



# STATE PROCUREMENT OFFICE EMERGENCY PROCUREMENT REQUEST

1. TO: Chief Procurement Officer  
2. FROM: Department of Transportation, Airports Division

Department/Division/Agency

Pursuant to §103D-307, HRS, and Subchapter 10, Chapter 3-122, HAR, the Department requests approval for the following:

3. Date 11/25/2008  
4. After the fact  YES  NO

5. Nature of the Emergency  
Repair of the 2 chillers at the Hilo International Airport. The entire terminal is without air conditioning. Heat build up in the terminal is extreme and may cause heat related health issues for the traveling public, especially for those who are visiting from cold climates. The lack of air conditioning will also facilitate rapid mold growth. An immediate repair is needed to restore AC service to the terminal.

6. Vendor: Heide and Cook, Ltd  
Address: 1714 Kananui St  
Honolulu, HI 96819

7. Price:  
\$250,000.00

8. Description of goods, services, or construction to be purchased  
Repairs involve replacing the compressor for each chiller, any related miscellaneous parts, labor, rental of temporary chiller, assemble and disassembly of the temporary chiller, and electrical work for the temporary chiller. Due to the complexity of the work and logistics, it is in the best interest of the State to proceed on an time and material basis.

9. Reason for Vendor Selection  
Heide Cook, Ltd. is the current low bid air conditioning maintenance contractor at Hilo International Airport. They have intimate knowledge of the air conditioning system and they already have required security clearances. Use of this contractor will help expedite the repair process and minimize costs

10. Direct questions to: Wesley Shiroma WSB Phone: 838-8807

11. I certify that the information provided above is to the best of my knowledge, true and correct.

[Signature]  
Department Head / Deputy Director Airports

11/25/08  
Date

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12. Chief Procurement Officer's comments:

Pursuant to a request from the DOT-Airport (Wesley Shiroma), this request is being returned with no action required by the State Procurement Office. The agency is reminded that exemptions from HRS Chapter 103D that are \$2,500 or more shall be posted on the Procurement Reporting System.

13.

APPROVED  DISAPPROVED  NO ACTION REQUIRED

[Signature] 12/3/08  
Chief Procurement Officer Date

14. E.P.No. 09-007-C