



STATE OF HAWAII
DEPARTMENT OF HUMAN RESOURCES DEVELOPMENT
235 S. BERETANIA STREET
HONOLULU, HAWAII 96813-2437

September 30, 2009

Departmental Circular Number 09-03

TO: All Department Heads
FROM: Marie C. Laderta, Director
SUBJECT: Amendments to the Compensation Plan

A handwritten signature in black ink, appearing to read "Marie C. Laderta", written over the "FROM:" line of the memo.

The following amendments to the State of Hawaii's Compensation Plans dated July 1, 2009 have been incorporated into the updated compensation plans dated October 1, 2009, which is located on our website at <http://www.hawaii.gov/hrd/>.

PART I - WHITE COLLAR

- | | | |
|-------|--------|---|
| 2.852 | Delete | Correctional Industries Specialist I, effective 7/30/09 |
| 2.853 | Delete | Correctional Industries Specialist II, effective 7/30/09 |
| 2.854 | Delete | Correctional Industries Specialist III, effective 7/30/09 |
| 2.855 | Delete | Correctional Industries Specialist IV, effective 7/30/09 |
| 2.856 | Delete | Correctional Industries Specialist V, effective 7/30/09 |

PART III - EMCP

- | | | |
|--------|--------|--|
| 17.783 | Change | salary range only for Public Works Administrator, from EM-08 to ES-03, effective 10/1/08 |
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The effective dates of all transactions resulting in the assignment of classes to salary ranges are subject to certification as to the availability of funds by the Director of Budget and Finance. Moreover, departments affected by such actions are required to comply with instructions issued by the Department of Budget and Finance as to how to compute and report the additional cost resulting from the actions taken.

The compensation of incumbents of positions in each class on which action is taken will be computed in accordance with existing laws, rules and regulations concerning compensation. Departments are requested to notify incumbents affected by changes in the Compensation Plans.