Mansfield Dacay; Charles Dawrs; Marshall Lum; Eassie Miller; Victor Moreland; and Wayne Salas

Absent: Myron Nomura

I. Ken called the meeting to order at 8:45 am

II. Board members approved the December 8, 2006 meeting minutes.

III. OLD BUSINESS:

- a. Board members did not classify any new WWTPs. Marshall has two Mokuleia plants scheduled for this month. Wayne will classify Sea Life Park and Makaha plants. Members agreed to use information in DOH plant inspection reports to determine plant classifications in lieu of visiting the plant site.
- b. James Okada did not submit additional information on his request for reinstatement of his Temporary Grade 1 Certificate so the Board denied his request.
- c. Casey Mullin's request for a determination of CEUs for the Hazwoper course required additional information on the time needed to complete the course. Charles will follow-up.
- d. Members accepted the status report on the budget. Recommended revising the report to include the current balance of the Special Fund account.

IV: NEW BUSINESS:

- a. "*Open Line*" Hawaii's Office of Information Practices was not available for distribution to members.
- b. "*The Certifier*" November/December 2006 ABC newsletter was distributed to members and is attached.
- c. "*The High Road*" December 2006 Hawaii State Ethics Commission newsletter was distributed to members.
- d. Reviewed letter from U.S. Dept. of the Interior regarding the denial of Donald Walker's certification renewal application. Mr. Walker was not present at the meeting to provide oral testimony on his backflow preventer course which had been given no CEU credits by the Board because it is not relevant to wastewater operators and is more applicable to water operators. Board reaffirmed its decision to deny Mr. Walker's renewal application because of insufficient CEUs earned during the renewal period.
- e. Obtained Board consensus on the following items:
  - 1) Reciprocity can only be granted once to an individual; and

- 2) No further extensions are allowed for certificate renewals after 90 days past the deadline of October 15, 2006 and operators must retake the certification exam per HAR section 11-61-5(c)(2)(E). Therefore, operators with pending renewal applications will be notified that their certificates have lapsed.
- f. Directed that the laptop computer be brought to all Board meetings and information such as the budget report, minutes, operator database, scanned letters and attachments be saved in the laptop for Board review. Information will thus be available to Board members when meetings are held away from the training center.
- g. Memo will be drafted to the AG asking whether the Board has options outside of revising the rules for amending CEU allocation in Chapter 11-61 for the Cal State Sacramento courses.
- h. Additional course information will be requested from Wade Shaw to properly evaluate his exam application.
- i. In response to Patrick Noon's request to determine which training providers would be acceptable for obtaining CEUs for renewal purposes, the Board does not issue a blanket approval for training providers. Instead, the Board reviews each course separately and determines whether CEUs would be allowed for renewal. Each course submitted must have sufficient information such that the Board can determine the allowable CEUs. The Board's website currently has a list of approved courses and the list is being updated as more courses are approved.
- j. Discussion on the Operator in Training provision has been deferred to meetings on the revisions to HAR, Chapter 11-61.
- k. In response to AWWA's request to obtain a listing of operators, only a listing of wastewater plants will be provided including a referral to the HWEA will be made. The Board will not release operator personal information to requestors.
- l. As the Board revises Chapter 11-61 it will take into account ABC's proposed revisions to the "DRC" definition.
- m. In response to Ivan Hawkins question, the Board deemed him ineligible to receive temporary certification because he was once a Grade IV operator. Temporary certification is allowed only for operators in a lower grade, or for an uncertified operator that is trying to obtain experience under the direction of a certified operator in order to qualify for the exam.
- n. Approved Leila Kamakele's Grade 4 exam application after evaluating her college transcript. Eassie abstained from voting.
- o. Allowed 1 CEU for the Automotive Technology program courses taken by Andre Dolor.
- p. New York's career brochure template will be given to HWEA to promote career opportunities in the wastewater field.
- q. Discussed the Board's presentation for the upcoming HWEA conference on February 8, 2007.

V. NEXT MEETING:

- a. Date: March 15-16, 2007
- b. Location: Kona, Hawaii.

VI. ADJOURNMENT: 3:00 p.m.