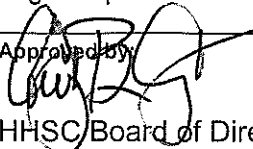
 <p>HAWAII HEALTH SYSTEMS CORPORATION <i>"Touching Lives Everyday"</i></p> <p>Policies and Procedures</p>	<p>Department: Legal Department</p>	<p>Policy No.: ADM 0030</p>
	<p>Issued by: Legal Department</p>	<p>Revision No.: N/A</p>
<p>Subject: RISK MANAGEMENT PLAN</p>	<p>Approved by:  HHSC Board of Directors By: Avery B. Chumbley Its: Board Chair</p>	<p>Effective Date: January 12, 2010</p>
		<p>Supersedes Policy: NA</p>
		<p>Page: 1 of 2</p>

I. PURPOSE:

The facilities of the Hawaii Health Systems Corporation (HHSC) have established risk management programs designed to minimize or eliminate risks to patients, visitors, employees, medical staff, vendors, volunteers, physical assets and financial resources. The HHSC Board of Directors, corporate and regional management, employees, and the medical staffs will work together to establish, maintain, and support the Risk Management Program. HHSC General Counsel shall address system risk management issues, such as insurance (risk shifting) and shall facilitate system risk management activities as needed.

II. POLICY:

It shall be the goal of the HHSC Board to support the establishment and maintenance of effective, adequately capitalized risk management programs at each facility and in each region. It is the responsibility of all HHSC employees, volunteers, medical staff and vendors to support and participate in risk management efforts by complying with the risk management programs and plans, and by working safely and identifying, reporting, and alleviating conditions and practices that may cause injury, damage to property, or financial loss.

III. PROCEDURE:

- A. Each facility shall adopt a risk management program that furthers the following strategies:
1. Do not risk more than the organization can afford to lose; always consider the size of the loss (with survival of the organization the most important post-loss risk management objective);
 2. Do not risk a lot for a little; always consider the chance of gain and loss; and
 3. Consider the odds or chance of loss.

- B. Each risk management program shall include the following general methods:
1. Risk identification and analysis, which involves locating and measuring possible sources of loss and estimating the frequency and severity of loss, including maximum possible loss;
 2. Development of alternate risk treatment techniques (via minimizing losses or restoring at the least possible cost those losses that do occur). Risk financing is designed to replenish funds lost, which may be accomplished through corporate wide insurance programs;
 3. Select techniques for risk control and risk financing and then implement those techniques in the best way possible (such as, settling insurance claims in a reasonable amount); and
 4. Monitoring the risk management process, which should include reports to the regional board of directors.
- C. Each risk management program shall define the roles of the various stakeholders in the risk management program.

III. Confidentiality

All HHSC facilities, regions, the HHSC board, and medical staffs endorse risk management as a quality/performance improvement activity. All data and information collected, maintained, reviewed and/or generated through risk management activity is used strictly for improving quality of care within HHSC. All applicable State laws which pertain to the attorney-client privilege, medical staff peer review and/or quality/performance improvement and confidentiality, shall apply to risk management activities to the fullest possible extent.

IV. Applicability

All HHSC facilities.

V. Authority: HRS Ch. 323F.