

INSTRUCTIONS FOR FORM M-36

COMBINED CLAIM FOR REFUND OF FUEL TAXES UNDER CHAPTER 243, HRS

General Instructions

Form M-36 is completed by the user of fuel to obtain a refund of:

1. Fuel taxes in excess of 1 cent per gallon for liquid fuels used for operating agricultural equipment in areas other than upon the public highways of the State,
2. Fuel taxes in excess of 2 cents per gallon for diesel oil used for operating motor vehicles in areas other than upon the public highways of the State, and
3. Fuel taxes for alternative fuel used for operating an internal combustion engine or motor vehicles in areas other than upon the public highways of the State.

Definition of Alternative Fuel

“Alternative fuel” means methanol, denatured ethanol, and other alcohols; mixtures containing 85 percent or more by volume of methanol, denatured ethanol, and other alcohols with gasoline or other fuels; natural gas; liquefied petroleum gas; hydrogen; coal-derived liquid fuels; biodiesel; mixtures containing 20 percent or more by volume of biodiesel with die-

sel or other fuels; fuels (other than alcohol) derived from biological materials; and any other fuel that is substantially not a petroleum product and that the governor determines would yield a substantial energy security benefits or substantial environmental benefits.

When to File

All claims are to be filed on a calendar year basis. However, claims exceeding \$1,000 within any calendar quarter or claims exceeding \$1,000 within two or more calendar quarters may be filed quarterly.

Form M-36 must be filed on or before the last day of the month following the close of the filing period. If the due date falls on a Saturday, Sunday, or legal holiday, file by the next regular workday.

Where to File

File Form M-36 with:

Hawaii Department of Taxation
P.O. Box 259
Honolulu, Hawaii 96809-0259

808-587-4242
Toll-Free: 1-800-222-3229

Signature

Form M-36 must be signed and dated by a person who is authorized to sign Form M-36.

Specific Instructions

All claims should be prepared in five copies and filed with the Department of Taxation.

Records should be kept showing separately the number of gallons of liquid fuel, diesel oil, or alternative fuel used, and supporting the accuracy of the refund claimed.

The information for lines 1 through 3 and lines 5 through 7 need not be furnished on Form M-36 if separate records are maintained for fuel used for each piece of agricultural equipment or motor vehicle pursuant to sections 18-243-4-01(e) and 18-243-4-02(f), HAR. However, the information for lines 4, 9, and 10 must be furnished and line 8 must be completed.