

MINUTES OF THE MEETING
BOARD OF CERTIFICATION
PERSONNEL IN WASTEWATER TREATMENT FACILITIES

Date: March 13, 2008, Thursday

Place: HGEA Conference Room, 495 Manono Street, Hilo, HI

Time: 9:00 am

Present: Wayne Salas, Kenneth Knapp, Marshall Lum, Eassie Miller, Victor Moreland, Myron Nomura, Dana Riddle, and Bert Uyeno

Absent: Charles Dawrs

- I. Wayne called the meeting to order at 9:10 am
- II. Board members approved the February 19, 2008 meeting minutes, as amended.
- III. OLD BUSINESS
 - a. Board expenses is currently over budget but is within budgeted amount over two years. Board will consider increasing next year's budget at its July meeting.
 - b. Godwin pump course participants will be allowed 0.5 CEUs for completion of the course. Agreed to allocate 75 percent of actual contact time in determining allowable CEUs for vendor sponsored courses.
 - c. Deferred discussion on new Board position until the next meeting (3-14-08).
- IV. NEW BUSINESS
 - a. "Open Line" was not available for distribution to members..
 - b. "The Certifier" was not available for distribution to members.
 - c. "The High Road" was not available for distribution.
 - d. Classified the Wahiawa WWTP a Grade 4 plant (81 points), and classified the Waimea, Kauai plant a Grade 3 plant (57 points). Listing of classified plants will be placed on the Board's website.
 - e. Acknowledged County of Kauai's letter notifying the Board of the operation of a new backup injection well at the plant.
 - f. Agreed to AMTA's request to credit (0.75 CEUs) to those course participants (attendance list provided) at its "Membrane Applications Respond to Islander's Needs" workshop held on December 12-13, 2007 in Honolulu. Board will also notify the training sponsor that the Board does not issue course certificates having allowable CEUs noted on the certificate.

- g. Allowed 11 CEUs for Jason Inuma's college chemistry course. Four CEUs was allowed for his public speaking course which can only be used at the time he applies for the Grade 3 or 4 exams. Also, college courses numbered below 100 were not given CEU credits.
- h. Deferred allowing 0.75 CEU credits for the AMTA course and a safety course for Allen Souza until proof of his attendance at the course is submitted for review. His AMTA ("Membrane Applications Respond to Islander's Needs") workshop course certificate did not contain his name. Also, disallowed any CEUs for his attendance at a "Potable Water Well Drilling in Hawaii" course.
- i. Accepted DRC notification form forms for Alfredo Layi, Grade 4 operator at the BWS Honouliuli Water Recycling Facility, and Wade Shaw Grade 3 operator at the Pukalani WWTP. In the future, Board must be informed of the name of the owner of the plant.
- j. Approved motion to add the following new items to the agenda: Review of Wade Shaw's courses; Solomon Naone's question on CEU credits for the Small Wastewater System Operation and Maintenance, Volume I (CSCU- Ken Kerri) course; Eassie's CEU request for participants of Hawaii's team to the Operations Challenge at WEFTEC, and Wade Thode's CEU request for a Tripac Fasteners Flange Bolting seminar (Nuts and Bolts course).
- j. Agreed to allow 2 CEUs for Wade Shaw's Safety Awareness course, agreed to allow a maximum number of CEUs for his computer technology courses if a decision was previously made for other operators; and was unable to determine CEUs for an Industrial Safety course due to lack of supporting documentation.
- k. Disallowed any CEU credits for the CSCU Small System Operation and Maintenance, Volume I course based on the Board's decision at it November 18, 2005 meeting.
- l. Allowed 0.6 CEUs for participants of the Operations Challenge at WEFTEC.
- m. Disallowed any CEU credits for the Tripac Fasteners Flange Bolting Seminar (Nuts and Bolts course) because it is not relevant to operators.
- n. Discussed ideas and plans for the future direction of the Board and for Hawaii's operators.
- o. Rescheduled the May 2008 joint meeting with the steering committee of the Statewide Operator Training Center to May 30, 2008 in Kauai.

V. ADJOURNMENT 3:50 p.m.

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Date: March 14, 2008, Friday
Place: HGEA Conference Room, 495 Manono Street, Hilo, HI
Time: 9:00 am

Present: Wayne Salas, Charles Dawrs, Kenneth Knapp, Marshall Lum, Eassie Miller, Victor Moreland, Myron Nomura, Dana Riddle, and Bert Uyeno

Absent: None

Wayne called the meeting to order at 9:00 am.

Board members discussed the following items:

1. Discussed whether an interactive website for operators needs to be established through DOH or through a private firm. Marshall will follow-up on this question. Eassie stated that an outside vendor could set it up for about \$15,000.
2. Developed a list of items that could be placed on the future website as well as the current Board's website.
3. Discussed the possibility of sending two or three members to next year's ABC conference because of the value gained from attending the conference.
4. Agreed to place a listing of classified plants and certified operators on the Board's website.
5. Agreed to review three other states' operator certification regulations per Board member and provide feedback at the May meeting.
6. Decided to schedule a meeting on April 30, 2008 of county Wastewater Division Chiefs to discuss operator test pass-fail rates and suggest ways to correct the problem.

Adjourned: 1:15 pm

Next Meetings: Wednesday, April 30, 2008; 9:00 a.m.
Informational Session with County Representatives

Friday, May 30, 2008; 9:00 a.m.
Board Meeting, Kauai