



**DEPARTMENT OF BUSINESS,
ECONOMIC DEVELOPMENT & TOURISM**

LINDA LINGLE
GOVERNOR
THEODORE E. LIU
DIRECTOR
MARK K. ANDERSON
DEPUTY DIRECTOR

No. 1 Capitol District Building, 250 South Hotel Street, 5th Floor, Honolulu, Hawaii 96813
Mailing Address: P.O. Box 2359, Honolulu, Hawaii 96804
Web site: www.hawaii.gov/dbedt

Telephone: (808) 586-2355
Fax: (808) 586-2377

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**Small Business Utilization Council Agenda
General Meeting
No. 1 Capitol District Building – 250 South Hotel Street
Conference Room 436, Honolulu, HI
Video-Conferencing Site – 4444 Rice Street, Suite 280, Lihue, HI
Monday, April 6, 2009
1:00 – 3:00 p.m.**

1. Call to Order
2. Approval of March 2, 2009 Minutes
3. Follow-up on recommendation to State Procurement Policy Board that Mr. Rix Maurer, Finance Director of the City and County of Honolulu, and Ms. Nancy Crawford, Finance Director of the Island of Hawaii, become voting members of the Small Business Utilization Council
4. Discussion and recommendation to nominate additional members to the Small Business Utilization Council
5. Review and recommendation in response to correspondence, dated March 30, 2009, to The Honorable Theodore E. Liu, Chair, Small Business Utilization Council, from Clayton A. Frank, Director, Department of Public Safety, regarding HAR Chapter 3-124, Subchapter 9, Small Business Preference Rules
6. Follow-up on the discussion of utilizing local agricultural businesses as a set-aside for the small business preference program
7. Follow-up and discussion of the March 19, 2009 State Procurement Policy Board meeting regarding justification for recommending the alternate/renewable energy industry as a set-aside and/or subcontracting
8. Discussion of procurement training of the small business preference program held on March 20 and April 2, 2009
9. Follow-up discussion of upcoming goals and direction for the Small Business Utilization Council
10. Next Meeting: Monday, May 6, 2009, No 1 Capitol Building, Rm. 436, 1:00 p.m.
11. Adjournment