

UNEMPLOYMENT INSURANCE LAW NOTICE TO EMPLOYEES

You have the right to unemployment benefits if you lose your job or your work hours are substantially reduced through no fault of your own. You may file your claim for Unemployment Insurance Benefits by calling Hawaii Tele-Claim at 643-5555 (from anywhere in Hawaii) or 1-877-215-5793 (toll free outside of Hawaii). TDD relay service is available for hearing impaired customers.

The Hawaii Tele-Claim hours of operation are:

Sunday through Thursday: 6:30 a.m. - 12:00 midnight
Friday: 6:30 a.m. - 4:30 p.m. (If Friday is a state holiday, then Thursday's hours will be from 6:30 a.m. - 4:30 p.m.)

Important Information:

- When you call Hawaii Tele-Claim, you must provide your social security number.
- If you are not a U.S. citizen, you should have your alien registration number available.
- You will need to provide information for all of your employers in the past 18 months, such as the employer's name, address, zip code, phone number, date of employment, and reason for separation. Ex-military servicepersons should have their DD 214 (member 4) available. Former federal employees should have their Standard Form 8, Standard Form 50, or pay stubs available.
- File your claim promptly. Your claim will begin only from the week that you file with the Unemployment Insurance offices.

Unemployment Insurance Offices:

Honolulu Claims Office:	586-8970 or 586-8971
Kona Claims Office:	322-4822
Waipahu Claims Office:	675-0030
Hilo Claims Office:	974-4086
Kaneohe Claims Office:	233-3677
Kauai Claims Office:	274-3043
Maui Claims Office:	984-8400
Molokai Claims Office:	553-1750

For assistance in finding a job, contact one of the following One-Stop Center Offices:

<u>Oahu:</u> Oahu WorkLinks:	
Dillingham Plaza:	843-0733
Makalapa Comm. Center (Aiea):	488-5630
Honolulu Office:	586-8700
Waialua Shopping Center:	637-6508
Kaneohe Office:	233-3700
Waianae Neighborhood Comm. Center:	696-7067
Kapolei Resource Center:	692-7630
Waipahu Civic Center:	675-0010
<u>Hawaii:</u> Big Island Workplace Connection Offices:	
Hilo:	981-2860
Kona:	327-4770
<u>Maui:</u> WorkSource Maui: Wailuku	984-2091
Molokai:	553-1755
<u>Kauai:</u> WorkWise!:	274-3056

This notice provides general background information on Hawaii Unemployment Insurance laws and is not intended to serve as a substitute for legal counsel. For specific legal advice on individual situations, please consult an attorney.

Dwight Takamine, Director
Department of Labor and Industrial Relations

***You may satisfy Hawaii Labor Laws' posting requirements by posting our official labor law poster. For more information:**
<http://hawaii.gov/labor/official-labor-law-poster>