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February 4, 2008

To: Aaron S. Fujioka

From: Theodore E. Liu 

Subject: Recommendations

ADMINISTRATION
STATE PROCUREMENT POLICY BOARD OFFICE

08 FEB -5 12:28

Thank you for your January 29, 2008 memorandum requesting that the Small Business Utilization Council (SBUC), pursuant to HAR section 3-124-73.1 (a)(2)(i) interim rules, provide the State Procurement Policy Board (PPB) with specific information.

The information requested, identification of targeted areas of emerging industries, geographic areas within the state, and under-utilized workforce resources where government purchases from small businesses would promote the purpose of HARS section 103D-906, is expected to be discussed at the SBUC's meeting scheduled on Monday, March 3, 2008. Subsequent to the meeting, information will be provided to the PPB.

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SPO 08-0167

January 29, 2008

TO: The Honorable Ted Liu, Chairperson
Small Business Utilization Council

FROM: Aaron S. Fujioka

A handwritten signature in black ink, appearing to read "Aaron S. Fujioka".

SUBJECT: Recommendations

On behalf of the Procurement Policy Board (PPB) request at its January 17, 2008 meeting, the State Procurement Office (SPO) is requesting the Small Business Utilization Council to provide the identification of targeted areas of emerging industries, geographic areas within the state, and under-utilized workforce resources where government purchases from small businesses would promote the purpose of HRS section 103D-906. This recommendation is as specified in the attached HAR section 3-124-73.1 (a)(2)(i) interim rules.

attachment

procurement proposed to meet an agency need include in the proposal documents the identification of the applicable small business size standard set by the policy board for the type of work to be solicited.

(2) Step #2 - Identification of Individual Procurements for small business Set-Aside. Heads of purchasing agencies shall review each proposed procurement and determine whether the procurement is suitable for performance by businesses meeting the applicable small business size standard. Factors to be considered in making the determination include anticipated manpower requirements, bonding capacity, contractor financing needs, and any other work and responsibility factors relevant to the individual procurement.

(i) Procurements identified by the policy board for small business utilization. Pursuant to HAR § 3-124-71, the Small Business Utilization Counsel recommends to the policy board for its approval the identification of targeted areas of emerging industries, geographic areas within the state, and under-utilized workforce resources where government purchases from small businesses would promote the purposes of HRS § 103D-906. If the proposed procurement falls within an industry or other targeted area approved by the policy board for small business utilization and the work is susceptible of performance by a small business, the head of purchasing agency shall set the