

WORKFORCE DEVELOPMENT COUNCIL

Planning Committee Meeting Minutes Held on October 8, 2008

Attendance

Members attending: Jonathan Chun (via teleconference), Joann Inamasu (via teleconference), Steve Lee, Ryan Markham (for Darwin Ching), Mike Rota, Norman Sakamoto, Robert Shore, James Hardway

Staff attending: Francisco Corpuz, Cynthia Nakamura, Anna Powell, Carolyn Weygan-Hildebrand, Elaine Young

The meeting was called to order at 10:20 am by Chair Mike Rota.

1. A quorum of eight members was declared.
2. The September 24 minutes were accepted as submitted.
3. There were no public comments on agenda items.

Draft Plan Presentation and Discussion

WDC Executive Director James Hardway presented a preliminary PowerPoint presentation of the first two sections of the Statewide Comprehensive Workforce Development Plan (attached) for Committee discussion purposes. This PPT will be the presentation at the Nov. 13 WDC Meeting and will form the outline for Phase 1 of the Plan.

Discussion of major points:

- The mission and vision may need to be revisited. Jonathan Chun noted that the WDC does not implement all the workforce development programs, but only advises. The Committee will replace “develop” to “facilitate”.
- Core values will be determined by the members by the last meeting prior to the Nov. 13 meeting.
- LWIBs will be asked to provide information, but their plans will not be done in time for Nov. 13 and this will be noted.
- The Committee noted that examples would be illustrative in showing the workforce picture in Hawaii, e.g. how does a new teacher support a family on \$44,000 a year?
- It was noted that workforce housing will continue to impact workforce development goals, from attracting workers from elsewhere to encouraging incumbent workers to upgrade their skills.
- On Pages 12-15 of the handout, the members asked staff to better express the ideas and information presented—how do these data impact the workforce?
- Under global drivers, more information is needed. Steve Lee suggested that “energy” sector be used to illustrate new global elements.
- On Page 17, the members wish to have a multi-year chart (historical and projected).
- Under Current State Outlook on Pages 18-19, add historical numbers and show how the economy has and is going to change. Answer to “so what” question.

- On Page 20, connect the ideas to the rest of the story.
- On Pages 21-25, consider the housing needs for younger vs. older workers. Mike Rota made the point that foregone income is the biggest expense for an adult learner. Make more comparisons with other states to reflect competitive realities. On Page 26, Robert Shore indicated that including national data would make a more compelling argument.
- On Page 28, Mike Rota noted that the community colleges do not count those who transfer to a four-year institution in their success figures. This is an essential number to better understand who is attending these colleges. Norman Sakamoto would like to have all the community colleges broken out with their own graduates and transfers noted. Explain the ranges.
- On Page 32, members are to add to the list of initiatives that assist in increasing competitiveness, such as the 2050 Sustainability Plan.
- On Page 33, replace the title with “Summary of Education and Training”. Possibly break out foundational education and workforce training. Retell the story on Page 34.
- On Page 36, need to get measures for “strength of networks:” in order to explain the context. We need to answer: Do we have the right governance structure?
- On Pages 38-39, there will be narrative for the final report. James Hardway will ask the LWIBs to submit a summary of the accomplishments of the past five years for inclusion in the Plan.
- The members discussed the terms “general population” and “primary driving industries.” By next week, staff will provide definitions already in use.
- There is additional information for the SWOT analysis needed (strengths, weaknesses, opportunities and threats). Mike distributed the UHCC strategic plan which includes their SWOT analysis.
- Francisco and R&S will be responsible for numbers required for the Plan’s workforce analysis and forecasts.

Next Steps:

1. Staff will prepare all the recommendations from prior WDC and other reports, and update the outline PPT.
2. Next week the members will review, refine and determine what will be included.
3. The committee will begin to consider which recommendations to make for Phase I of the Plan to be accomplished in Year 1.

There was no new business and no announcements. The next meeting will be on Wednesday, October 15 from 10 am to 11:30 in the WDC conference room.

Chair Mike Rota called adjournment at 12:20 pm.