

PROCUREMENT POLICY BOARD MEETING

August 16, 2007

1:00 pm

Conference Room 410

1151 Punchbowl Street

Honolulu, Hawaii 96813

Members Present

Gregory King, Chair
Russ Saito, Secretary
Leslie Chinen, member
Pamela Torres, member

Others

Aaron Fujioka, State Procurement Office
Ruth Yamaguchi, State Procurement Office
Justin Fo, State Procurement Office
Kevin Takaesu, State Procurement Office
Mara Smith, State Procurement Office
Pat Ohara, Office of the Attorney General
Ann Murata, Small Business Administration
Larry Orr, Small Business Administration
Terry Thomason, Alston Hunt Floyd & Ing
Jessica Horiuchi, Alston Hunt Floyd & Ing

Call to Order

Chair Greg King called the meeting to order at 1:00 p.m.

Minutes

Mr. Russ Saito made a motion, seconded by Ms. Pamela Torres, to approve the minutes of the June 21, 2007 meeting.

The motion was unanimously carried.

Agenda Item III

Mr. Saito explained the purpose for the amendments relates to change orders and when contractors cannot agree on price utilizing the 4 established processes.

Mr. Terry Thomason presented oral and written testimony noting his concerns for the proposed amendments and requested that the board defer action.

Ms. Torres also voiced her concerns and the general consensus was to defer action to allow interested parties time to review the proposed amendments.

Mr. Saito made a motion, seconded by Ms. Torres to defer action on agenda item III until the next board meeting. The motion was unanimously carried.

Agenda Item IV

Mr. Saito presented the proposed amendments to the Board stating that the amendments are a result of the last Small Business Utilization Council meeting. Ms. Ann Murata explained the enrollment process for small businesses with the Small Business Administration and Mr. Larry Orr explained the process federal agencies go through in utilizing the Federal Acquisition Regulations.

Ms. Torres voiced her concerns on adopting the entire Federal Acquisition Regulations Subchapter D, Socioeconomic Programs, Part 19 as part of the rules.

Ms. Jessica Horiuchi said on behalf of the Hawaii Procurement Institute, she would volunteer the Institute to redraft the amendments to specify which sections of the Federal Acquisition Regulations Subchapter D, Socioeconomic Programs, Part 19 be incorporated.

Ms. Torres made a motion, seconded by Mr. Chinen, to defer action on agenda item IV until the next board meeting. The motion was unanimously carried.

Agenda Item V

Mr. Chinen made a motion, seconded by Mr. Saito, to accept the nomination of Ms. Mary Patricia Waterhouse as a voting member on the Small Business Utilization Council. The motion was unanimously carried.

Agenda Item VI

Mr. Aaron Fujioka stated that SPO would e-mail a proposed agenda to the board and survey the board for the next meeting.

Adjournment

Mr. Saito made a motion, seconded by Mr. Chinen, to adjourn the meeting. The motion was unanimously carried. The meeting was adjourned at 2:26 p.m.

Respectfully submitted,

9/20/07
Date



RUSS K. SAITO, Secretary
Procurement Policy Board