HAWAII HEALTH SYSTEMS CORPORATION "Touching Lives Everyday"	Department: Information Technology Department	Policy No.: **ITD 0013**
		Revision No.: 1
Policy	Issued by: Barbara Kahana Vice President & CIO	Effective Date: 10/04/04
Subject: ***Certification/Internal Audit***	Approved by:	Supersedes Policy: 07/01/02
	Thomas M. Driskill, Jr. President & CEO	Page: 1 of 2

I. **PURPOSE:** Internal security auditing and certification will ensure that adequate security controls are in place to protect all information technology (IT) systems used by HHSC.

This policy has been established in order to comply with Public Law 104-191, a federal law enacted on August 21, 1996, otherwise known as the Health Insurance Portability and Accountability Act (HIPAA).

II. **POLICY:** Internal security audits of selected IT systems owned by and/or administered by HHSC shall be conducted to minimize the risk of compromise to HHSC information assets. Audits must be ongoing in order to mitigate security threats resulting from a constantly changing threat environment.

Associated HHSC policies ITD 0014 and ITD 0015, Risk Analysis and Risk Management, respectively, provide administrative support for identifying and managing IT related risks.

Internal security audit results may be used in accreditation processes to certify that HHSC IT systems meet specified security requirements.

III. **SCOPE:** Security audits shall be conducted on selected IT systems owned by and/or administered by HHSC.

IV. **RESPONSIBILITIES:** Security staff shall conduct internal IT security audits, and the Corporate Information Security Officer (CISO) shall be responsible for managing internal IT security audits. The CISO shall present the results of internal IT certification audits to the Chief Information Officer (CIO)

The CIO shall be the senior management official who has the final authority to accept or reject internal IT certification results. The CIO shall also be responsible for issuing accreditation statements that record decisions to accept that proper information security safeguards are in place, and to acknowledge acceptance of any residual risks.

V. REFERENCES/RELATED POLICIES

- ITD 0014 - Risk Analysis Policy
- ITD 0015 - Risk Management Policy