

MINUTES OF THE MEETING
BOARD OF CERTIFICATION
PERSONNEL IN WASTEWATER TREATMENT FACILITIES

Date: Friday, September 28, 2007
Place: Kihei Wastewater Reclamation Plant Training Room, Kihei, Maui
Time: 9:00 a.m.

Present: Wayne Salas, Charles Dawrs, Kenneth Knapp, Marshall Lum, Victor Moreland, Myron Nomura, Dana Riddle, and Bert Uyeno

Absent: Eassie Miller

I. Wayne called the meeting to order at 9:00 am

II. Board members approved the July 12-13, 2007 meeting minutes, as amended.

III. OLD BUSINESS:

- a. Ken was not able to access the Houston Industrial Training Institute's website to evaluate their online course. Marshall will contact the website coordinator to allow the Board access to the website again.
- b. Approved math course submitted by Wade Thode subject to the course having a final exam consisting of at least 10 questions with a 70 percent passing rate. Board will allow 1 CEU for 8 hours of course contact time.
- c. Agreed to changes made to the application forms initiated by Myron.
- d. Reviewed status of the budget.

IV. NEW BUSINESS:

- a. "Open Line", June-July 2007 Hawaii's Office of Information Practices newsletter was distributed to members.
- b. "The Certifier", August 2007 ABC newsletter was distributed to members.
- c. "The High Road", Hawaii State Ethics Commission newsletter was not available for distribution to members.
- d. Classified the Seascope Wastewater Treatment Plant a Grade 2 plant (52 points) and the Schofield WWTP a Grade 4 plant (89 points).
- e. More information is needed on the UH Outreach course before a determination of creditable CEUs could be made.
- f. Agreed to not allow high school equivalency of 6 CEUs for each year of uncompleted years of school through grade 12.
- g. Accepted notification of Victor Limacher as the DRC for the Gentry Kona Marina WWTP.
- h. Allowed 0.75 CEUs (12 contact hours - indirect) for operator attendance at the American Membrane Technology Association (AMTA) Technology Transfer Workshop to be held on December 12-13, 2007 in Honolulu.
- i. Reconfirmed the listing of available retake courses for certificate renewal. A complete listing of all Statewide Operator Training Center (SOTC) courses including designation of which courses are allowed as retakes during the 6 year cycle is available at the SOTC.

- j. Agreed to send a letter to plant owners who have not designated a plant DRC.
- k. Approved Grade 1 Temporary Certification applications for: Charles Watson and William Faff.
- l. Motion was passed [7 votes for, 1 abstain (Vic)] to grant Gaylord Lewis a Permanent Grade 2 Reciprocity Certificate based on his Grade 4 Arizona Operator Certificate. Approved Gaylord Lewis' Grade 3 Temporary Certification Application.
- m. Denied Michael Whitfield's Grade 1 Reciprocity Application because Georgia's regulation for a Class 3 Operator Certificate is not compatible with Hawaii's regulation for a Grade 1 certified operator and because Mr. Whitfield did not have at least one year of operating experience.
- n. Approved Jerome Copeland's Grade 2 Reciprocity Certification Application.
- o. Affirmed decision to not allow credit for payment made for submission of incomplete Form 2 application.
- p. Denied Jeffrey Mummert's request for Grade 4 Reciprocity Certificate but agreed to grant a Grade 2 Operator Certificate through reciprocity of his Illinois Class 1 Operator Certificate. This decision was based on his additional information dated August 27, 2007 submitted to the Board.
- q. Accepted letter from Terry Bright concerning his recent appeal to the Board.
- r. Reviewed Laser Grade's brochures concerning its computerized online exam services.
- s. Agreed to abstain from voting on the amendments to the ABC bylaws.
- t. Approved 0.78 CEUs (indirect) for Stephen Green's attendance at the 2007 AWWA conference.
- u. Accepted Island Utility Services, Inc. notification that Paul Balberde is the DRC for the Kukio, and Keahole-Kona WWTPs.
- v. Agreed to discuss the following topics with the Deputy Director of Environmental Health, Deputy AG, and Harold Yee at the next meeting: staffing issue, items necessary to improve the Board e.g., election of a Treasurer, and anonymous complaints against Board members.
- w. Deferred discussion on plans for the HGEA Conference presentation until after the November 9, 2007 meeting.
- x. Reviewed certification exam scores and operator comments on the exam.

V. ADJOURNMENT -Meeting adjourned at 2:30 p.m.

Next Meetings: November 8-9, 2007 on Oahu

Location of November 8, 2007 Meeting: 919 Ala Moana Blvd. 5th floor conference room
 Time: 8:30 a.m.

Location of November 9, 2007 Meeting: Statewide Operator Training Center, Sand Island, Oahu
 Time: 8:30 a.m.

