

 <p>HAWAII HEALTH SYSTEMS CORPORATION <i>"Touching Lives Everyday"</i></p> <p>Policies and Procedures</p>	<p>Department: Office of the President</p>	<p>Policy No.: ADM 0004</p>
	<p>Issued by: President & CEO</p>	<p>Revision No.: N/A</p>
<p>Subject: <i>Gifts to Board Members</i></p>	<p>Approved by: Thomas M. Driskill, Jr. President & CEO</p>	<p>Effective Date: June 5, 1998</p>
		<p>Supersedes Policy: N/A</p>
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It is the policy of the Corporation to recognize outgoing Board members for their (voluntary) years of service and contributions to the growth and well being of the Corporation.

It is appropriate to offer a symbolic gift of nominal value. For the purposes of this policy, said value is deemed to be no more than two hundred dollars (\$200.00) and shall include all costs associated with the gift, including but not limited to, engraving. Exceptions to this policy may be made by the CEO for extraordinary circumstances.

The CEO or his designee is authorized to procure appropriate gifts at corporate expense and shall be reimbursed for making purchases in compliance with this policy