HAWAII HEALTH SYSTEMS CORPORATION *"Touching Lives Everyday"*	Department: Information Technology Department	Policy No.: **ITD 0016**
		Revision No.: 2
Policy	Issued by: Barbara Kahana Vice President & CIO	Effective Date: 10/1/07
Subject: ***Sanctions***	Approved by:	Supersedes Policy: 9/12/06
	Thomas M. Driskill, Jr. President & CEO	Page: 1 of 1

I. PURPOSE: This document outlines the consequences of not complying with the provisions detailed in HHSC Information Technology Department (ITD) policies.

II. POLICY: Adherence to all HHSC ITD policies and procedures is mandated by this policy and by HIPAA regulations. HHSC ITD policies are designed to safeguard health information in compliance with HIPAA. Failure to comply with ITD policies and procedures may result in loss of information systems access privileges and disciplinary action upon completion of a thorough investigation. Any disciplinary action will be conducted in accordance with applicable collective bargaining unit agreements, if any, and with HR Guidelines.

III. SCOPE: This policy applies to all HHSC employees, volunteers, trainees, physicians and healthcare providers, and any other persons under the direct control of HHSC.

IV. RESPONSIBILITIES: Department managers, their respective Human Resources offices, and medical staff offices of each facility are responsible for enforcing this policy.

V. REFERENCES/RELATED POLICIES

- HR Guidelines
- Public Law 104-191, a federal law enacted on August 21, 1996, that is otherwise known as the Health Insurance Portability and Accountability Act (HIPAA)

VI. POLICY DEVELOPMENT

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