

**JULY 1, 2021 - JUNE 30, 2023
 CONDOMINIUM ASSOCIATION BIENNIAL
 REGISTRATION APPLICATION**

FOR OFFICE USE ONLY

**ALL INFORMATION PROVIDED
 IS PUBLIC INFORMATION**

**BIENNIAL REGISTRATION DEADLINE: Monday, May 31, 2021
 (Bond exemption reapplication deadline: Monday, May 3, 2021)**

1. Project registration number: **26**

Name of condominium project: **PARK TOWER THE**

Project street address (required): **625 IOLANI AVE HONOLULU HI 96813**

Total # units: **24** Expiration of bond on file with Commission: **12/31/9999**

NOTE: If no information is printed in the "Expiration of bond on file with Commission" field, the AOOU has previously applied for a fidelity bond exemption (all fidelity bond exemptions expire at the conclusion of the biennial registration period). Question #5 of this application allows the AOOU to select a fidelity bond exemption.

2. a. List the names of the officers of the association (*all information provided is public information*)

President (required): CHRIS CONYBEARE

Vice President (optional): MARY CARPENTER

Secretary (required): CHRIS CONYBEARE

Treasurer (required): STEPHEN GOODENOW

b. Designated officer (from section 2a) for direct contact (required):

Title: PRESIDENT Name: CHRIS CONYBEARE

Mailing address (public): 625 Iolani Ave # 504

City: HONOLULU State: HI Zip: 96813 Day Phone: (808) 225-6288

Public Email (optional): _____

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NOTE: 2b refers to the name, public phone number and public mailing address of the designated officer where a unit owner and the owner's authorized agents may be able to obtain the documents, records, and information required to be provided to a unit owner and the owner's authorized agents pursuant to HRS § 514B-154.5.

3. a. Person to receive AOOU correspondence from Commission (required):
 This Individual will receive notices to update fidelity bond coverage, as well as correspondence from the Commission.

Title: PROPERTY MANAGER Name: CHEA PAET

Mailing Address: 532 N SCHOOL ST

City: HONOLULU State: HI Zip: 96817

Public Email (optional): ADMIN @ CADMUS PROPERTIES.COM

Reg	593	\$64	
CETF	906	\$3.50 x24	\$84
Mediation.....	CEM	\$1.50 x24	\$36
CRF.....	583.....	\$100	
Service Fee ..	BCF	\$25	
Bond Exemption....	593	\$50	
TOTAL DUE			\$284

b. Pursuant to HRS § 514B-106.5, please identify the individual designated to provide reasonable access to persons authorized to serve civil process, in compliance with Hawaii Revised Statutes Chapter 634.

Name Primary: CHEA PAET Title: PROPERTY MANAGER Telephone: (808) 531-6847
Name Alternate: CHRIS CONYBEARE Title: PRESIDENT Telephone: (808) 225-6288

4. Management status (required): (check ONE only and fill in corresponding info)

Self-managed by Association of Unit Owners (see Instructions) Public Email: _____ (Optional)
Title: _____ Name: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____ Day Phone: _____

Managed by Condominium Managing Agent (see Instructions) Public Email: _____ (Optional)
Management Company: CADMUS PROPERTIES
Mailing Address: 332N SCHOOL ST
City: HONOLULU State: HI Zip: 96817 Day Phone: (808) 531-6847

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5. a. Evidence of Fidelity Bond (required) (Between sections 5a and 5b CHECK ONE ONLY; see Question #1 for preprinted expiration date of bond on file with the Commission)

- No evidence of fidelity bond is attached because bond on file in Question #1 expires AFTER June 30, 2021.
- Completed CSI form or certificate of insurance form is attached because bond on file in Question #1 expires ON OR BEFORE June 30, 2021, or evidence of current fidelity bonding is NOT on file with the Commission.

b. Bond Exemption (If applying for a bond exemption, select ONE of the following exemptions. A corresponding bond exemption form on page B-2, B-3, or B-4 must be completed as part of the application process). An additional \$50 bond exemption application fee must be added to the preprinted total due on page A-1.

- Sole Owner: Where all condominium units are owned by a sole individual, sole corporation, sole partnership, sole Limited Liability Corporation ("LLC"), or sole Limited Liability Partnership ("LLP").
- 20 or Fewer Units: Where the condominium project contains 20 or fewer units.
- 100% Commercial Use: Where all condominium units are 100% commercial use.

6. Owner occupancy: Percentage of residential use units in the project which are owner-occupied: 94.17 %

7. Annual operating budget: Did the AOOU board of directors adopt an annual operating budget? Yes No

Pursuant to HRS § 514B-106 (c), within 30 days after adoption of any proposed budget for the association, the board shall make available a copy of the budget to all unit owners and shall notify each unit owner that the owner may request a copy of the budget and to whom that request shall be made.

8. Reserve studies and replacement reserves: (see Instructions)

For the current fiscal year, is the AOOU collecting a minimum of fifty percent of the estimated replacement reserves OR funding one hundred percent of the estimated replacement reserves when using a cash flow plan? Yes No

If yes, what is the percent funded? 90 %

9. Does your AOOU maintain and make available for owner-review during reasonable hours a reference binder containing the Board of Directors Guides, Real Estate Commission brochures, HRS Chapter 514B, HAR Chapter 107, copies of the declaration, bylaws, house rules and any amendments? Yes No

If yes, where are the materials kept? PROPERTY MANAGEMENT OFFICE

10. Has the AOOU utilized mediation or arbitration to resolve condominium disputes within the last two years? Yes No

If yes, how many times? Mediation: _____ Arbitration: _____

**CERTIFICATION OF CONDOMINIUM ASSOCIATION OFFICER, DEVELOPER, 100% SOLE OWNER, OR
MANAGING AGENT WITH DELEGATION OF DUTY TO REGISTER**
For the period July 1, 2021 – June 30, 2023

1. I have read and understand the Instructions.
2. I certify that this application is complete as required and is accompanied by the required documents and fees.
3. I certify that I am authorized to sign this certification on behalf of this condominium association, that the information provided is true and correct, and that there are no material omissions. (It is unlawful for any AOOU, its officers, board, or agents to file with the Commission any information that is false or contains a material misstatement of fact (HRS § 514B-99.3). Any violation is a misdemeanor.
4. I certify that any changes to the required information provided in questions one (1) through five (5) of the registration application information, as required by HRS § 514B-103 (a) (1), shall be reported to the Real Estate Commission, in writing, within 10 days of the date of change. I further certify that the condominium association shall continue to update all other information during the biennial registration period as required by statute and provide updated information as requested by the Real Estate Commission. Also, written notification shall be provided to the Real Estate Commission at least 30 days prior to cancellation, termination, or a material change to the information provided in the evidence of fidelity bond coverage.
5. I certify that this condominium association does maintain continuous fidelity bond coverage in compliance with HRS § 514B-143 (a) (3), and that evidence of fidelity bonding or bond exemption shall be filed with the Real Estate Commission throughout this entire registration period. This condominium association acknowledges that its registration shall be automatically terminated for failure to provide the Real Estate Commission with evidence of continuous fidelity bond coverage (if applicable) through June 30, 2023.
6. This condominium association has received sufficient notice that if it fails to submit a completed registration application and fails to maintain continuous fidelity bond coverage or an approved fidelity bond exemption, it shall not have standing to maintain any action or proceeding in the courts of this State until it properly registers (HRS § 514B-103 (b)).

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STATE OF HAWAII



 Signature of Association Officer, Developer, 100% Sole Owner, or Managing Agent
 (Original signature or stamp preferred, however facsimile or photocopied signatures
 are accepted)

CJ PAET

 Print Name

05.24.21

 Date

THE PARK TOWER

 Print Name of Condominium Association (Managing Agent include CMA Name)

- CHECK ONE ONLY:** President Vice-President Secretary Treasurer
 Developer or Developer's Agent registering for unorganized association
 100% Sole Owner of Condominium Project
 Managing Agent with Delegation of Duty to Register

Mail or deliver all fees & documents: Real Estate Branch, AOOU Registration, 335 Merchant St., Rm. 333, Honolulu, HI 96813

If you need assistance: call (808) 586-2643 to speak to a condominium registration clerk.

This material can be made available for individuals with special needs. Please call the Senior Condominium Specialist at (808) 586-2643 to submit your request.

DAVID Y. IGE
GOVERNOR

JOSH GREEN
LIEUTENANT GOVERNOR



CATHERINE P. AWAKUNI COLÓN
DIRECTOR

AHLANI K. QUIOGUE
LICENSING ADMINISTRATOR

STATE OF HAWAII
REAL ESTATE BRANCH
PROFESSIONAL AND VOCATIONAL LICENSING DIVISION
DEPARTMENT OF COMMERCE AND CONSUMER AFFAIRS
KING KALAKAUA BUILDING
335 MERCHANT STREET, ROOM 333
HONOLULU, HAWAII 96813
<http://www.hawaii.gov/hirec>
hirec@dcca.hawaii.gov

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**2021-2023 CONDOMINIUM ASSOCIATION BIENNIAL REGISTRATION
DELEGATION OF DUTY TO REGISTER**

As part of the 2021-2023 Condominium Association Biennial Registration, an AOOU officer, developer or developer's agent, or 100% sole owner may delegate the duty to complete the registration application and other applicable documents to the AOOU's managing agent who is licensed as a real estate broker in the State of Hawaii, an authorized employee of the managing agent or an agent of a corporation authorized to do business as a trust company under HRS Chapter 412, Article 8 and registered with the Real Estate Commission.

Although it is not necessary to submit the Delegation of Duty to Register form as part of the registration process, managing agents or their authorized employees shall not sign registration documents without receiving this delegation from the AOOU. The AOOU and managing agent shall maintain a copy of the Delegation of Duty to Register form as part of the AOOU records. Although the AOOU officer, developer or developer's agent, or 100% sole owner may delegate the duty to complete the registration application, the AOOU officer, developer or developer's agent, or 100% sole owner remains liable for the accuracy and truthfulness of the information supplied on the registration application and all other related documents.

As an officer, developer or developer's agent, or 100% sole owner of the condominium association, I hereby delegate:

(Print Name of Condominium Managing Agent (CMA))

(Print Name of Authorized Employee of CMA)

(Print Mailing Address and Phone Number of CMA)

to act as the responsible person for the completion and submission of the 2021-2023 Condominium Association Biennial Registration Application and to certify on behalf of the AOOU that all statements and information in the registration application is true and correct.

I understand that notwithstanding the delegation of duty to the managing agent, the AOOU remains liable for the accuracy and truthfulness of the stated information and other documents submitted as part of the registration.

Signature of Delegating Authority

05.24.21

Date

CJ PAET

Print Name of Delegating Authority

THE PARK TOWER

Print Name of Condominium Association

- CHECK ONE ONLY:**
 President Vice-President Secretary Treasurer
 Developer or Developer's Agent
 100% Sole Owner of Condominium Project